## PROGRESS REPORT BY MENTOR INSTITUTION (PARAM-2019-CLG-TAM-6394-74)

### **SUPPORTED UNDER**

### UGC PARAMARSH SCHEME (F.50-135/2019 (IC))

## REPORT OF ACTIVITIES DURING THE PERIOD OCTOBER 2019 – SEPTEMBER 2021

### SUBMITTED TO

### UNIVERSITY GRANTS COMMISSION



### NIRMALA COLLEGE FOR WOMEN (AUTONOMOUS)

Reaccredited with 'A' Grade by NAAC in the 3rd cycle with CGPA of 3.62 Accorded STAR status by the Department of Biotechnology, Govt. of India Supported by DST FIST at Zero level

Red fields, Coimbatore – 641 018 Tamil Nadu

**SEPTEMBER 2021** 

### **UGC PARAMARSH SCHEME**

### **MENTOR INSTITUTION**

### NIRMALA COLLEGE FOR WOMEN, COIMBATORE

**Secretary** Rev. Sr. Ruby Alangara Mary

**Principal** Rev. Sr. Dr. Helen

**Accreditation Ambassador** Dr. V. G. Vasudha

**IQAC Coordinator** Dr. Pawlin Vasanthi Joseph

### **Members of IQAC:**

1. Mrs. B. Kanimozhi Assistant Professor of English

2. Dr. Harsha M. Pandiya Assistant Professor of English

3. Dr. K. Julia Rose Mary Associate Professor of Mathematics

4. Dr. R. Malliga Associate Professor and Head

Department of History

5. Dr. Rosaline Mary Assistant Professor of Zoology

6. Dr. C. Subha Assistant Professor of Chemistry

7. Mrs. A. Jansi Rani Assistant Professor and Head

Department of Information Technology

### **Mentee institutions**

- 1. Erode Christian College of Arts and Science for Women, Erode
- 2. AG Arts and Science College, Avinashipalayam, Tiruppur
- 3. Kaypeeyes College of Arts and Science, Corsley Hill, Kotagiri
- 4. Angappa College of Arts and Science, Malumichampatti, Coimbatore
- 5. Bishop Ambrose College, Coimbatore
- 6. Vivekananda College for Women, Unjanai, Namakkal District



### ABOUT THE COLLEGE

Nirmala College for Women, situated in Red Fields, Coimbatore-18 is run by the Congregation of the Franciscan Sisters of the Presentation of Mary. The College had its humble beginning as a second grade College in the year 1948. The founder Msgr. Oubagarasamy D. D., the Bishop of Coimbatore, with a missionary zeal and farsighted vision worked to contribute his mite to the tremendous task of developing women's education for the development of free India. He sent a proposal to the University of Madras requesting permission for the Coimbatore Diocese to start a college for women in Coimbatore. Thus Nirmala College came into being on the first of July 1948. The college has now emerged as one of the premier institutions of learning, propagating higher values of education and learning, with hopes and dreams to achieve her goal, "Knowledge purifies, Charity Enhances".

In recognition of the high academic performance and service the college was accredited with "A" grade by NAAC during the academic year 2003-04 and was conferred Autonomous status in the year 2007. The enhancement and sustenance of quality led to the reaccreditation with "A" Grade in the academic year 2010-2011. The UGC Expert committee visited the college on 22nd and 23rd April, 2014. In the year 2016 the college was once again accredited in the III

cycle of NAAC to 'A' Grade with a score of 3.62 on a 4 point scale. Having secured 'A' Grade in all three cycles and with a CGPA score above 3.5, NAAC has extended the accreditation period to seven years. In view of the above achievement, UGC has extended the Autonomous Review to a period of 10 years. The science departments are strengthened under the DBT Star college Scheme and DST – FIST at zero level.

### **AIM**

Nirmala College for Women aims to equip young women with quality education and life skills, personal skills and social skills that ensure productivity and confidence to take the rightful place in all areas of life, public and private.

### **OBJECTIVES**

In pursuit of this aim, Nirmala College for Women seeks

- To nurture in the students intellectual curiosity, a quest for knowledge and the ability to translate their knowledge to creative use.
- To develop in the students a capacity to identify their own potential and form a holistic personality.
- To mould the students into morally upright and spiritually enlightened human beings
- To sensitize students to be socially committed, to awaken their conscience and enable them to emerge as active agents of social change.
- To ever promote National Integration.

### Brief Note from the Principal and the Accreditation Ambassador .....

Objective of the UGC's Paramarsh scheme is that the well performing accredited institutions mentor the non accredited institutions through the hub and spoke model so that every institution gets NAAC accreditation by the year 2022. We are happy and highly thankful to the UGC for approving our institution as one of the mentor Institutions and sanctioning funds under Paramarsh scheme. Paramarsh program activities in our institution have been organized in such a way to give guidance in a graded and effective manner. Resource persons included senior academic consultants from NAAC, experts from top ranking institutions and IQAC members of our institution.

A Total of 98 activities were organized by the Institution for the benefit of the Mentee Institutions. The activities include:

- **♦** 6 Offline Workshops
- **❖** 48 Guest lectures
- **❖** 10 Webinars
- ❖ 12 Review meetings
- ❖ 12 Online Workshops
- ❖ 10 Faculty Development Programmes

### **Resource Persons**

The accreditation ambassador and IQAC Coordinator along with the IQAC members of the Mentor Institution served as resource persons for mentoring on criterion wise inputs, overall accreditation process and website development. Regular review meetings were also conducted by the Accreditation Ambassador, IQAC Coordinator and IQAC member of the mentor Institution. In addition, resource persons from NAAC, Banglaore and Accredited Institutions were invited to mentor the mentee Institution through sharing of their valuable experiences and providing suggestions.

The Inaugural Workshop was conducted by Dr. M.G. Sethuraman, Director, R & D, Gandhigram Rural Institute, Gandhigram oriented the participants on the revised guidelines of

NAAC. Dr. Evelyn Brindha, from Karunya University, Coimbatore gave a series of lectures on Outcome based education starting from framing of POs, PSOs, Cos to the attainment of Cos and POs. Dr. Shakuntala Katre, Senior Academic Consultant, NAAC and Dr. S. Ravichandra Reddy, Senior Academic Consultant, NAAC, Bangalore gave clear insights on Preparing the Institution towards Accreditation process and the actual process of Assessment and Accreditation was explained by Mrs. Priya Narayanan, Adviser, NAAC, Bangalore. Dr. P. Velmurugan from Central University of Tamilnadu, gave a series of lectures on National Education policy 2020, by which the participants got clarified on the role and responsibility of higher Educational Institutions. Webinar series on "Criteria achievement based on the Revised Guidelines of NAAC for Mentee Institutions" was organized and IQAC Members along with the IQAC Coordinator of St. Joseph's College, Trichy oriented the participants on preparing documents as per the revised guidelines of NAAC.

Criterion-wise process of Accreditation was dealt by resource persons from Top Accredited Institutions. "Teaching, Learning and Evaluation" by Dr. Lalitha Balakrishnan, Principal, MOP Vaishnav College, Chennai, "Research, innovation and consultancy" by Dr. Mary Venus Joseph, Dean – Research and IQAC Coordinator, Rajagiri College of Social Sciences, Kalamassery, Kerala, "Governance and Leadership" by Dr. Lalitha Balakrishnan, Principal, MOP Vaishnav College, Chennai, "Practicalities in Student Support and Progression" by Dr. Horne Iona Avrel, IQAC Coordinator, Holy Cross College, Trichy and "Best Practices and Evolving Benchmarks in Higher Education Institutions" by Dr. Ajeet Jaiswal, Central University of Tamil Nadu, Thiruvarur. One week FDP on "e-Content Skill Development" was conducted by Dr. Vimal Jerald, St. Joseph's College, Trichy.

### Activities by the mentee Institutions in association with Mentor Institution

The mentee Institutions were motivated towards organizing Faculty Development Programmes or Skill Development Programmes that will enable them to proceed for NAAC accreditation. The Following activities were organized by the Mentee Institution in association with the Mentor Institution under PARAMARSH scheme:

❖ FDP on "Digital Techniques for Online Teaching" Dr. R. Saileela, Annamalai University, Chidambaram to the faculty members of Angappa College

- ❖ FDP on "Big data and Data Engineering", by Mr. R. Prashanth, Senior Data Engineer, Gerald Technologies, Newyork, to the faculty members of Angappa College
- ❖ FDP on "Impact of research during pandemic" by Dr. M. Uma Maheswari, SNS Rajalakshmi College, Coimbatore and Dr. S. Balamurugan, Govt Arts College, Avinashi to the faculty members of KayPeeYes College, Kotagiri
- ❖ Five Days Virtual Skill Development Programme by Explore Academy to the Students of AG Arts and Science College, Tiruppur
- ❖ Two Days Virtual Faculty Development Programme by Dr. Vimal Jerald, St. Joseph's College, Trichy to the Faculty Members of AG Arts and Science College, Tiruppur
- ❖ Online Workshop On "ICT Based Teaching Learning Evaluation For Smart Teaching" By Dr. Vimal Jerald, St. Joseph's College, Trichy to the Faculty Members of Vivekananda College for Women, Unjanai
- ❖ FDP on "Internal Quality Assurance Cell" by Mrs. B. Kanimozhi and Mrs. A. Jansirani, IQAC members of Nirmala College to the faculty members of Erode Christian College, Erode.
- ❖ FDP on "Innovative Approaches Towards Effective Teaching" by Mrs. J. Folentia Kamal and Dr. S. Sivashankari, Nirmala College to the faculty members of Erode Christian College, Erode

### **Other Notable Activities**

The Mentor Institution also mentored the participants on "Administration and Maintenance of Library and Office" twice during the period for different mentee Institutions at different points of time. SOP and User manuals, both hard and soft copies were shared with the Mentee Institutions. Questionnaire for Overall feedback of all the activities done under PARAMARSH scheme was prepared and analysis of the same was also done. Hands-on Training on "Online Data Submission towards NAAC – An Overview" was conducted by Dr. M. Sudheer Mohammed, IQAC Coordinator, Govt Arts College, Coimbatore.

### **Standing Committee meetings**

The Standing Committee for the PARAMARSH Scheme was conducted at the end of every year to assess the activities and programmes organized to mentor the Mentee Institutions.

Two standing Committee meetings were conducted and following are the external expert members of the Standing Committee:

### 1. Dr. N. Ponpandian

Director – IQAC, Bharathiar University, Coimbatore

### 2. Dr. Alfred Cecil Raj

Dean – IQAC, St. Joseph's College, Trichy

### 3. Dr. SriramDevanathan,

Principal, Amrita School of Engineering, Bengaluru

Valuable and noteworthy suggestions were given by the experts of the Standing Committee from time to time which was well taken and followed immediately.

### **SWOC ANALYSIS**

### **Strengths**

- ❖ Adequate funds allocated under different heads
- Input material
- Resource persons
- ❖ Good IQAC team of mentor institution
- Co-operative mentee institution faculty

### Weaknesses

- ❖ High staff attrition rate in the mentee Institutions
- Less number of permanent staff members
- ❖ IQAC team was not constant
- No effective, focused work could be carried out during most of the plan period

### **Opportunities**

- Technology enabled webinars
- Online interaction
- Time-efficiency
- ❖ Cost-efficient

### **Challenges**

- \* Effective physical meetings could not be arranged due to pandemic and lockdown
- ❖ Staff could not concentrate on NAAC work
- ❖ Admission was very low
- ❖ Mentee institution faced various challenges including financial crunch, fear of closure of courses due to low admission

### **OUTCOMES OF THE PARAMARSH SCHEME**

- ❖ Bishop Ambrose College Submitted SSR in September 2021
- ❖ Angappa College of Arts and Science Expecting to submit IIQA in December 2021
- Paramarsh program has brought about enhancement in the overall quality of the mentee institutions.
- The profile of the institutions have been enhanced as a result of teaching and learning methodologies.
- ❖ The mentee institutions have received support in the professional development of academics as evidenced from their overall feedback given.
- ❖ KayPeeYes College, AG College of Arts and Science Getting ready to submit IIQA by the end of next year, 2022
- ❖ Erode Christian College Maybe submitting after 2 years

❖ In addition the mentor institution has also benefited by additional learning acquired from experience, increased opportunities for increased collaboration and a sense of satisfaction of helping the mentee institutions succeed and getting accreditation.

We are happy to have executed the mentoring satisfactorily so as to bring the expected result of:

- Training the faculty and staff for proper processes, documentation and presentation
- Sharing of knowledge, information and resources,
- Giving opportunities for research collaboration and faculty development and
- Guiding and encouraging the institutions to adopt best practices.

We feel better results would have been possible but for the shortcomings due to the corona pandemic. We assure to further help the mentee institutions in their journey towards quality and good NAAC accreditation.

Once again we wish to thank profusely the UGC for giving us the opportunity to guide the non-accredited Institutions towards quality.

# NIRMALA COLLEGE FOR WOMEN, COIMBATORE UGC PARAMARSH SCHEME REPORT OF ACTIVITIES FOR THE PERIOD OCTOBER 2019 - SEPTEMBER 2021

S.No	Date	Activity/Event	Participants
1	26.08.2019	Identification of Mentee Institutions and	-
		Submission of Proposal to UGC under	
		PARAMARSH Scheme	
2	11.09.2019	Approval of Nirmala College for Women as	Institution Id:
		mentor Institution under the PARAMARSH	PARAM-2019-CLG-
		Scheme with a financial allocation of	TAM-6394-74
		Rs. 30,00,000/-	
3	14.09.2019	Correspondence with Mentee Institutions for	-
		signing of MoUs	
4	23.09.2019	Signing of MoU with the following Mentee	-
		Institutions:	
		1. Bishop Ambrose College, Coimbatore	
		2. Angappa College of Arts and Science,	
		Coimbatore	
		3. A G College of Arts and Science, Tiruppur.	
		4. Kaypeeyes College of Arts and Science.	
		Kotagiri.	
		5. Erode Christian College of Arts and Science for Women, Erode.	
5	12.10.2019	Ice Breaking Session [Pg. No. 19]	IQAC Coordinators
	12.10.2017	ice breaking session [1 g. 140. 17]	and Senior faculty
			members of the
			Mentee Institutions
6	30.01.2020	Release of First installment of Rs. 15,00,000/-	Ref No:
		from UGC	F.50-135/2019 (IC)
7	22.02.2020	Inaugural Workshop on Revised Guidelines	• IQAC members and
		for NAAC accreditation [Pg. No. 22]	HoDs of Mentor
			Institution
			• IQAC members and
			Principals of
			Mentee Institutions
		GUEST LECTURE SERIES	
	T	CRITERIA I	
8	25.02.2020	Guest Lecture on Criteria I at KayPeeYes	Principal and faculty
		College, Kotagiri by Mrs. Folentia Kamal	members,
		[Pg. No. 27]	Kaypeeyes College,
	20.02.2020		Kotagiri
9	28.02.2020	Guest Lecture on Criteria I at Erode Christian	Principal and faculty
		College, Erode by Mrs. Folentia Kamal	members
		[Pg. No. 27]	Erode Christian
			College

S.No	Date	Activity/Event	Participants
10	29.02.2020	Guest Lecture on Criteria I at AG College,	Principal and faculty
		Tiruppur by Mrs. Folentia Kamal [Pg. No. 27]	members
			AG College, Tiruppur
11	03.03.2020	Guest Lecture on Criteria I at Bishop Ambrose	Principal and faculty
		College, Coimbatore by Mrs. Folentia Kamal	members
		[Pg. No. 27]	Bishop Ambrose
			College, Coimbatore
12	04.03.2020	Guest Lecture on Criteria I at Angappa	Principal and faculty
		College, Coimbatore by Mrs. Folentia Kamal	members
		[Pg. No. 27]	Angappa College,
			Coimbatore
		CRITERIA II	
13	25.02.2020	Guest Lecture on Criteria II at KAYPEEYES	Principal and faculty
		College, Kotagiri by Dr. Harsha M Pandiya	members,
		[Pg. No. 32]	Kaypeeyes College,
			Kotagiri
14	28.02.2020	Guest Lecture on Criteria II at Erode Christian	Principal and faculty
		College, Erode by Dr. Harsha M Pandiya	members
		[Pg. No. 32]	Erode Christian
			College
15	29.02.2020	Guest Lecture on Criteria II at AG College,	Principal and faculty
		Tiruppur by Dr Harsha M Pandiya	members
		[Pg. No. 32]	AG College, Tiruppur
16	03.03.2020	Guest Lecture on Criteria II at Bishop	Principal and faculty
		Ambrose College, Coimbatore by Dr. Harsha	members
		M Pandiya [Pg. No. 32]	Bishop Ambrose
			College, Coimbatore
17	04.03.2020	Guest Lecture on Criteria II at Angappa	Principal and faculty
		College, Coimbatore by Dr. Harsha M	members
		Pandiya [Pg. No. 32]	Angappa College,
		CDVEDDIA III	Coimbatore
10	25 02 2020	CRITERIA III	Duin aim al au d'Ele
18	25.02.2020	Guest Lecture on Criteria III at Erode	Principal and faculty
		Christian College, Erode by Dr. K. Julia Rose	members, Erode
		Mary [Pg. No. 35]	Christian College,
10	20.02.2020	Cuest Lecture on Criteria III et AC Cellege	Erode
19	28.02.2020	Guest Lecture on Criteria III at AG College,	Principal and faculty members
		Tiruppur by Dr. K. Julia Rose Mary	
20	29.02.2020	[Pg. No. 35] Guest Lectures on Criteria III at	AG College, Tiruppur
20	29.02.2020		Principal and faculty
		KAYPEEYES College, Kotagiri, by Dr. K.	members, Kaypeeyes
21	03.03.2020	Julia Rose Mary [Pg. No. 35]	College, Kotagiri
21	03.03.2020	Guest Lecture on Criteria III at Angappa College, Coimbatore by Dr. K. Julia Rose	Principal and faculty
			members, Angappa
		Mary [Pg. No. 35]	College, Coimbatore

S.No	Date	Activity/Event	Participants
22	04.03.2020	Guest Lecture on Criteria III at Bishop	Principal and faculty
		Ambrose College, Coimbatore by Dr. K. Julia	members
		Rose Mary [Pg. No. 35]	Bishop Ambrose
			College, Coimbatore
		CRITERIA IV	
23	25.02.2020	Guest Lecture on Criteria IV at Erode	Principal and faculty
		Christian College, Erode by Dr. R. Malliga	members
		[Pg. No. 38]	Erode Christian
			College, Erode
24	28.02.2020	Guest Lecture on Criteria IV at AG College,	Principal and faculty
		Tiruppur by Dr. R. Malliga [Pg. No. 38]	members
			AG College, Tiruppur
25	29.02.2020	Guest Lecture on Criteria IV at KAYPEEYES	Principal and faculty
		College, Kotagiri, by Dr. R. Malliga	members,
		[Pg. No. 38]	Kaypeeyes College,
			Kotagiri
26	03.03.2020	Guest Lecture on Criteria IV at Angappa	Principal and faculty
		College, Coimbatore by Dr. R. Malliga	members
		[Pg. No. 38]	Angappa College,
27	04.02.2020	G . I G	Coimbatore
27	04.03.2020	Guest Lecture on Criteria IV at Bishop	Principal and faculty
		Ambrose College, Coimbatore by Dr. R.	members
		Malliga [Pg. No. 38]	Bishop Ambrose
		CDITEDIA V	College, Coimbatore
20	25.02.2020	CRITERIA V	Dringing land foculty
28	25.02.2020	Guest Lecture on Criteria V at AG College,	Principal and faculty
		Tiruppur by Dr. Rosaline Mary [Pg. No. 46]	members
			AG College, Tiruppur
29	29.02.2020	Guest Lecture on Criteria V at Erode Christian	Principal and faculty
		College, Erode by Dr. Rosaline Mary	members
		[Pg. No. 46]	Erode Christian
			College
30	03.03.2020	Guest Lecture on Criteria V at KAYPEEYES	Principal and faculty
30	03.03.2020	College, Kotagiri by Dr. Rosaline Mary	members,
		[Pg. No. 46]	Kaypeeyes College,
		[1 g. 110. 40]	Kotagiri
31	04.03.2020	Guest Lecture on Criteria V at Bishop	Principal and faculty
		Ambrose College, Coimbatore by Dr. Rosaline	members
		Mary [Pg. No. 46]	Bishop Ambrose
		[-8.7.01.0]	College, Coimbatore
32	05.03.2020	Guest Lecture on Criteria V at Angappa	Principal and faculty
		College, Coimbatore by Dr. Rosaline Mary	members
		[Pg. No. 46]	Angappa College,
		[ 8	
		[Pg. No. 46]	Angappa College, Coimbatore

S.No	Date	Activity/Event	Participants
		CRITERIA VI	
33	25.02.2020	Guest Lecture on Criteria VI at AG College, Tiruppur by Dr. C Subha [Pg. No. 51]	Principal and faculty members AG College, Tiruppur
34	29.02.2020	Guest Lecture on Criteria VI at Erode Christian College, Erode by Dr. C Subha [Pg. No. 51]	Principal and faculty members Erode Christian College
35	03.03.2020	Guest Lecture on Criteria VI at KAYPEEYES College, Kotagiri by Dr. C Subha [Pg. No. 51]	Principal and faculty members, KaypeeyesCollege, Kotagiri
36	04.03.2020	Guest Lecture on Criteria VI at Bishop Ambrose College, Coimbatore by Dr. C Subha [Pg. No. 51]	Principal and faculty members Bishop Ambrose College, Coimbatore
37	05.03.2020	Guest Lecture on Criteria VI at Angappa College, Coimbatore by Dr. C Subha [Pg. No. 51]	Principal and faculty members Angappa College, Coimbatore
20	25.02.2020	CRITERIA VII	D
38	25.02.2020	Guest Lecture on Criteria VII at AG College, Tiruppur by Mrs. Jansirani [Pg. No. 55]	Principal and faculty members, AG College, Tiruppur
39	29.02.2020	Guest Lecture on Criteria VII at Erode Christian College, Erode by Mrs. Jansirani [Pg. No. 55]	Principal and faculty members Erode Christian College
40	04.03.2020	Guest Lecture on Criteria VII at Bishop Ambrose College, Coimbatore by Mrs. Jansirani [Pg. No. 55]	Principal and faculty members, Bishop Ambrose College, Coimbatore
41	05.03.2020	Guest Lecture on Criteria VII at Angappa College, Coimbatore by Mrs. Jansirani [Pg. No. 55]	Principal and faculty members Angappa College, Coimbatore
	T	WEBSITE DEVELOPMENT	
42	25.02.2020	Guest Lecture on Website Development at Erode Christian College, Erode by Dr. Evelyn Louisa [Pg. No. 59]	Principal and faculty members, Erode Christian College, Erode
43	28.02.2020	Guest Lecture Website Development at AG College, Tiruppur by Dr. Evelyn Louisa [Pg. No. 59]	Principal and faculty members AG College, Tiruppur

S.No	Date	Activity/Event	Participants
44	29.02.2020	Guest Lecture on Website development at KAYPEEYES College, Kotagiri, by Dr. Evelyn Louisa [Pg. No. 59]	Principal and faculty members, KaypeeyesCollege, Kotagiri
45	03.03.2020	Guest Lecture on Website development at Angappa College, Coimbatore by Dr. Evelyn Louisa [Pg. No. 59]	Principal and faculty members Angappa College, Coimbatore
46	04.03.2020	Guest Lecture on Website development at Bishop Ambrose College, Coimbatore by Dr. Evelyn Louisa [Pg. No. 59]	Principal and faculty members Bishop Ambrose College, Coimbatore
47	06.03.2020	Inclusion of a new college (Vivekananda College for Women, Unjanai) as mentee Institution	-
48	11.03.2020	Signing Of MoU with Vivekananda College for Women, Unjanai	-
49	12.03.2020	Mentoring on Office and Library Management to Mentee Institution [Pg. No. 64]	Mr. S. Austin, JA and Mr. J. Chandrasekhar Librarian Erode Christian College
50	13.03.2020	Review meeting at Kaypeeyes College, Kotagiri by IQAC coordinator and Accreditation Ambassador [Pg. No. 65]	Principal and faculty members of Mentee Institution
51	16.03.2020	Review meeting at Erode Christian College, Erode by IQAC coordinator and Accreditation Ambassador [Pg. No. 67]	Principal and faculty members of Mentee Institution
52	03.08.2020 04.08.2020 06.08.2020 07.08.2020	Webinar series on "Criteria achievement based on the Revised Guidelines of NAAC for Mentee Institutions" [Pg. No. 69]	100 Participants from Mentee Institutions and other Institutions
53.	21.10.2020	Standing Committee Meeting [Pg. No. 78]  Experts  1. Dr. N. Ponpandian    Director – IQAC,    Bharathiar University,    Coimbatore  2. Dr. Alfred Cecil Raj    Dean – IQAC,    St. Joseph's College, Trichy  3. Dr. Sriram Devanathan, Principal,    Amrita School of Engineering,    Bengaluru	Principal, Accreditation Ambassador, IQAC Coordinator, IQAC members and Expert Committee members

54. 12.11.2020 SOP and User manual sent to mentee Institutions  55. 13.11.2020 Submission of Progress report to UGC for the period September 2019 to September 2020  56. 05.11.2020 & Online Workshop on "Curriculum, Pedagogy 100 Particulum, Pedagog	-
55. 13.11.2020 Submission of Progress report to UGC for the period September 2019 to September 2020	-
period September 2019 to September 2020	-
56. 05.11.2020 & Online Workshop on "Curriculum, Pedagogy 100 Partic	
	ipants from
06.11.2020 and Assessment: An Integrated design Mentee Inc	
	Institutions
Karunya University, Coimbatore [Pg. No. 80]	1.0 1.
	and faculty
Coimbatore by IQAC coordinator and members of	
Accreditation Ambassador [ <b>Pg. No. 88</b> ] Institution 58. 22.12.2020 Review meeting at Bishop Ambrose College, Principal a	
	•
Coimbatore by IQAC coordinator and members of Accreditation Ambassador [Pg. No. 90] Institution	
· ·	ipants from
29.12.2020 by Dr. Evelyn Brindha, Karunya University, Mentee Ins	*
	Institutions
	ipants from
The Accreditation Process By Dr. Shakuntala Mentee Ins	*
	Institutions
And Dr. S. Ravichandra Reddy, Senior	
Academic Consultant, NAAC, Bangalore	
[Pg. No. 100]	
61. 10.02.2021 Review meeting at AG College, Coimbatore Principal a	and faculty
by IQAC coordinator and Accreditation members of	of Mentee
Ambassador [Pg. No. 108] Institution	
62. 11.02.2021 Review meeting at Vivekanandha College for Principal a	•
Women, Unjanaiby IQAC coordinator and members of	
Accreditation Ambassador [Pg. No. 111] Institution	
63. 12.02.2021 Assessment And Accreditation Process Of NAAC, 100 Partic	inanta fu
63.   12.02.2021   Assessment And Accreditation Process Of NAAC, The Do And Dont's By Dr. Priya Narayanan, Mentee Ins	ipants from
	Institutions
0 - 0 - 0 - 0 - 0	ipants from
Education System By Dr. Velmurugan, Dean, Mentee Ins	-
	Institutions
Tamil Nadu, Thiruvarur [Pg. No. 119]	
65. 10.03.2021 Review meeting at Angappa College, Coimbatore Principal a	•
by IQAC coordinator, Accreditation Ambassador members of	
and IQAC members Dr. Rosalind Mary and Dr. Institution	
Harsha Pandya [Pg. No. 125]	
66. 11.03.2021 Review meeting at Bishop Ambrose College, Principal a	and faculty
Coimbatore by IQAC coordinator, Accreditation members of	of Mentee
Ambassador and IQAC members Dr. Rosalind Institution	
Mary and Dr. Harsha Pandya [Pg. No. 131]	

S.No	Date	Activity/Event	Participants
67.	22.04.2021	Workshop on "Andragogy of Online Teaching	100 Participants from
	and	and Learning" by Dr. Evelyn Brindha,	Mentee Institutions
	23.04.2021	Karunya University, Coimbatore [Pg. No.134]	and other Institutions
68.	24.04.2021	Workshop on "NEP: Implementation	100 Participants from
		Imperatives for Higher Education System"	Mentee Institutions
		Dr. Velmurugan, Dean, School Of Legal	and other Institutions
		Studies, Central University of Tamil Nadu,	
		Thiruvarur [Pg. No. 140]	
69.	14.06.2021 to	One Week FDP Workshop on "e-Content Skill	300 Participants from
	19.06.2021	Development" by Dr. Vimal Jerald, St.	Mentee Institutions
		Joseph's College, Trichy [Pg. No. 146]	and other Institutions
70.	16.06.2021	Workshop on "Practicalities in Student	100 Participants from
		Support and Progression" by Dr. Horne Iona	Mentee Institutions
		Avrel, IQAC Coordinator, Holy Cross	and other Institutions
		College, Trichy [Pg. No. 149]	
71.	28.06.2021	Workshop on "Best Practices and Evolving	100 Participants from
		Benchmarks in Higher Education Institutions"	Mentee Institutions
		by Dr. Ajeet Jaiswal, Central University of	and other Institutions
		Tamil Nadu, Thiruvarur [Pg. No. 155]	
72.	27.07.2021,	Workshop on "Criteria III: Research,	100 Participants from
	28.07.2021	Innovation and Extension" by Dr. Mary Venus	Mentee Institutions
	and	Joseph, Dean – Research and IQAC	and other Institutions
	29.07.2021	Coordinator, Rajagiri College of Social	
	20.07.2021	Sciences, Kalamassery, Kerala [Pg. No. 160]	100 7 11 0
73.	30.07.2021	Workshop On "Teaching, Learning and	100 Participants from
		Evaluation" by Dr. Lalitha Balakrishnan,	Mentee Institutions
		Principal, MOP Vaishnav College, Chennai	and other Institutions
7.4	04.00.2021	[Pg. No. 168]	100 Day'a'a ayaa fuu
74.	04.08.2021	Workshop On "Governance and Leadership"	100 Participants from
		by Dr. Lalitha Balakrishnan, Principal, MOP	Mentee Institutions
75.	16.08.2021	Vaishnav College, Chennai [Pg. No. 174]	and other Institutions  Principal and faculty
13.	10.00.2021	Review meeting at Angappa College, Coimbatore by IQAC coordinator,	Principal and faculty members of Mentee
		Accreditation Ambassador and IQAC	Institution
		members Dr. Rosalind Mary and Dr. Harsha	Institution
		Pandya [Pg. No. 180]	
76.	24.08.2021	Review Meeting At Kaypeeyes College,	Principal and faculty
/0.	27.00.2021	Kotagiri, By IQAC Coordinator, Accreditation	members of Mentee
		Ambassador And IQAC Members Dr. Julia	Institution
		Rosemary, Dr. C. Subha And Dr. B.	montunon
		Kanimozhi [Pg. No. 183]	
77.	25.08.2021	Review meeting at AG College, Tiruppur, by	Principal and faculty
''.	23.00.2021	IQAC coordinator, Accreditation Ambassador	members of Mentee
		and IQAC members Dr. Malliga R and Mrs.	Institution
		Jansi Rani A [Pg. No. 185]	montunon
		Janot Kam A [1 g. 100, 105]	

S.No	Date	Activity/Event	Participants
78.	25.08.2021	FDP on "Digital Techniques for Online	100 Faculty members
		Teaching" Dr. R. Saileela, Annamalai	from Angappa
		University, Chidambaram to the faculty	College
		members of Angappa College [Pg. No. 186]	
79.	06.09.2021	FDP on "Big data and Data Engineering"	100 Faculty members
	and 07.09.2021	By Mr. R. Prashanth, Senior Data Engineer,	from Angappa College
	07.09.2021	Gerald Technologies, Newyork to the faculty	Conlege
		members of Angappa College [Pg. No. 189]	100 - 1
80.	14.09.2021	Two-day online faculty development	100 Faculty members
	and 15.09.2021	programme on 'Impact of research during	from KayPeeYes College
	13.07.2021	pandemic' by Dr. M. Uma Maheswari, SNS	Conege
		Rajalakshmi College, Coimbatore and Dr. S.	
		Balamurugan, Govt Arts College, Avinashi to	
		the faculty members of KayPeeYes College,	
81.	21.09.2021	Kotagiri [Pg. No. 195] Review meeting at Erode Christian College,	Principal and faculty
81.	21.09.2021		members of Mentee
		Erode, by IQAC coordinator, Accreditation	Institution
		Ambassador and IQAC members Dr. Rosalind	
		Mary and Dr. C. Subha [Pg. No. 202]	
82.	23.09.2021	Offline Workshop on "Online Data	75 participants from
		Submission towards NAAC – An Overview"	Mentee Institutions and Mentor Institution
		by Dr. M. Sudheer Mohammed, IQAC	
		Coordinator, Govt Arts College, Coimbatore	
		[Pg. No. 205]	
83.	24.09.2021 to	Five Day's Virtual Skill Development	70 Students from AG
	30.09.2021	Programme by Explore Academy to the	Arts and Science
		Students of AG Arts and Science College,	College, Tiruppur
		Tiruppur [ <b>Pg. No. 209</b> ]	
84.	29.09.2021	Two Day's Virtual Faculty Development	40 faculty members
	and 30.09.2021	Programme by Dr. Vimal Jerald, St. Joseph's	from AG College of Arts and Science
	30.07.2021	College, Trichy to the Faculty Members of	THIS and SCICILLE
		AG Arts and Science College, Tiruppur	
		[Pg. No. 210]	
85.	27.09.2021	Mentoring on "Administration and	30 participants from
		Maintenance of Library and Office"	Mentee Institution
		[Pg. No. 211]	

S.No	Date	Activity/Event	<b>Participants</b>
86.	28.09.2021	Standing Committee Meeting [Pg. No. 214]	Principal, Vice
		1. Dr. N. Ponpandian	Principal,
		Director – IQAC,	Accreditation
		Bharathiar University,	Ambassador, IQAC
		Coimbatore	Coordinator, IQAC
		2. Dr. Alfred Cecil Raj	members and Expert
		Dean – IQAC,	Committee members
		St. Joseph's College, Trichy	
		3. Dr. Sriram Devanathan, Principal, Amrita School of Engineering,	
		Bengaluru	
			60 participants from
87.	28.09.2021	Overall Feedback Questionnaire [Pg. No. 228]	mentee Institution
88.	28.09.2021	Overall Feedback Analysis [Pg. No. 232]	-
	29.09.2021	Online Workshop On "ICT Based Teaching	50 faculty members of
89.		Learning Evaluation For Smart Teaching" By	Vivekananda College
		Dr. Vimal Jerald, St. Joseph's College, Trichy	for Women, Unjanai
		To The Faculty Members of Vivekananda	
		College for Women, Unjanai [Pg. No. 235]	
90.	29.09.2021	FDP on "Internal Quality Assurance Cell" by	20 faculty members
		Mrs. B. Kanimozhi and Mrs. A. Jansirani,	from Erode Christian
		IQAC members of Nirmala College to the	College, Erode
		faculty members of Erode Christian College,	
		Erode [Pg. No. 240]	
91.	30.09.2021	FDP on "Innovative Approaches Towards	20 faculty members
		Effective Teaching" by Mrs. J. Folentia Kamal	from Erode Christian
		and Dr. S. Sivashankari, Nirmala College to	College, Erode
		the faculty members of Erode Christian	
		College, Erode [Pg. No. 242]	

NIRMALA COLLEGE FOR WOMEN, COIMBATORE

ICE BREAKING SESSION

Date: 12.10.2019 and 14.10.2019

**Participating Colleges:** 

1. Bishop Ambrose College, Coimbatore

2. Angappa Arts and Science College, Coimbatore

3. Kaypeeyes College, Kotagiri

4. Erode Christian College of Arts and Science for Women, Erode

5. AG College of Arts and Science, Tiruppur

**Coordinators** 

1. Dr. V.G. Vasudha, Accreditation Ambassador

2. Dr. Pawlin Vasanthi Joseph, IQAC Coordinator

An initial meeting with the representative members of the mentee institutions was organized as an ice- breaking session. The meeting was held on 12<sup>th</sup> October 2019 at 10 a.m. in the Conference Hall of Nirmala College for Women. Representative members from Bishop Ambrose College, Angappa College of Arts and Science and Kaypeeyes College Kotagiri attended the meeting. The other two colleges expressed their inability to attend on that day and informed to come on 14<sup>th</sup> October.

Dr. Pawlin Vasanthi Joseph, IQAC Coordinator welcomed the gathering and stated the purpose of bringing all the colleges together for the PARAMARSH Scheme.

Dr. V. G. Vasudha, Accreditation Ambassador addressed the gathering for an hour. She highlighted the importance of establishing the IQAC cell in the college. She told them that the primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. IQAC will promote measures for institutional functioning towards quality enhancement through internalizations of quality culture and institutionalization of best practices. Some of the functions expected of the IQAC are development and applications of quality bench marks. Parameter for various academic and administrative activities of the institution has to be established. Collection and analysis of feedback from all stakeholders on quality related institutional processes have to be achieved. The development and maintenance of institutional database through MIS for the purpose of maintaining and enhancing institutional quality has to be undertaken. Documentation of various

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programs and activities leading to quality improvement has to be done. The institution has to have a work plan to achieve and specify the check and balances to evaluate the degree to which each of the tasks is fulfilled.

The composition of the IQAC would be the Head of the institution, senior teachers to represent the criteria, one member from the Management, Senior administrative officers, one nominee each from students, alumni, industry, local society and stake holders. One of the senior teachers is appointed as the coordinator of the IQAC.

The colleges were told about the guidelines of SSR and AQAR in the online portal of NAAC. The benefits of the IQAC, established in the College would lead to ensuring clarity and focus in the institutional functioning towards enhancement. The Colleges were told of the revised accreditation framework and modified format of the AQAR. The data that is collected and prepared infuses quality enhancement for the upcoming cycles of accreditation.

In the ensuing meeting, the colleges were asked to establish the following immediately.

- 1. Establish a concrete website with few important details initially
- 2. Set up an IQAC with the required composition
- 3. To register for AISHE Code





**Snapshots from Ice Breaking Session on 12.10.2019** 





Briefing by Dr. V.G. Vasudha and Participation of the mentee Institutions on 12.10.2019

After the meeting, the colleges were asked to fill a proforma highlighting certain basic details about the college like the number of departments, number of courses offered, number of classrooms and Laboratories, number of books in the Library, number of faculty and students. The vendor forms were provided for disbursing the TA/DA through PFMS.

### **UGC PARAMARSH SCHEME**

### **MENTOR INSTITUTION**

### NIRMALA COLLEGE FOR WOMEN, COIMBATORE

### Workshop on

### "THE REVISED GUIDELINES FOR THE ACCREDITATION PROCESS OF NAAC"

### **Coordinators**

Rev. Sr. Dr. Helen Principal, Nirmala College for Women.

Dr. V. G. Vasudha Accreditation Ambassador, Nirmala College for Women.

Dr. Pawlin Vasanthi Joseph IQAC Coordinator, Nirmala College for Women.

### **Participating mentee institutions**

- 1. Erode Christian College of Arts & Science for Women, Erode
- 2. AG. Arts & Science College, Avinashipalayam, Tiruppur
- 3. KayPeeYes College, Corsley Hill, Kotagiri
- 4. Angappa College of Arts & Science, Malumachampatti, Coimbatore
- 5. Bishop Ambrose College, Sungam by-pass, Coimbatore

### Workshop objectives

- 1. To motivate and guide the Mentee institutions towards NAAC accreditation
- 2. To understand the NAAC revised accreditation framework and the criterion- wise inputs

### **Program schedule**

Prayer

Welcome Address : Rev. Dr. Sr. Pauline Mary Helen

Principal

Felicitation Address : Rev. Sr. Ruby Alangara Mary

Secretary

Resource Person : Dr. M. G. Sethuraman, Director, R & D

Gandhigram Rural Institute, Gandhigram

**Technical Session – 1** : "Revised Guidelines of NAAC"

.

Tea Break

Technical Session -2: Criterion wise Inputs

Lunch Break

Technical Session -3 : Strategies in teaching-learning

Vote of Thanks : Dr. V. G. Vasudha

Accreditation Ambassador

Inauguration of the Paramarsh scheme activities was held on 22nd Feb 2020 in the Claire Hall of Nirmala College for Women, Coimbatore. Apart from the IQAC members and heads of various departments of the Mentor institution, thirty participants including IQAC members and three Principals from the Mentee institutions participated in the workshop.

Rev. Dr. Sr. Helen, Principal, Nirmala College for Women welcomed the gathering and introduced the chief guest, Dr. M. G. Sethuraman, Director, Research and development, Gandhigram Rural Institute(GRI), Gandhigram. He has served as the Director - IQAC of Gandhigram Rural Institute for 8 years and is still actively involved in quality sustenance activities. He has conducted academic and administrative audits in many universities and colleges and has served as resource person in more than 40 NAAC sponsored national conference/ workshops. Secretary of the college, Rev. Sr. Ruby Alangaramary in her felicitation address congratulated the institution on being chosen as one among the 167 institutions for

mentoring the non accredited colleges and encouraged the Mentee institutions to get all the support and advice in their endeavor to get good NAAC grade.

In his keynote address Dr M. G. Sethuraman highlighted the need for accreditation in the current higher education scenario and emphasized the benefits of accreditation. He pointed out the notable differences and the new parameters introduced in the revised guidelines. In the subsequent sessions he gave a clear picture about the quality indicator framework, distribution of qualitative and quantitative metrics and discussed the inputs required under each criterion quoting suitable examples. He spoke about the OBE components in curriculum design and e learning resources. He also gave suggestions as to what could be done for a higher score in NAAC accreditation.

Dr. V. G. Vasudha, Accreditation Ambassador gave the vote of thanks and expressed her gratitude to Dr. M. G. Sethuraman for conducting the workshop and sharing his expertise. She also thanked the participants from the mentee institutions for their active participation. She informed the mentee institutions about the guest lectures planned in the following week and got their concurrence for the convenient dates and time. Dr. Sethuraman distributed the certificates to the participants. The mentee institutions were provided with printed copies of the NAAC manual of the new and revised guidelines for the affiliated colleges.

All the participants have given a contented feedback about the workshop and the hospitality rendered. They expressed absolute satisfaction about the guidance received regarding the accreditation process and requested to organize more such programs. They have also indicated about the assistance and counseling required for documentation, data recording and analysis.

The coordinators of the programme thank the UGC for the funds granted and assure their best efforts to steer the mentee institutions to get accredited with a good score.



Welcome speech by Rev. Sr. Dr. Helen Principal, Nirmala College.



Technical Session – 1 Dr. M. G. Sethuraman, Director, R & D Gandhigram Rural Institute, Gandhigram. Revised Guidelines of NAAC



**Technical Session – 2 Criterion wise Inputs** 



**Technical Session -3** Strategies in teaching-learning



Distribution of certificates to the participants

### **GUEST LECTURES AT MENTEE INSTITUTIONS**

### **CRITERIA I**

Topic: Revised NAAC Guidelines for Affiliated Colleges: Criteria- I "CURRICULAR ASPECTS"

### **Resource Person:**

Mrs. J. Folentia Kamal,

Associate Professor and Head

Department of Commerce, Nirmala College for Women, Coimbatore

S. No.	Date	Name of the Institution	No. of Participants attended
1.	25.02.2020	KaypeeYes College of Arts and Science, Kotagiri	7
2.	28.02.2020	Erode Christian College, Erode	15
3.	29.02.2020	A.G. Arts and Science College, Tirupur	45
4.	03.03.2020	Bishop Ambrose College, Coimbatore	22
5.	04.03.2020	Angappa College of Arts and Science	43

Under ParamarshProject, the mentor institution Nirmala College for Women has 5 mentee institutions, and I was given the assignment of briefing the aspects concerning **Revised Criteria- I "CURRICULAR ASPECTS" of NAAC** Accreditation processwhich was donein detail through PPT presentation.

### Day 1 - 25.02.2020

### KAYPEEYES COLLEGE, KOTAGIRI

J. Folentia Kamal, visited KAYPEEYES COLLEGE, KOTAGIRI on 25.02.2020 and gave a presentation on Criteria I - Curricular Aspect . 7 persons comprising the IQAC members of the college along with the Principal attended the session. The importance of NAAC accreditation ,the value it adds to any Educational Institution and the need for quality was stressed upon. The key indicators for evaluating the curriculum aspects was explained to them, the division of the total 100 points for curricular criteria on various aspects and the various quantitative and qualitative metrics used was elaborated. The four important key indicators of

curricular aspects upon the different information heads like academic planning and implementation of curriculum, the academic activities of the entire institution, academic enrichment and flexiblity of curriculum were explained in detail to the audience.

The need for framing programme and course outcomes were insisted. Maintenance of academic details, Lesson Plan, Work Diary, documents relating to Add-on Programmes and Certificate Courses, Projects and Online Courses were emphasized. The weightage an institution receives on the various academic contributions made by the faculty was also highlighted. The industrial and field visits, internships, institutional training, environmental and social programmes that can be organized by the departments so as to give the practical exposure was also enumerated. The importance of Feedback to be collected from the potential stakeholders of the institution and action to be taken based on their analysis for the betterment of the institution was stressed upon. The session gave the audience a thorough idea of these aspects and the files to be maintained for the same. All the queries raised by the audience were satisfactorily answered by the resource person.

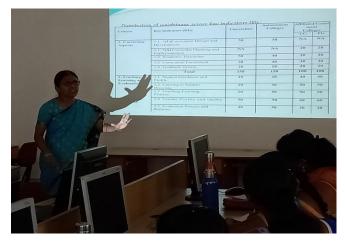


Guest Lecture on Criteria I at Kaypeeyes College, Kotagiri by Mrs. J. Folentia Kamal on 25.02.2020

Day 2 - 28.02.2020

### ERODE CHRISTIAN COLLEGE, ERODE

The resource person visited Erode Christian College of Arts and Science for Women, Erode on 28.02.2020 and 15 staff members attended the workshop. All the aspects relating to Criteria I - Curriculum was explained to them. They actively participated in the workshop and the questions raised by them were clarified and session which started at 10 a.m., closed by 11.30 a.m.



Guest Lecture on Criteria I at Erode Christian College, Erode by Mrs. J. Folentia Kamal on 28.02.2020

Day 3 - 29.02.2020

### AG College of Arts and Science, Tirupur

The resource person visited AG College on 29.02.2020 and explained all the key indicators concerning Criteria I - Curriculum aspects of NAAC. It was attended by 45 staff members and **the** session started at 10 a.m. and key indicators and points allocation for each and every question was explained to them and the session was wound up by 11.15 a.m.



Guest Lecture on Criteria I at AG College, Tiruppur by Mrs. J. Folentia Kamal on 29.02.2020

### Day 4 - 03.03.2020

### BISHOP AMBROSE COLLEGE, COIMBATORE

The resource person visited Bishop Ambrose college on 03.03.2020 and explained all the key indicators concerning Criteria I - Curriculum aspects of NAAC. It was attended by the Principal, Secretary and 22 staff members and the 100 points allocation was explained to them and clarified all their doubts.



Guest Lecture on Criteria I at Bishop Ambrose College, Coimbatore by Mrs. J. Folentia Kamal on 03.03.2020

Day 5 - 04.03.2020

### ANGAPPA COLLEGE OF ARTS AND SCIENCE, COIMBATORE

The resource person visited Angappa College of Arts and Science on 04.03.2020 and explained all the key indicators concerning Criteria I - Curriculum aspects of NAAC. It was attended by the IQAC Co-ordinator and 43 staff members. The revised guidelines of NAAC concerning Curriculum Criteria and allocation of points for various key indicators was elaborated to them.



Guest Lecture on Criteria I at Angappa College, Coimbatore by Mrs. J. Folentia Kamal on 04.03.2030

All the sessions were well received by the Principals, teachers and the IQAC members of the Mentee Institutions, having clarified their queries and doubts. Guidance was also provided by the team members in maintenance of records and improvements to be carried out. Feedbacks and attendance details were collected from the audience for the same. They were also ensured of getting all the possible help from the Mentor Institution in terms of formats, file updation and the like.

### **CRITERIA II**

Topic: Revised guidelines for NAAC Accreditation for affiliated Colleges on Criteria –II: Teaching, Learning and Evaluation Process.

### **Resource Person:**

Dr. Harsha M Pandiya

Assistant Professor of English,

Nirmala College for Women,

Coimbatore.

S. No.	Date	Name of the Institution	No. of Participants
1.	25.02.2020	Kaypeeyes Arts and Science College, Kotagiri	7
2.	28.02.2020	Erode Christian College, Erode	15
3.	29.02.2020	A.G. Arts and Science College, Tiruppur	45
4.	03.03.2020	Bishop Ambrose College, Coimbatore	22
5.	04.03.2020	Angappa College of Arts and Science	43





At Kaypeeyes Arts and Science College, Kothagiri on 25.02.2020

The Five Mentee Institutions were all introduced to the **Revised Criteria- II norms of NAAC Accreditation process** in detail through a PPT presentation by Dr. Harsha M. Pandiya.
Feedbacks and attendance details were collected from the audience for the same.

Dr. Harsha M. Pandiya elaborated on the significant Criteria – II viz. the Teaching Learning and Evaluation processes. The 350 points division into the Key Indicators was discussed in detail. The student details viz., enrollment and admission; category-wise student diversity; student pass percentage and performance and their participation in extension activities were explained. The teacher profile details viz., qualification and experience; different academic responsibilities and the ICT enabled teaching tools and strategies used by the teacher and the areas where enhancement will be credited by NAAC were also highlighted. The lecture also included the innovative mechanism which can be put into use for the evaluation of the students' performance and the maintenance of records pertaining to the students' pass percentage. The Imperativeness of Digitalization of data and exams and the different ICT tools which the teachers can use and present was also ensured in the lecture. The files to be maintained for the details of students' activities and achievements; teachers' participation, publications and achievements and evaluation system and data were listed out in detail.

The sessions were well received by the Principals, teachers and the IQAC members of the Mentee Institutions and their queries and doubts were clarified. Guidance was also provided to them for maintenance of records and improvements to be carried out. They were also ensured of getting all the possible help from the Mentor Institution in terms of formats, file updation and the like.





At Erode Christian College, Erode on 28.02.2020





At Bishop Ambrose College, Coimbatore on 03.03.2020





At AG College of Arts and Science, Coimbatore on 04.03.2020





At Angappa College of Arts and Science, Coimbatore on 04.03.2020

### **CRITERIA III**

**Topic: NAAC Revised Guidelines for Affiliated Colleges Criterion: III- Research Consultancy and Extension** 

### **Resource Person:**

Dr. K. Julia Rose Mary

Associate Professor, Department of Mathematics

Nirmala College for Women, Coimbatore

S.No	Date	Name of the college	Number of participants
1	25.02.2020	Erode Christian college Erode	15
2	28.02.2020	A.G. College Tirupur	9
3	29.02.2020	Kaypeeyes College Kothagiri	7
4	03.03.2020	Angappa College Coimbatore	40
5	04.03.2020	Bishop Ambrose College Coimbatore	25

On 25.02 .2020, we visited Erode Christian College. 15 teachers participated in it. Students strength is 108. The college is offering 8 U.G and 1 P.G courses. During the session the staff members enquired how to file the data based on criteria III. They were informed about Ph.D registration, publishing a paper and also particularly like to know about M.O.U's.

Explained about Ph.D registration in part time programme. Further the need of publishing papers in reputed U.G.C journals and presenting papers in the international conferences was highlighted. Suggestions were given for extension work to be carried out in the Thindal Old Age home and Govt hospitals.



At Erode Christian College on 25.02.2020

As Erode has multiple industries, the faculty were advised on the methodology to sign MOUs with turmeric vendors and knitting companies. Moreover, we analysed methods to improve involvement of students in seminars and workshops. Staff members participated enthusiastically.

Visited A.G College of Tirupur on 28<sup>th</sup> February. The Principal, IQAC coordinator and 7 members actively participated. Students strength of A.G college is 1700.



At AG College on 28.02.2020

Members showed keen interest in understanding the concepts of criteria III. Then described about tree plantation regularly and paper bag system. Also asked all the staff members to register for Ph.D., and those who are doing Ph.D. insisted them to publish their research work with UGC-CARE and SCOPUS journals .Then plagiarism was also explained. Moreover how

to sign MOUs with spinning mills in and around Avinashipalayam was also explained. The Principal and IQAC members are actively participated.

On 29.02.20 visited Kaypeeyes College Kothagiri. The Principal, IQAC coordinator and faculty members attended the programme. There are 8 UG and 2 PG courses there. Strength of the college is 310.

Regarding criteria III, we first insisted them to register for Ph.D., and then asked them to publish their works in UGC-CARE journals. Innovative methods to improve ecosystem such as Rain-water harvesting system, growing rare fruits, vermicomposting, fencing to prevent landslide, vegetables and medicinal plants, increasing proliferation of paper bags and separating garbage into degradable and non-de-gradable were explained. We encouraged them to sign MoUs with Tea factories around their region and also expand into entrepreneurial activities such as retailing of vegetables and fruits native to their region. We told them that by undertaking the above suggestion they would score very well in criteria III's weightage.

On 03.03.2020, we visited Angappa college which has 900 students enrolled in 7 UG and 2 PG courses. There were 40 participants in our program.

We explained them the importance of registering for PhD and asked the faculty who completed their PhD to get guideship. We stressed the importance of publishing their papers in UGC-CARE journals and SCOPUS indexed journals. We advised them to develop E-content for their courses as they had good computer infrastructure. We suggested them to improve their record keeping of important services such as sampling, blood donation and medical camp. We encouraged them to sign MoUs with nearby hydraulics industries. We clarified all their doubts on UGC funding and ICSSR projects. On 04.03.2020, we visited Bishop Ambrose College which had 25 participants in our programme. As most of the faculty in this college had not registered for PhD, we stressed the importance of doing a PhD and strongly suggested to register for PhD programs.

We helped them in their E-content preparation methodologies. We suggested them to provide social services such as sampling, blood donation and medical camp to needy people and also document it with proper evidence. We encouraged them to sign MoUs with nearby textile industries. We clarified all their doubts on UGC funding. Members keenly listened to the entire discussion on the key indicators of criteria III.

#### **CRITERIA IV**

Topic: NAAC Revised Guidelines for Affiliated Colleges on Criterion: IV-

**Infrastructureand Learning Resources (2019-2020)** 

#### **Resource Person:**

#### Dr. R. Malliga, Ph.D,

Associate Professor and Head,

PG & Research Department of History,

Nirmala College for Women, Red Fields, Coimbatore -18

Date	Name of the College	No. of Participants
25.02.2020	Erode Christian College, Erode	12
28.02.2020	AG College of Arts & Science, Tirupur	10
29.02.2020	KAY PEE YES College, Kotagiri	5
03.03.2020	Angappa College of Arts & Science, Coimbatore	30
04.03.2020	Bishop Ambrose College, Coimbatore	30

Paramarsh, UGC Scheme launched on 18th July 2019 by MHRD, New Delhi. It aims towards mentoring NAAC Accreditation to promote Quality Assurance in Higher Education and helps in providing quality education to 3.6 crores students who are enrolling in Indian Higher Education system thereby targets nearly 1000 Higher Education Institutions.

#### **Importance of Infrastructure and Learning Resources:**

- Globalization of Education
- Ever increasing competition
- Access to excellence
- Aims institutional quality

#### **Topics Covered:**

- Physical Facilities
- Library is automated {integrated library management system (ILMS)}
- IT Infrastructure
- Maintenance of campus infrastructure
- Key Indicators

#### **Explanation presented:**

- Budget allocation, excluding salary for infrastructure augmentation
- Adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc
- Adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centreetc
- Classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc
- E-content developed by teachers such as: e PG- Pathshala, CEC (Under e-PG-Pathshala CEC (Under Graduates) SWAYAM other MOOCs platform NPTEL/NMEICT/ any other Government initiatives &institutional (Learning Management System (LMS) etc.
- Library automation Integrated Library Management System (ILMS)
- Technology Up gradation
- Facility for e-content
- Procedures and policies for maintaining and utilizing physical, academic and support facilities –laboratory, library, sports complex, computers, classrooms etc

#### Files Recommended:

- Self financing a/c
- Management fund a/c
- Project fund a/c
- Utilization record for all the above to be maintained in the office & department
- Campus area
- Laboratories
- Seminar halls
- Classrooms with LCD facilities
- Classrooms with Wi-Fi /LAN
- Seminar halls with ICT facilities
- Video Centre
- Library automation record
- Total computers

- Computer Labs
- Internet
- Browsing center
- Computer centers

### **Findings and Suggestions**

### **Erode Christian College, Erode**



### Findings:

### At Erode Christian College, Erode

- The strength of the students are minimum with fifteen staff members
- Most of the faculty are qualified with M.Phil Degree
- The infrastructure is sufficient
- ICT facilities are in lesser extent

- Students strength to be increased
- Staff members to be qualified as per UGC norms
- Library to be Digitalized
- Records to be maintained in the office
- Management must come forward to provide better facilities

# **AG College of Arts & Science, Tirupur**



AG College of Arts & Science, Tiruppur

# Findings:

- Located in the highway
- Infrastructure is sufficient
- Sufficient student strength
- Bus facilities is a credit to the college
- Qualified staff members is added advantage
- ICT facilities are minimum

- Library to be digitalized
- ICT facilities to be improved
- Staff members to be qualified as per UGC norms
- Records to be maintained in the office

# Kaypeeyes College, Kotagiri



# Findings:

At Kaypeeyes College, Kotagiri

- Infrastructure is well maintained
- College bus facility is a credit
- Hostel amenities are available
- Faculties are experienced and qualified
- Management are supportive in providing necessary requirements
- Economically weaker section students are aided with fee concession

- ICT to be developed
- Library to be digitalized

# Angappa College of Arts & Science, Coimbatore



At Angappa College of Arts & Science, Coimbatore

# Findings:

- Infrastructure is good
- Students strength is adequate
- College bus facilities are provided
- Most of the faculties are qualified as per UGC norms
- ISO certified college
- Initiation of IQAC cell work is in progress

- ICT to be improved
- Library to be digitalized
- Record maintenance to be enhanced

### **Bishop Ambrose College, Coimbatore**



At Bishop Ambrose College, Coimbatore

### Findings:

- Adequate infrastructure
- Management are proficient with providence of necessary facilities
- Faculty members are experienced and qualified
- Library is digitalized
- Bus facilities are available
- IQAC cell have started functioning

### Suggestions:

- Records to be maintained according to the criteria
- ICT to be improved

#### **Recommendations for all the Mentee Institutions:**

- Campus locator map to be at the entrance
- Stock register to be maintained in all the departments
- Academic audit to be initiated
- All the features of the college to be uploaded in the website

### **Expectation of the Mentee Institutions:**

- Further guidance in maintaining the infrastructure and learning resources
- Suggestions for record maintenance
- Advisory guidelines in preparation of NAAC report

All the mentee institutions received the guest faculty members with warm welcome and provided good hospitality. Management and faculty members expressed keen interest towards NAAC report preparations. The management, the principal and staff were keen to take further steps to enhance their infrastructure and learning resources.

The mentor institution, Nirmala College for Women, Coimbatore can achieve Paramarsh goals successfully in the coming years by the sincere co-operative steps and improved functioning of the mentee institutions.

#### **CRITERIA V**

Topic: NAAC Revised Guidelines for Affiliated Colleges on Criteria V – Student Support and Progression

#### **Resource Person:**

**Dr. Rosaline Mary**Assistant Professor,
Department of Zoology,
Nirmala College for Women,
Coimbatore-18

Date	Colleges Visited	Participants
25.02.2020	AG College of Arts & Science, Tirupur	52
29.02.2020	Erode Christian College, Erode	12
03.03.2020	KayPeeYes College, Kotagiri	10
04.03.2020	Bishop Ambrose College, Coimbatore	30
05.03.2020	Angappa College of Arts & Science, Coimbatore	30

Under NAAC 'Paramarsh' scheme on 25.02.2020 our team's first visit was to AG College of Arts & Science, Tirupur. The college is located near by-pass road, Tirupur and the infrastructure is good. The Principal in-charge, Dr. Marimuthu was happy to welcome us. We discussed about the college, students' strength, timings, about teaching and non-teaching staff, facilities for students and staff etc. The Principal gave introduction about the scheme and 52 staff members participated. The key indicators with their weightages under Criterion –V Student Support and Progression were explained in detail. Year-wise data requirements like average percentage of students benefitted by scholarships, freeships etc., number of capability enhancement and development schemes, students benefitted by guidance for competitive examinations and career counseling, mechanism for timely redressal of student grievances including sexual harassment and ragging cases, average percentage of placement, percentage of student progression to higher education, program wise pass percentage and completion rate, Number of students qualifying in State/ National/ International level examinations, etc., were clarified. After the presentation, the staff members raised some queries in the Criterion-V

regarding maintenance of files, their format and details required for which suitable clarifications were given. They were also asked to refer to the SOPs given in the NAAC guidelines.



AG College of Arts & Science, Tirupur, introduction by Principal Dr.Marimuthu on 25.02.2020

Guest Lecture at AG college of Arts & Science, Tirupur on 25.02.2020



With the Staff Members at AG College of Arts & Science, Tirupur on 25.02.2020

The second visit was to Erode Christian College, Erode, on 29.02.2020. About 12 staff members participated in the session. The key indicators of Criteria -V and also the weightages were discussed with the staff members. The student strength of the college is only 108 and staff

strength is 15. More questions were raised regarding the PARAMARSH scheme. Only mark statements and fee particulars files were maintained. Suggestions were given for maintaining files regarding alumni, scholarship details, placement records, etc.



Guest Lecture at Erode Christian College, Erode on 29.02.2020.



With the Staff Members at Erode Christian College, Erode on 29.02.2020.

The third visit was to KayPeeYes College, Kotagiri, on 03.03.2020. We met the Principal, Dr. Renu Thomas, who was happy to invite us. The staff strength is very low, about 30 staff members in the college and very good infrastructure. They asked us about the questions to be answered for SSR report.



With the Principal at KayPeeYes College, Kotagiri on 03.03.2020



Guest Lecture at KayPeeYes College, Kotagiri on 03.03.2020

The fourth visit was to Bishop Ambrose College, Coimbatore, on 04.03.2020. There were about 30 staff members who participated in the lecture including the Principal Dr. Peter Raj and the Secretary Rev. Fr. Jerome. The criteria-V with the key indicators and also the weightages were explained. Staff raised queries about scholarship details, endowment funds, coaching classes and sports details.



Introduction by a staff at Bishop Ambrose College, Coimbatore, on 04.03.2020



Guest Lecture at Angappa College of Arts & Science, Coimbatore on 05.03.2020



With the Staff Members at Angappa College of Arts & Science, Coimbatore on 05.03.2020

The last and fifth visit was to Angappa College of Arts & Science, Coimbatore, on 05.03.2020. The Principal, Dr. Raj Kumar invited us and arranged for the meeting. They asked many doubts regarding freeships, scholarships, endowment funds, placement details and also alumni engagement.



With the Principal Dr. Rajkumar at Angappa College of Arts & Science, Coimbatore on 05.03.2020

In response to the feedback given by the mentee institutions, the format for documentation under Criterion V was given.

#### **CRITERIA VI**

Topic: NAAC Revised guidelines for Criterion VI-Governance, Leadership and Management.

#### **Resource Person:**

Dr. C. Subha,

Assistant Professor,

Department of Chemistry, Nirmala College for Women,

Coimbatore-18

S.No.	<b>Dates Visited</b>	Mentee Institutions	No. of
			<b>Participants</b>
1.	25.02.2020	A.G. College, Tirupur	52
2.	29.02.2020	Erode Christian college, Erode	12
3.	03.03.2020	KayPeeYes College, Kotagiri	10
4.	04.03.2020	Bishop Ambrose College, Coimbatore	30
5.	05.03.2020	Angappa College, Malumichampatti	30

Under UGC-Paramarsh Scheme, the IQAC of Nirmala College for Women had organized a series of guest lectures on the Revised Accreditation Framework for the mentee institutions.

#### **Content of the Guest Lecture:**

The topic of the Guest Lecture was NAAC Revised guidelines for Criterion VI-Governance, Leadership and Management. The effective functioning of the institution was evaluated using the data provided under criterion VI. Hence focus on Criterion VI was insisted. The policies and practices evolved by the institution in the matter of planning human resources, recruitment, training, performance appraisal, financial management and the overall role of leadership for implementing the vision and mission of the institution were discussed.

Day 1: Guest Lecture at A.G.College, Tiruppur on 25.02.2020



At A.G.College, Tiruppur on 25.02.2020

The key indicator identified by NAAC for Critierion VI are Institutional Vision andLeadership, Strategy Development andDeployment, Faculty EmpowermentStrategies, Financial Management and Resource Mobilization and Internal Quality Assurance System. The distribution of weightages across key indicators was mentioned. Effective leadership by setting values and participative decision-making process is key to achieve organizational culture. The formal and informal arrangements to co-ordinate the academic and administrative planning and implementation and the institution's efforts in achieving its vision were explained in first key indicator.

Effective implementation of strategic plan, effective and efficient functioning of the institutional bodies and implementation of e-governance in areas of administration, Finance and Accounts, Student admission and report and examination were discussed in detail under second key indicator.

Day 2: Guest Lecture at Erode Christian College, Erode on 29.02.2020





Third indicator talks about the efforts made to upgrade the professional competence of the staff. Data on the welfare schemes for teachers and non-teaching staff, financial support provided to teachers to attend conferences, training programmes organized by the institution for both teaching and non-teaching staff, teachers undergoing orientation programmes and the functioning status of the performance appraisal system should be collected and uploaded for the faculty empowerment strategy.

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Day 3: Guest Lecture at KayPeeYes College, Kotagiri on 03.03.2020

At KayPeeYes College, Kotagiri on 03.03.2020

Budgeting and utilization of finance are the issues discussed under financial management. Internal and external financial audit carried out in the institution, Grants received from NGO's and the resource mobilization policy and procedures should ensure the transparency in the financial management of the institution.

The contribution of IQAC of the college in improving the quality of the education should be explained in the last indicator. It should be aimed at the continuous improvement of quality and achieving academic excellence. Data template for each indicator was discussed. Idea on Optional metrics for criterion VI was also given.

Day 4: Guest Lecture at Bishop Ambrose College, Coimbatore on 04.03.2020



At Bishop Ambrose College, Kotagiri on 04.03.2020

The participants of the mentee institutions comprised of Principal, IQAC Co-ordinator and the Faculty of the respected institutions. They were motivated and updated about the revised accreditation process.

Day 5: Guest Lecture at Angappa College of Arts and Science, Coimbatore on 05.03.2020



At Angappa College of Arts and Science, Coimbatore on 05.03.2020

At the end of the guest lectures, queries were raised by the participants about the files to be maintained by the departments, data templates, getting feedbacks from the alumni and parents, quality initiatives by the IQAC. Their queries were clarified and feedback was collected from the participants. The lecture was received with admiration by the participants and they also found the slides appropriate. The guest lecture was concluded by advising the faculty to plan and work towards the accreditation process.

#### **CRITERIA VII**

Topic: NAAC Revised Guidelines for Affiliated Colleges on Criteria VII: Institutional

**Values and Best Practices** 

#### **Resource Person:**

Mrs. A. Jansi Rani

Assistant Professor and Head Department of Information Technology Nirmala College for Women, Coimbatore-18

Date	Time	Name of the Mentee	No of
		Colleges visited	Beneficiaries
25.02.2020	10.30 a.m – 1.30 p.m	A G Arts & Science College	52
		Tirupur	
29.02.2020	10.30 a.m – 1.30 p.m	Erode Christian College of	12
	_	Arts and Science for Women	
		Erode	
04.03.2020	10.30 a.m – 1.30 p.m	Bishop Ambrose College	30
		Coimbatore	
05.03.2020	1.00 pm – 4.00 p.m	Angappa College of Arts and	30
		Science, Coimbatore	

The first visit was to AG College of Arts & Science, Tirupur on 25.02.2020. The Principal in-charge Dr.Marimuthu, introduced about the scheme and 52 staff members participated. The second visit was to Erode Christian College, Erode, on 29.02.2020. 12 staff members participated in the lecture. The Third visit was to Bishop Ambrose College, Coimbatore, on 04.03.2020. About 30 staff members participated in the lecture including the Principal Dr. Peter Raj and the Secretary Rev. Fr. Jerome. The fourth visit was to Angappa College of Arts & Science, Coimbatore, on 05.03.2020. Dr. Raj Kumar, Principal arranged for the meeting. About 30 staff members participated in the lecture.

About 124 participants, comprising of Secretary, Principal, IQAC Coordinator and Faculty participated in the guest lectures organised. In the sessions, the colleges were informed about the Revised Accreditation framework (RAF) and suggestions to incorporate in future. The focus of Criterion VII in the following Key Indicators was discussed.

- 7.1 Institutional Values and Social Responsibilities
- 7.2 Best Practices
- 7.3 Institutional Distinctiveness

### 7.1 Institutional Values and Social Responsibilities

- To prepare an Annual Action plan of the activities to be organised.
- Various aspects like Gender equity and sensitization in curricular and co-curricular activities, facilities for women on campus and for the differently abled (Divyangian friendliness) was discussed. Pointed out the necessary action to be taken to cultivate an environment friendly practice providing alternate sources of energy and energy conservation measures like solar energy, Biogas plant, Sensor based energy conservation and Usage of LED bulbs/power efficient equipment. Also explained the necessary actions to be taken such as - energy conservation, rain water harvesting, waste recycling (solid/liquid waste management, e-waste management), carbon neutral, green practices, plastic-free campus and paperless office. Further the management of different types of degradable and non-degradable waste, water conservation facilities, green campus initiatives like Quality audits on environment and energy, Sensitization of students and employees prescribed code of conduct for students, teachers, administrators and other staff and celebrating and organising national and international commemorative days, events and festivals were stressed. Also emphasized on the question wise descriptive report writing on qualitative metrics and quantitative metrics to be geotagged with photographs providing necessary links in the website.

#### 7.2 Best Practices

- Choose best practices pertaining to either academic or administrative or organizational aspects of institutional functioning.
- Two best practices to be implemented and the format for presentation of Best practice was also discussed.

#### 7.3 Institutional Distinctiveness

• One area distinctive to its priority and thrust within 1000 words.

Further the revised NAAC metrics of the criteria VII, the documents, data required for each metric in terms of Metrics QnM&QlM and their respective weightages for evaluation of Higher Education Institutions with respect to Assessment and accreditation council and the process to prepare for accreditation was discussed.

### **Concluding Remarks**

- Motivated and updated the participating colleges about the accreditation process,
   maintaining files and also explained the importance of method of writing report.
- Participating colleges were instructed to attend the workshops conducted by the mentor institution. Deliberations upon improving various aspects of quality and clarified the various issues regarding the NAAC procedures.
- All the 124 participants have expressed satisfaction about the guest lecture and requested to continue organizing such programmes.



AG College of Arts & Science, Tirupur on 25.02.2020



Guest Lecture at Erode Christian College of Arts and Science for Women, Erode on 29.02.2020



**Guest Lecture at Bishop Ambrose College, Coimbatore on 04.03.2020** 



Guest Lecture at Angappa College of Arts and Science, Coimbatore on 05.03.2020

#### WEBSITE DEVELOPMENT

**Topic: Website Content Development** 

**Resource Person:** 

Dr. Evelyn Louisa. M

Department of Business Administration,

Nirmala College for Women, Red Fields, Coimbatore -18

Date	Name of the College	No. of Participants
25.02.2020	Erode Christian College, Erode	12
28.02.2020	AG College of Arts & Science, Tirupur	10
29.02.2020	KEE PEE YES College, Kotagiri	5
03.03.2020	Angappa College of Arts & Science, Coimbatore	30
04.03.2020	Bishop Ambrose College, Coimbatore	30

#### **Mode of Presentation**: PowerPoint

Under Paramarsh, UGC Scheme which was launched on 18th July 2019 by MHRD, New Delhi, our college was chosen to mentor five colleges to help them achieve higher credits in NAAC accreditation. A group of nine professors visited five colleges and enlightened the staffs about the current requirements of NAAC and ways to improve their website contents and presentation.

#### **Importance of Website:**

- Evidence of global standards.
- Shows Professionalism.
- It gives you ease of access of information.
- It creates opportunities abroad.
- It provides self service customer support.

#### **Topics Covered:**

- Various menus to be created. (Home, Management, Academics, Admission, Students, Alumni, DBT star status, Centre, Village adoption)
- Sub menus
- Content in each of the menus
- Content required by NAAC.

### **Explanation presented:**

- Importance of content in the website and its impact.
- Contents for NAAC data.
- Presentation of a website.
- Details to be put in menus and submenus.
- Sitemap
- Providing links for access of information.
- Importance of pictures in action in the website.

# **Erode Christian College, Erode**

### Findings:

- The college is yet to create website.
- The strength of the students are minimum with fifteen staff members

### Suggestions:

- Website to be developed as early as possible.
- Maintenance of clean campus for good presentation in the website

### **AG College of Arts & Science, Tirupur**



Guest Lecture at AG College of Arts & Science, Tirupur on 28.02.2020

# Findings:

• The college is yet to develop website

# Suggestions:

• Website to be developed as early as possible.

# Kaypeeyes College, Kotagiri

# Findings:

• The college is in the process of developing website.

# Suggestions:

• Menus to be added in the current process

# Angappa College of Arts & Science, Coimbatore



Guest Lecture at Kaypeeyes College, Kotagirion 03.03.2020

### Findings:

• The staff had more knowledge of website contents

#### Suggestions:

• To familiarize with the NAAC requirements.

#### **Bishop Ambrose College, Coimbatore**



Guest Lecture at Bishop Ambrose College, Coimbatore on 04.03.2020

### Findings:

• The college is in the process of developing website.

### Suggestions:

• Maintenance of clean campus for good presentation in the website.

#### **Recommendations for all the Mentor Institutions:**

- Developing a good website as early as possible.
- Making the campus clean and presentable.
- Improve the extension activities of colleges.

### **Expectation of the Mentee Institutions:**

Provide continuous technical and content support

All the mentee institutions received the guest faculties with warm welcome and provided good hospitality. Management and faculty members expressed keen interest towards NAAC

report preparations. The institution along with the faculties were responding to take further steps to enhance their infrastructure and learning resources.

The mentor institution, Nirmala College for Women, Coimbatore can achieve Paramarsh goals successfully in the coming years by the sincere co-operative steps and improvised functioning of the mentee institutions.

#### MENTORING ON

#### OFFICE AND LIBRARY MANAGEMENT TO MENTEE INSTITUTION

Date: 12.03.2020

### **Participants from Mentee Institution (Erode Christian College, Erode)**

1. Mr. S. Austin Junior Assistant

2. Mr. J. Chandrasekaran Librarian

Junior Assistant and Librarian of Erode Christian College, Erode visited Nirmala College for Women, Coimbatore and discussed about the procedures followed at the Mentor Institution for effective Office and Library Management. Office staff Rev. Sr. Jane Maria, Nirmala College for Women explained and guided regarding the files to be maintained in the office. Rev. Sr. Dr. Jaculin, Librarian, clarified and guided about OPAC access, Inflibnet and Delnet Services. The librarian also discussed about Journal and magazine statement, Yearly Transaction entry, Best user award, Developing Library Network, Organizing Book exhibitions and Book bank.



Sr. Jane Maria explaining on Office Management

#### FIRST REVIEW MEETING AT MENTEE INSTITUTIONS

Date: 13.03.2020 Mentee Institution Visited: Kaypeeyes College, Kotagiri

The IQAC coordinator and Accreditation ambassador of PARAMARSH Scheme visited the mentee institutions and met the Principal and management.

#### **Deliberations:**

- 1. Discussed with the Principal Dr. Renu Thomas about the current status quo of the college and measures to be taken towards accreditation.
- 2. Principal expressed the drawback of frequent change of Principals in the recent past. Current Principal however assured to coordinate and motivate students and staff to work towards accreditation.
- **3.** Formation of IQAC, allocation of duties to various committees, documentation of extension and all activities, office files, MoUs Add on courses etc. Visited the library, departments and other facilities.
- **4.** Suggestions given regarding facilitating students to register for online certificate and diploma courses through Swayam portal, starting certificate courses like Tally, entering into MoUs with academic and non-academic institutions.



Visit to Kaypeeyes College, Kotagiri on 13.03.2020

### Findings of first review meeting at Kaypeeyes College, Kotagiri

### I Curriculum

Syllabus - As per University
 PO/CO/PSO - To be formulated

Certificate/Diploma - NilSwayam Courses - Nil

• Feedback from Students - Few and not documented

### **II Teaching, Learning and Evaluation**

• 2f and 12B - Process of submission

Internship - Nil
 Advanced Learners - Internship/Project - Nil

■ Suggested Tourism/Hotel Management/Handicraft/Nursery

• Slow Learners - Remedial/Bridge Courses

ICT-LCD/E-Content - Nil
 Internal Examination - Yes
 SSS - Yes

### **Other details**

AISHE - Yes

Seed Money Project - Nil

Publication- UGC CARE/SCOPUS - Nil

Extension Activities - Limited, only through NSS

Collaboration - MoUs - Nil

EBSCO-NDL/OPAC - Not done

Alumni - Not registered

Best Practices - Nil

**Date: 16.03.2020** Mentee Institution Visited: Erode Christian College, Erode

The IQAC coordinator and Accreditation ambassador of PARAMARSH Scheme visited the mentee institutions and met the Principal and management.

#### **Deliberations:**

- Discussed with the Principal Dr. Jyothi Packiam about student and staff strength, infrastructure facilities, best practices and measures to be taken towards accreditation.
   Principal mentioned about difficulty in increasing student strength due to heavy competition from other local colleges.
- 2. Suggestions given to increase student support activities, scholarships, remedial classes and starting of attractive job-oriented certificate and diploma programmes in collaboration with other academic and non-academic institutions.
- **3.** Formation of IQAC, allocation of duties to various committees, documentation of extension and all activities, office files, MoUs Add on courses etc. Visited the library, departments and other facilities.



Visit to Erode Christian College, Erode on 16.03.2020

### Findings of first review meeting at Erode Christian College, Erode

Infrastructure - Satisfactory to certain extent/ No approval/Temple Dispute for entry of

students into the college

Strength - 110 [8-UG; 1-PG-MSW] (Only 15 class rooms available)

Certificate/Diploma - Nil

Online Courses - Nil

Feedbacks - Only from Students, not properly documented

Number of Staff - 15 (No PhD; Only M.Phil)

ICT - Nil

AISHE-code - Not done

Scholarships - SC only

2f and 12B - Yet to apply

College Calendar - Nil

College Prospectus - Not formalized

Lab - Computer Science only with 40 systems

Extension activities - Nil

MoUs - Collaboration with 4 NGOs accomplished

Alumni - Present but not registered

# Webinar Series on "CRITERIA ACHIEVEMENT BASED ON THE REVISED GUIDELINES OF NAAC FOR MENTEE INSTITUTIONS"

Organized under the UGC Paramarsh Scheme for the mentee institutions on 3rd, 4th, 6th and 7th August, 2020.

### PROGRAM SCHEDULE

General welcome to the GL series - Dr PawlinVasanthi Joseph

Welcome address - Dr VG Vasudha

Special Address - Dr Sr Ruby Alangara Mary

Felicitation - Dr Sr M Helen

DATE	TIME	TOPIC	TIME	TOPIC
03.08.2020	10 am-	Criterion I: Curricular Aspects	11 am-	Criterion III: Research,
	11am	Dr V. Jude Nirmal	12pm	Innovations and Ext
		Assistant Professor,		Dr A. Rose Venis
		Department of Computer		Dean, IQAC,
		Science, St. Joseph's College		St. Joseph's College
		(Autonomous), Trichy – 2		(Autonomous), Trichy – 2
04.08.2020	10 am –	Criterion II: Teaching,	11 am-	Criterion IV: Infrastructure
	11am	Learning and Evaluation	12pm	and Learning Resources
		Dr R. Qurshid Begum		Dr S. Alfred Cecil Raj
		Additional Dean – IQAC,		Controller of Examinations,
		St. Joseph's College		Former Dean – IQAC,
		(Autonomous), Trichy – 2		St. Joseph's College
				(Autonomous), Trichy $-2$
06.08.2020	10 am –	Criterion V: Student Support	11 am –	Criterion VI: Governance,
	11am	and Progression	12pm	Leadership and
		Dr D. Ravindran		Management
		Former Dean, School of		Dr F R Alexander
		Computing Sciences, St.		PravinDurai,
		Joseph's College		Head, Department of
		(Autonomous), Trichy – 2		Commerce, St. Joseph's
				College (Autonomous),
				Trichy – 2
07.08.2020	10 am –	Criterion VII: Institutional	11 –	Role of IQAC in Co-
	11am	Values and Best Practices	12pm	ordination and Collating
		Fr M. Berchmans SJ		Data, <b>Dr V. Jude Nirmal</b> ,
		Director, SHEPHERD, St.		Assistant Professor,
		Joseph's College		Department of Computer
		(Autonomous), Trichy – 2		Science, St. Joseph's
				College (Autonomous),
				Trichy – 2

About hundred participants from the mentee institutions as well as few other institutions participated in the webinar. The first day of the webinar had two technical sessions on Criterion I at 10 am followed by Criterion III at 11 am. Dr. V. Jude Nirmal, Assistant Professor of Computer Science at St. Joseph's College, Trichy addressed the participants on the topic "Criterion I: Curricular aspects". He explained in detail the key indicators, how to maximize the criterion-wise weighted graded point average, what NAAC expects under the key indicators, how to collect data and the supportive documents to be uploaded. The Second session was on Criterion III: Research, Innovations and Extensions" by Dr. A. Rose Venis, Dean-IQAC, St. Joseph's College, Trichy in which he elaborated on the details of SOP and on the role of quality publication than the number of publications to get a good score in NAAC accreditation.

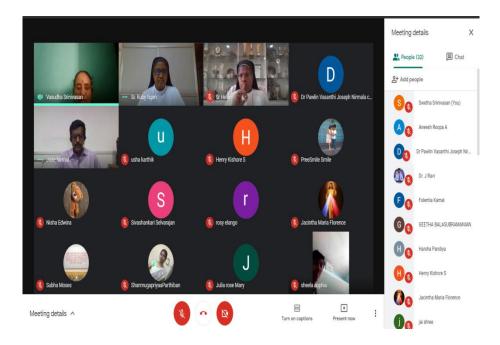
The second day of the webinar also had two sessions on Criterion II at 10 am followed by Criterion IV at 11 am. Dr. R. Qurshid Begum, Additional Dean - IQAC at St. Joseph's College, Trichy delivered the lecture on "Criteria II: Teaching, Learning and Evaluation". The resource person pointed out the innovative strategies followed by their Institution towards effective Teaching, Learning and Evaluation. The second lecture on "Criteria IV: Infrastructure and Learning Resources" was delivered by Dr. S. Alfred Cecil Raj, Controller of Examinations and former Dean-IQAC, St. Joseph's College in which he shared his rich expertise on role of maintaining and updating the Infrastructure and Learning Resources for a good NAAC score.

The third day of the Webinar started with the session by Dr. D. Ravindran, Former Dean, School of Computing Sciences, St. Joseph's College, Trichy at 10 am. He enlightened the participants on "Criterion V: Student Support and Progression" and the technicalities involved in NAAC score under this criterion. During his talk he spoke about monitoring the progression of the students and split-up details for this Criterion in the NAAC Score. He covered the areas of benchmarking and pushing the score to the maximum under this criterion. The next session on "Criterion VI: Governance, Leadership and Management" was best handled by Dr F R Alexander Pravin Durai, Head, Department of Commerce, St. Joseph's College, Trichy. He discussed the nuances of governance, organisational structure, importance of planning and about participatory management. During this session, the participants were enlightened on the contribution of the Management for an effective NAAC score.

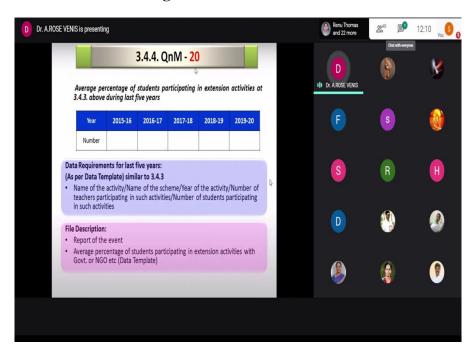
In the final day of the webinar, Fr M. Berchmans SJ, Director SHEPHERD, St. Joseph's College started the first session at 10 am and delivered the talk on "Criterion VII: Institutional Values and Best Practices". Fr. Berchmans gave a detailed account of the Institution best practices and gave valuable suggestions for getting good score in Criterion VII. The final session was handled by Dr. V. Jude Nirmal, Assistant Professor of Computer Science at St. Joseph's College, Trichy. He discussed on the topic "Role of IQAC in Co-ordination and Collating Data" and explained about documenting and maintaining the reports of all the events and activities done by the Institution during the assessment period. He highlighted the importance of cross-validation of metrics across criteria, college website improvement with prominent details and links etc.

All the resource persons were kind enough to share their valuable know-how and proficiency in the NAAC Accreditation process acquired over a period of time during the four cycles in a very lucid and impressive manner. Each and every one of the sessions were highly beneficial indicating under each criteria the subtle points regarding what is expected, what is to be avoided, documents to be maintained, their formats etc.

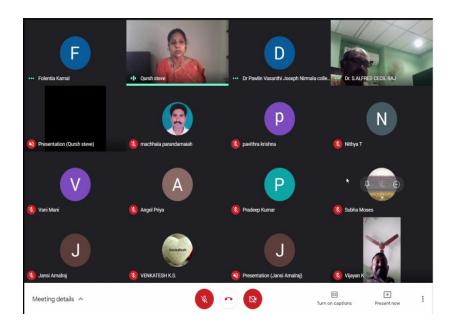
A lot of relevant details were explained in a coherent and explicit style with specific examples within the given time. Certificates were sent to all the registered participants. Feedback from the participants was collected through google form (https://docs.google.com/forms/d/e/1FAIpQLScC6hRQDu\_t4xFDoX3kT931CbithXDNqcmZ7\_SbP3jx1G1EkA/viewform?usp=sf\_link). All the sessions were highly appreciated and useful.



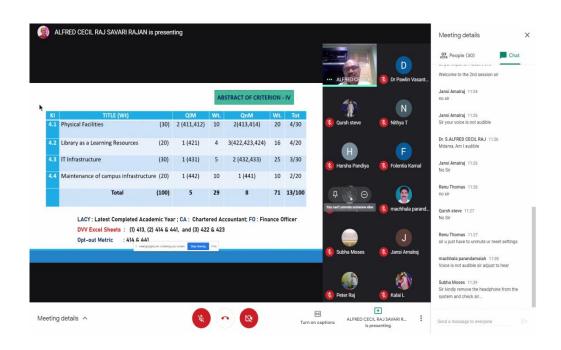
Dr. V. Jude Nirmal delivering the lecture on Criterion I – Session I - 03.08.2020



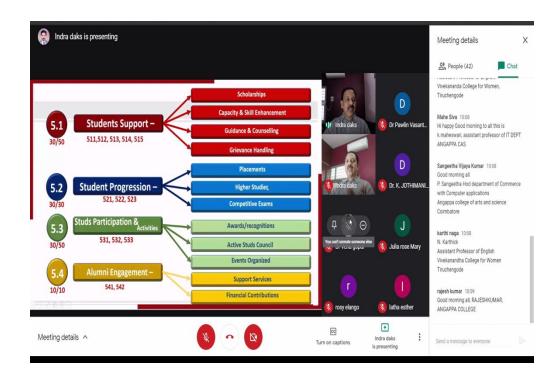
Dr. Rose Venis delivering the lecture on Criterion III – Session II – 03.08.2020



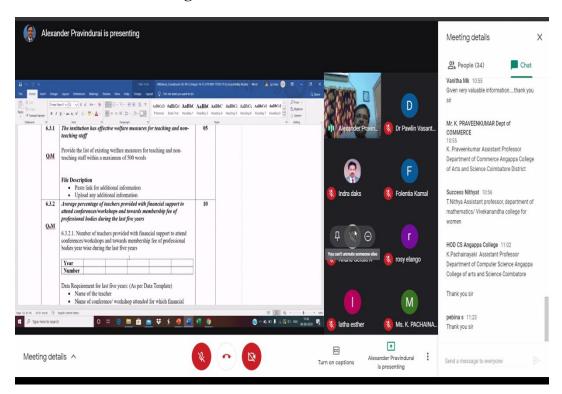
Dr. R. Qurshid Begum delivering the lecture on Criterion II – Session III – 04.08.2020



Dr. Alfred Cecil Raj delivering the lecture on Criterion IV – Session IV – 04.08.2020



## Dr. Ravindran delivering the lecture on Criterion V – Session V – 06.08.2020



Dr F R Alexander Pravin Durai delivering the lecture on Criterion VI – Session VI 06.08.2020

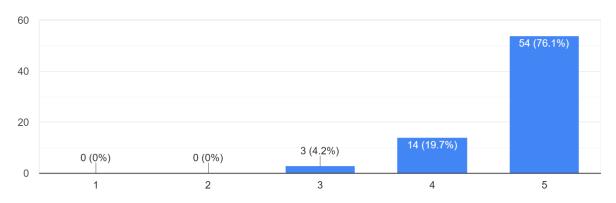


Fr M. Berchmans SJ delivering the lecture on Criterion VII – Session VII- 07.08.2020

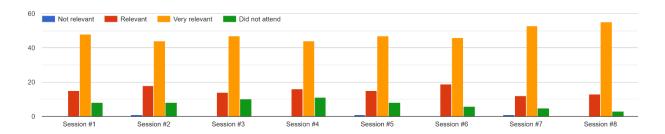
## FEEDBACK SUMMARY

How satisfied were you with the event?

71 responses

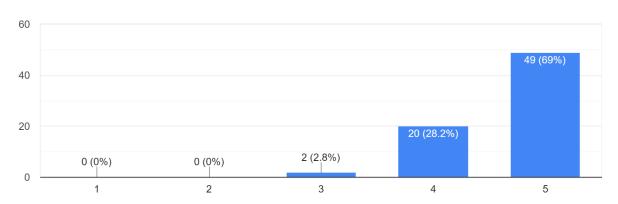


Which sessions did you find most relevant and useful?



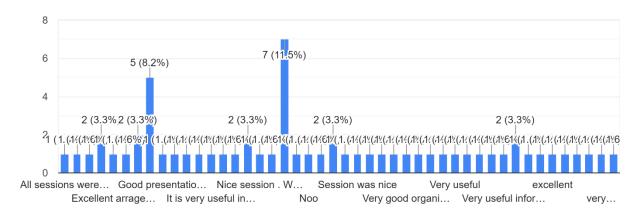
## How satisfied were you with the session content?

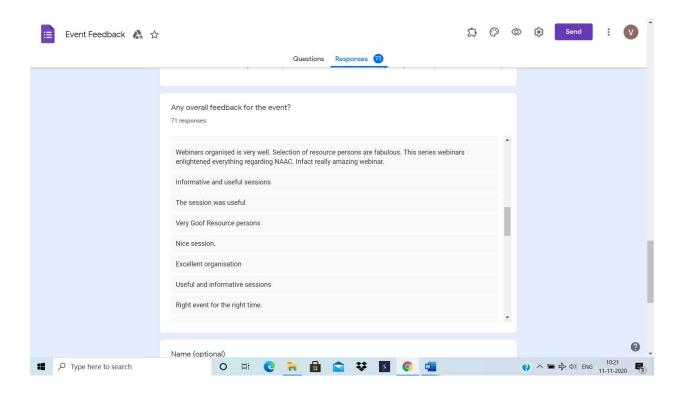
## 71 responses

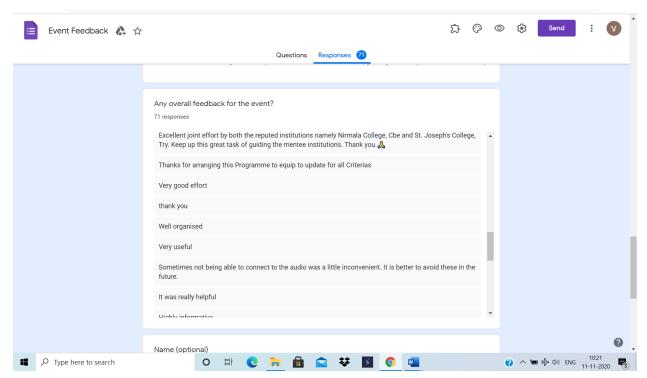


## Any additional comments regarding the sessions or overall agenda?

## 61 responses







## Minutes of the Standing Committee meeting of UGC PARAMARSH scheme

Date: 21.10.2020 Platform: Google Meet Time: 2.00 pm

#### **Members Present**

## **Expert Committee**

- 1. Dr. Ponpandian, Director IQAC, Bharathiar University, Coimbatore
- 2. Dr. Alfred Cecil Raj, Dean IQAC, St. Joseph's College, Trichy
- 3. Dr. Sriram Devanathan, Principal, Amrita School of Engineering, Bengaluru

## **Accreditation Ambassador**

4. Dr. V.G. Vasudha, Former Head and Associate Professor of Chemistry, NCW

## **IQAC** Coordinator

5. Dr.Pawlin Vasanthi Joseph, Head and Associate Professor of Zoology, NCW

## IQAC members, Nirmala College for Women

- 6. Mrs. J. Folentia Kamal, Dean of Academics and Associate Professor of Commerce
- 7. Dr. Harsha. M. Pandiya, Assistant Professor of English
- 8. Dr. K. Julia Rose Mary, Associate Professor of Mathematics
- 9. Dr. R. Malliga, Head and Associate Professor of History
- 10. Dr. Rosalind Mary, Assistant Professor of Zoology
- 11. Dr. C. Subha, Assistant Professor of Chemistry
- 12. Mrs. Jansirani, Assistant Professor of Information Technology

#### **Minutes**

- The standing committee meeting started with the Welcome address by Dr. Pawlin Vasanthi Joseph, IQAC Coordinator, Nirmala College for Women, followed by the special address by Rev. Sr. Dr. M. Helen, Principal, Nirmala College for Women.
- Dr. V.G. Vasudha, the Accreditation Ambassador presented the activities done during 2019-2020 under PARAMARSH scheme
- The expert committee members appreciated the efforts of the mentor institution and carrying out number of activities under PARAMARSH scheme in spite of the corona pandemic and lockdown period.

- Subsequent to the presentation of activities the discussions centered on topics on the frequency of contacts between mentor and mentee institutions, workshops on quality parameters, quality sustenance measures, practical training programs for mentee institution staff and certificate courses on MOOC platform.
- The expert Committee member, Dr. Ponpandian suggested organizing quality-based workshops and hands-on training on preparing documents for NAAC accreditation to the mentee Institutions.
- Similarly, Dr. Alfred Cecil Raj, emphasized on imparting value-based education to the
  next generation so as to enable them to take up challenges confidently as part of gearing
  the Institutions towards Accreditation by NAAC. He also accentuated on the importance
  of bridging students, teachers and managements in higher education Institutions as a
  roadmap to quality education.
- Dr. Sriram Devanathan, suggested the importance of continuous commitment towards quality improvement and setting benchmarks for preparing the younger generation to understand the rich cultural heritage of our Nation.
- The IQAC Coordinator and Accreditation Ambassador assured the experts to follow the suggestions in all the future activities under PARAMARSH scheme.
- The meeting came to an end with Vote of Thanks by Dr.Harsha.M. Pandiya, Assistant Professor of English, Nirmala College for Women.



Snapshot of the standing committee meeting on 21.10.2020

Report of the workshop on "Curriculum, Pedagogy and Assessment: An Integrated design approach for OBE" under UGC PARAMARSH scheme for the mentee Institutions

5<sup>th</sup> and 6<sup>th</sup> November, 2020 (4.00 pm – 5.00 pm)

## PROGRAM SCHEDULE

Welcome Address Dr. V.G. Vasudha

Accreditation Ambassador UGC-PARAMARSH Scheme

Nirmala College for Women, Coimbatore

Resource person Dr. Evelyn Brindha

Professor and Director

Karunya Centre for Online and Distance Education Karunya Institute of Engineering and Sciences

Coimbatore

Date	Time	Topic	
	04:00 to 04.15	Need and importance for OBE and Taxonomy based education	
05.11.2020	04:15 to 04:30	Formulation of outcomes in the higher order levels in the	
		Cognitive, Affective, and Psychomotor domains of learning	
	04:30 to 05:00	OBE Curriculum design and converting the competency-based	
		curriculum into OBE using Revised Bloom's Taxonomy	
	04:00 to 04.15	Teaching-learning strategies and Instructional design in OBE	
06.11.2020	04:15 to 04:30	Tools and technology in an OBE classroom	
	04:30 to 05:00	Formulation of course outcomes in the Higher Order Thinking	
		Skills (HOTS) aligned with Program Outcomes	

The two days workshop on "Curriculum, Pedagogy and Assessment: An Integrated design approach for OBE" organized by IQAC, Nirmala College for Women under PARAMARSH scheme started on 5<sup>th</sup> November, 2020 at 4 pm with a Welcome address and Introductory speech by Dr. VG Vasudha, Accreditation Ambassador. Around 100 participants from Mentee Institutions have registered and participated in the Workshop through google meet. In the first session on the "Need and Importance for OBE under Taxonomy based Education, the resource person Dr. Evelyn Brindha highlighted about the shift in the pedagogy of Education from student centric Education to Outcome based education. She stressed on the need for

Continuous improvement in the standard of Education, Industry needs, Curriculum enhancement and accreditation requirements as the reasons for OBE.

In the second session on "Formulation of outcomes in the higher order levels in the Cognitive, Affective, and Psychomotor domains of learning", Dr. Evelyn Brindha clearly explained about what exactly is OBE and how Instruction method, Curriculum and Assessment are all inter-linked towards Continuous quality improvement in higher education. She stated the method of framing Vision, Mission, Course Outcomes, Programme Outcome (PO) and Programme Specific Outcomes (PSO) and how to map each other with the Curriculum. She illustrated about the three domains of learning such as Cognitive, Psychomotor and Affective (CAP) which needs to be integrated for effective teaching.

In the final session on Day 1, the resource person shared her thoughts on "OBE Curriculum design and converting the competency-based curriculum into OBE using Revised Bloom's Taxonomy". She elucidated about the six levels of Bloom's Taxonomy namely "Remember, Understand, Apply, Analyse, Evaluate and Create and the action verbs associated with each level.

The first session of second day was on "Teaching-learning strategies and Instructional design in OBE". She discussed about the different dimensions of Programme Outcomes, the various graduate attributes, how to assess PEOs and Course outcomes.

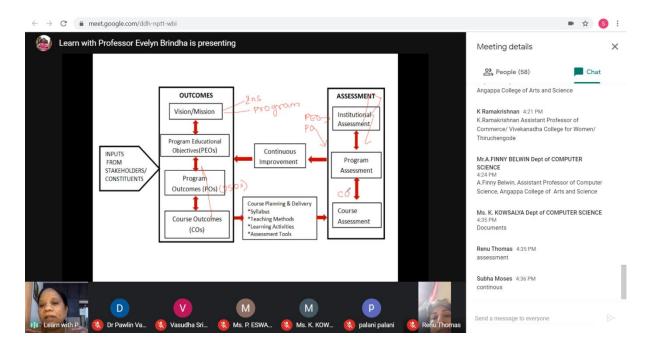
In the second session on "Tools and technology in an OBE classroom", the resource person highlighted about the different methods available on effective teaching so as to satisfy on the graduate attributes. She also discussed about mapping of COs, POs. PEOs and PSOs and finally with the mission and vision of the Institution.

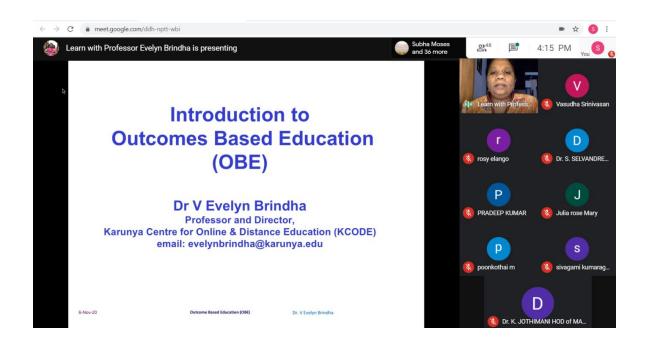
In the final session on "Formulation of course outcomes in the Higher Order Thinking Skills (HOTS) aligned with Program Outcomes", the resource person elucidated Curriculum design, framing of COs, POs, PEOs, PSOs for a continuous learning and assessment. During the query session, the participants clarified their doubts on OBE and the level of implementation of OBE for the affiliated Colleges. Dr. C. Subha, Assistant Professor in Chemistry and member of IQAC, Nirmala College for Women, Coimbatore proposed the Vote of Thanks. Feedback of the participants was collected using google form and Certificates were dispatched to the participants.

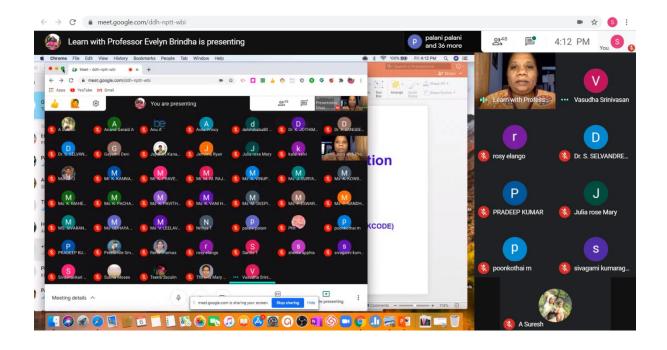
#### **CERTIFICATE**

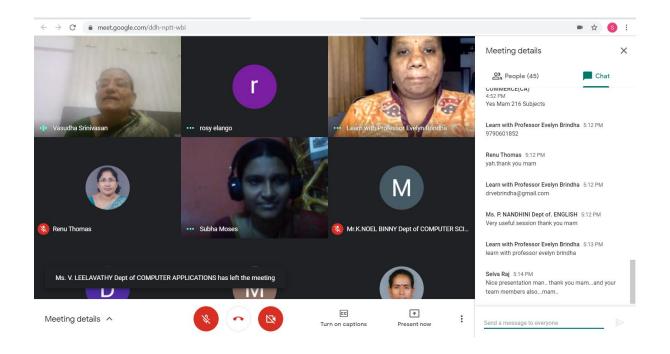


#### SCREEN SHOTS OF THE WORKSHOP



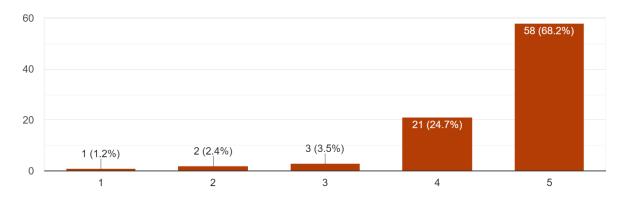


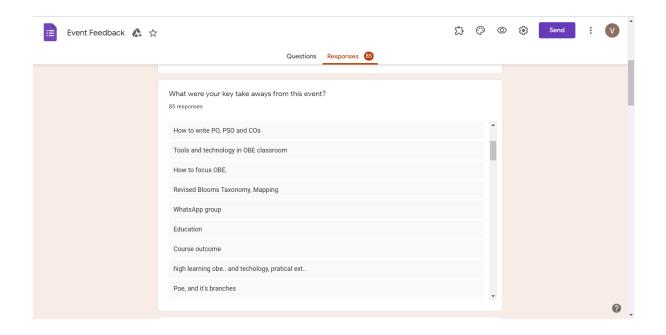




# SNAPSHOTS OF FEEDBACK SUMMARY

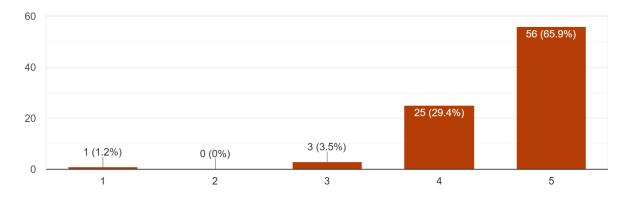
How relevant and helpful do you think the workshop was for you? 85 responses



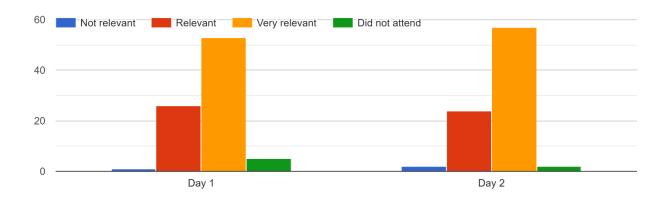


# How satisfied were you with the session content?

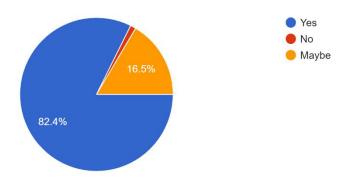
85 responses



Which sessions did you find most relevant and useful?

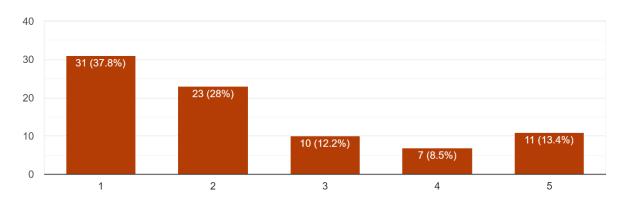


Would you like to learn more about this topic? 85 responses



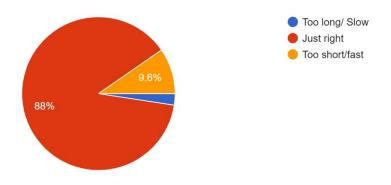
# How clear were the ideas and concepts presented?

82 responses



# The [length / pace] of the webinar was:

83 responses



REVIEW MEETING AT MENTEE INSTITUTIONS

Date: 18.12.2020

Mentee Institution Visited: Angappa College of Arts and Sciences, Seerapalayam, Coimbatore

Visit by Accreditation ambassador Dr.V. G. Vasudha & IQAC Coordinator Dr. Pawlin Vasanthi Joseph

**Deliberations:** 

• IQAC coordinator and accreditation ambassador met the Principal, IQAC

members, librarian and other staff members to discuss the progress of the efforts

taken for SSR preparation. Details regarding the following metrics, profile of the

college, infrastructure facilities, staff appraisal and other policies of the institution

etc were deliberated.

• College is recognized and has both 2f and 12B status and AISHE code. College

has an academic calendar which is prepared along the line of University calendar.

• Each department given computer. Common lcd projector is available. Campus is

Wi-Fi enabled. Office supported with software IMPRESS and all students' data

uploaded.

• Students are given free transport facilities through college buses plying to all

areas. Fees collected are lowest among the neighboring private institutions.

• Suggestion given for offering certificate course jointly with academic and private

organizations in core subjects or others like human values professional ethics etc.

• Suitable professional bodies suggested for entering into MoU.

• Motivated to organise seminars on topics like environment, ethics values, soft

skills etc.

• Information given for getting funding from funding agencies other than UGC and

guidance given for organizing gender equity and sensitization activities.

88



IQAC members of Angappa College discussing with the Accreditation Ambassador and IQAC Coordinator of Nirmala College



IQAC members of Angappa College discussing with the Accreditation Ambassador and IQAC Coordinator of Nirmala College

REVIEW MEETING AT MENTEE INSTITUTIONS

Date: 22.12.2020

Mentee Institution Visited: Bishop Ambrose College, Coimbatore

Visit by Accreditation ambassador Dr.V. G. Vasudha & IQAC Coordinator Dr. Pawlin

Vasanthi Joseph

**Deliberations** 

IQAC coordinator Dr. Pawlin Vasanthi and Accreditation ambassador Dr. Vasudha

visited Bishop Ambrose College and met Principal, Secretary, IQAC coordinator and

team members. IQAC coordinator of Bishop Ambrose College Dr. Anand Jerald

presented PPT giving details about progress towards submission of SSR. Already college

has done considerable ground work, identified areas where more documentation and

concentration is required and working towards submission of SSR. It is encouraging to

note that the college is geared up to submit IIQA by March 2021. Quality circle

comprising Secretary, Principal, Heads of departments and one senior staff in each

department has been started. This committee meets every fifteen days to discuss about the

progress of NAAC accreditation preparation.

IQAC coordinator mentioned that the workshops and guidance obtained from the mentor

institution has been very helpful. Expressed difficulty to document details regarding

placement of students. Briefed about the criterion-wise steps taken for NAAC

accreditation like digitalization of library, website updation to include more data, village

adoption for extension activities, students counseling, student's grievance redressal cell, e

content, Mous with academic and NGOs, alumni meeting, feedback from stakeholders

etc.

Commerce, computer science and management departments have signed MoUs with

Auditor association, placement supporting companies and event Management Company.

Percentage of placement is found to be 30- 45 including off- campus placement.

90

Customised software development services availed from Logic launch Pvt Ltd for office automation, library automation and other LAN services. Institution is preparing to get Wi-Fi enabled. Other facilities like separate rest room and staff room for ladies staff, LCDs for each department etc are being planned. Authentic and participatory learning is done in a more extensive way and projected to be one of the best practices of the institution.

• Student counselling by an external counsellor which has been discontinued since two years is suggested to be continued and properly documented. More student centric activities like coaching for competitive exams, personality development and soft skill training courses, conducting seminars/workshops are to be organised. Proposals to be sent to UGC and other funding agencies to organise more seminars/workshops.



IQAC members of Bishop Ambrose College during review visit on 22.12.2020



IQAC Coordinator of Bishop Ambrose College presenting their activities during review visit on 22.12.2020



IQAC Coordinator of Bishop Ambrose College presenting their activities during review visit on 22.12.2020

# Report of the workshop on "Outcome Attainments" under UGC PARAMARSH scheme for the mentee Institutions

28<sup>th</sup> and 29<sup>th</sup>December, 2020 (10.00 am – 11.30 am)

## PROGRAM SCHEDULE

Welcome Address Dr. V.G. Vasudha

Accreditation Ambassador UGC-PARAMARSH Scheme

Nirmala College for Women, Coimbatore

Resource person Dr. Evelyn Brindha

Professor and Director

Karunya Centre for Online and Distance Education Karunya Institute of Engineering and Sciences

Coimbatore

Date	Time	Topic
28.12.2020	10:00 am to 11.30 am	Course Outcome attainment
29.12.2020	10:00 am to aa:30 am	Programme Outcome attainment

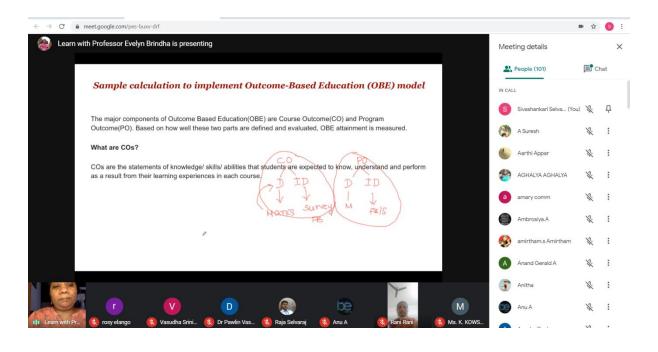
The two days workshop on "Outcome Attainments" organized by IQAC, Nirmala College for Women under PARAMARSH scheme started on 28<sup>th</sup>December, 2020 at 10am with a Welcome address and Introductory speech by Dr. VG Vasudha, Accreditation Ambassador. Around 200 participants from Mentee Institutions have registered and participated in the Workshop through google meet. On day 1, the speaker enlightened the participants on calculation of Course Outcome attainment with simple and lucid examples. The ways of course outcome attainment namely Direct and Indirect methods were explained by the resource person with Excel Worksheets. She clearly explained that the Direct way of Course Outcome attainment is based on the marks scored by the students in their Internal Assessment and end semester Examinations. On the other hand, She discussed about the indirect method of Course Outcome attainment which was based on Surveys and feed backs from the Students. At the end of Day 1, the speaker requested the participants to calculate Course Outcome attainment for the courses taught by them respectively.

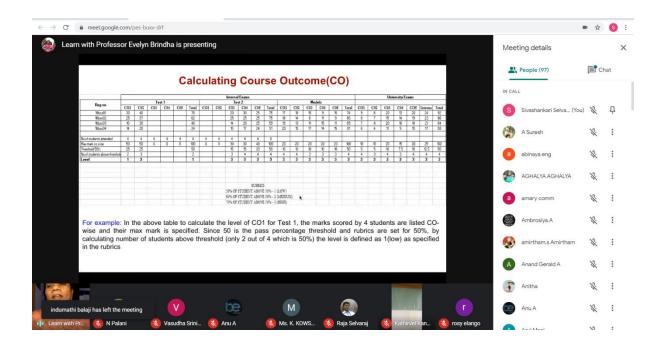
On Day 2, the speaker explained about the calculations involved in Programme Outcome attainment. Similar to Course Outcome attainment, the speaker explained about two methods of attaining Programme Outcomes namely Direct and Indirect methods. The resource person discussed about the Direct method of Calculating Programme Outcome attainment was based on the marks scored by the students and the Indirect method was based on Survey/feedback from the participants. The Speaker clearly explained about creation of Course Articulation matrix and with live examples she explained clearly on calculating programme outcome attainment. The resource person also emphasized on the need for continuous effort by the teachers to attain Course and Programme Outcomes. During the question session, the participants clarified their doubts from the resource person. The participants responded their comments about the workshop in the online feedback forms. Participation Certificates were provided to all the participants.

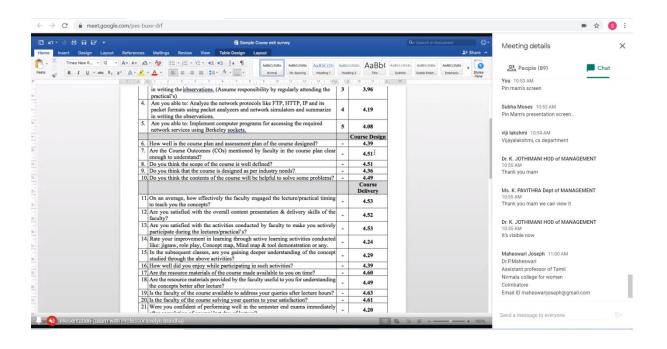
#### **CERTIFICATE**

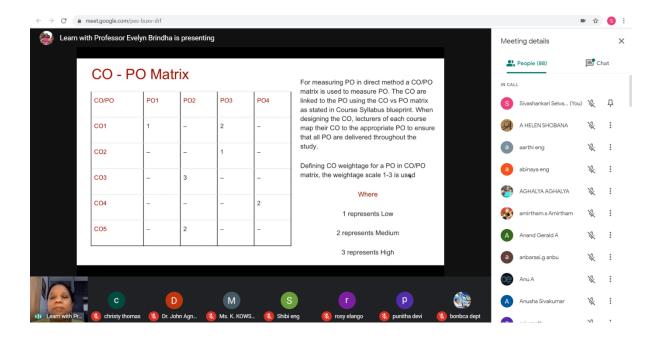


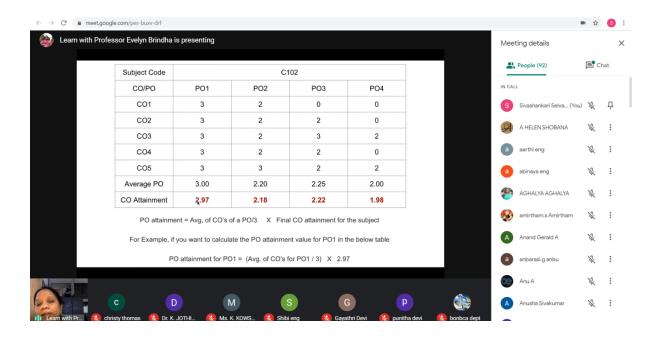
## SCREEN SHOTS OF THE WORKSHOP

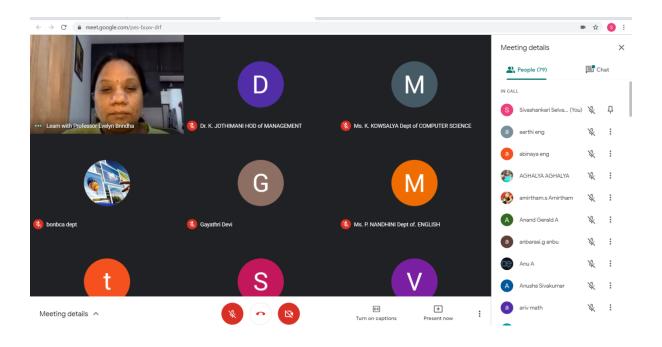




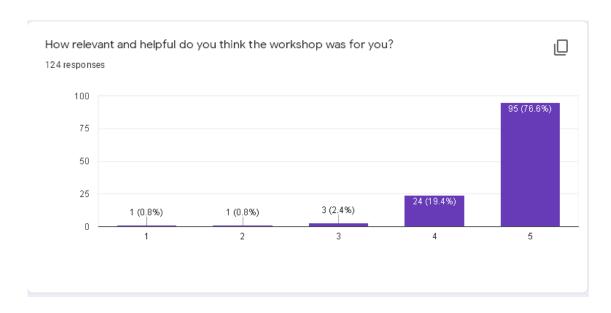


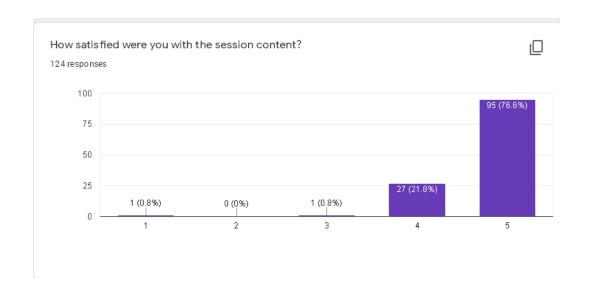


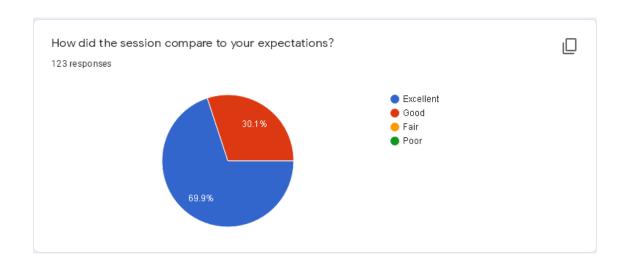


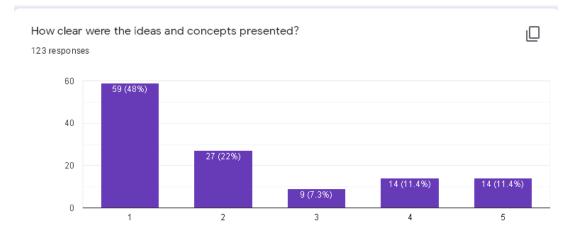


# SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS





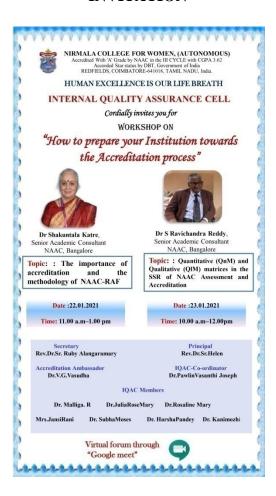




Report of the workshop on "How to prepare your Institution towards the Accreditation process" under UGC PARAMARSH scheme for the mentee Institutions

22<sup>nd</sup>and 23<sup>rd</sup> January, 2021

## **INVITATION**



## PROGRAM SCHEDULE

Welcome Address

Dr. V.G. Vasudha

Accreditation Ambassador UGC-PARAMARSH Scheme Nirmala College for Women, Coimbatore

Date	Time	Topic	Resource Person
22.01.2021	11:00 am	The importance of accreditation	Dr. Shakuntala Katre
	to 01.00	and the methodology of NAAC-	Senior Academic Consultant
	pm	RAF	NAAC, Bangalore
23.01.2021	10:00 am	Quantitative (QnM) and Qualitative	Dr. S. Ravichandra reddy
	to 10	(QlM) metrics in the SSR of	Senior Academic Consultant
	12:00 pm	NAAC Assessment and	NAAC, Bangalore
		Accreditation	

The two days workshop on "How to prepare your Institution towards the Accreditation Process" organized by IQAC, Nirmala College for Women under PARAMARSH scheme commenced on 22<sup>nd</sup> January, 2021 at 11am with a Welcome address and Introductory speech by Dr. VG Vasudha, Accreditation Ambassador. Around 100 participants from Mentee Institutions have registered and participated in the Workshop through google meet. On day 1, the resource person Dr. Shakuntala Katre threw insights on the Revised Accreditation Framework (RAF) of NAAC. She clearly mentioned on the wide gap that exists between what is done and what are we capable of doing for accreditation. The resource person emphasized on fulfilling the objectives of the Educational Institutions through devising proper measures to achieve them, developing a process of evaluating the success and the changes needed to attain success. She highlighted about two important aims that have to be devised for Accreditation. The first and foremost aim should be to create a background for visibility into the process and second is to have a continuous system for improvement. The participants got a clear idea on the Accreditation process and were informed that 70% weightage will be given to the data submitted and only 30% peer evaluation. The participants understood the need for proper documentation of the activities done in the College and key points that are required for Accreditation through the lecture.

On Day 2, the speaker Dr. Ravichandra Reddy started his session with an introduction to the two types of metrics namely qualitative and quantitative metrics that are used for SSR evaluation. He insisted that 70% weightage will be given to quantitative metrics and the remaining 30% encompass the qualitative metrics. The speaker explained that the Qualitative metrics is the same for both Autonomous and Affiliated Institutions but there is a small difference in the quantitative metrics. He discussed that the qualitative metrics measures the effectiveness of curriculum delivery and integration of cross cutting issues such as professional ethics, gender, human values, Environment and sustainability in the curriculum. It also includes Student-centric method of teaching with ICT and attainment of Programme and Course

outcomes. The resource person conveyed that good infrastructure, effective governance and contribution of IQAC on quality assurance are also part of qualitative metrics. In the similar way, for quantitative metrics the speaker emphasized on understanding the templates given for feeding data along with few experts in MS-excel. He also highlighted the entry of correct data in par with the measures in qualitative metrics. His lucid and simple explanation of the concepts enlightened the participants from the mentee Institutions on the process of NAAC accreditation. During the question session, the participants clarified their doubts from the resource persons on both the days. The participants responded their comments about the workshop in the online feedback forms. Participation Certificates were provided to all the participants.

## **CERTIFICATE**



## NIRMALA COLLEGE FOR WOMEN (AUTONOMOUS)

ACCREDITED WITH "A" GRADE BY NAAC WITH CGPA OF 3.62 in the III cycle
ACCORDED STAR STATUS BY DBT, GOVERNMENT OF INDIA
SUPPORTED BY DST-FIST AT ZERO LEVEL
RED FIELDS, COIMBATORE – 641018, TAMIL NADU

#### CERTIFICATE OF PARTICIPATION

This is to certify that Dr/Ms/Mr. <<Full Name>>

<<Institution Name>>

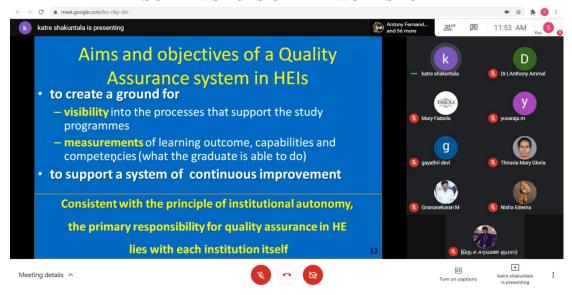
has participated in the workshop on "How to prepare your Institutions towards the Accreditation

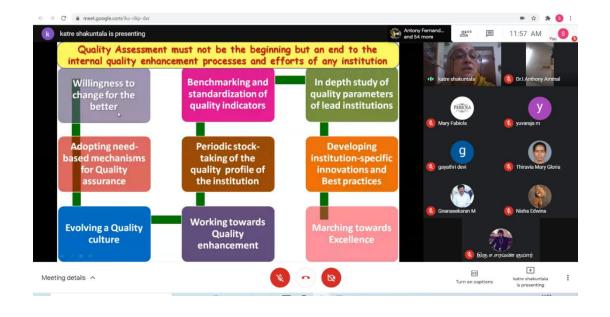
Process" on 22<sup>nd</sup> and 23<sup>rd</sup> January 2021, Organized by the Internal Quality Assurance Cell (IOAC), Nirmala College for Women, Coimbatore – 18 under PARAMARSH scheme.

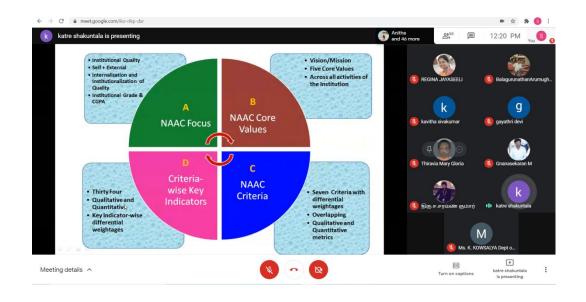
V. S. Vamha

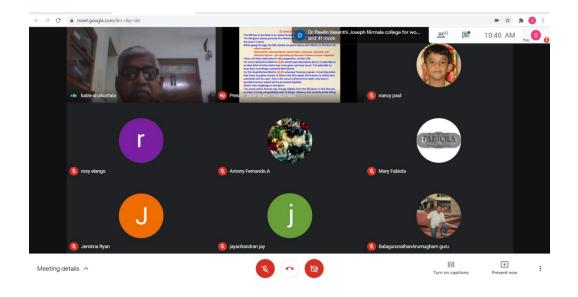
Dr. V. G. Vasudha Accreditation Ambassador Dr. Pawlin Vasanthi Joseph IQAC Coordinator Dr. Sr. M. Helen Principal

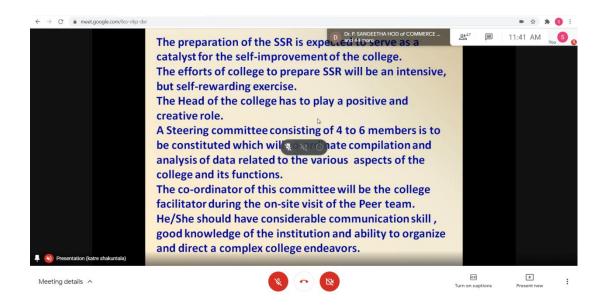
## SCREEN SHOTS OF THE WORKSHOP

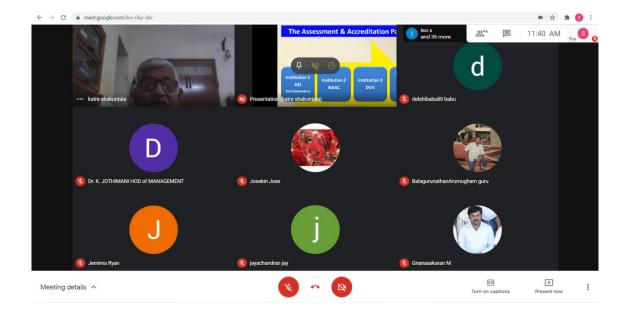






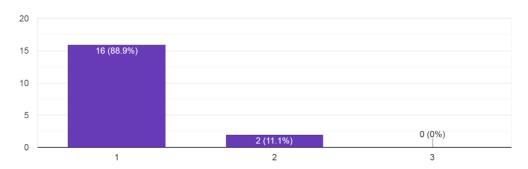






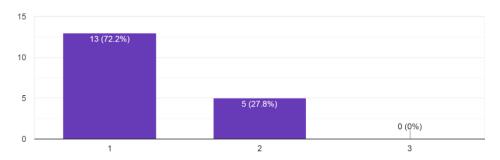
# SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

How relevant were the sessions relating to NAAC Accreditation? 18 responses

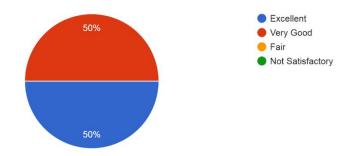


What is the level of useful inputs for NAAC Accreditation you have acquired through this Workshop

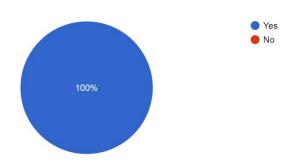
18 responses



How was the overall Organization of the Workshop? 18 responses

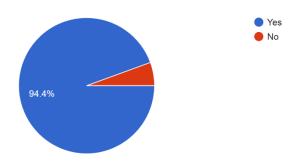


Was the content delivered effectively by the resource persons? 18 responses



Will the contents delivered in the Workshop be helpful for you for your College's Accreditation?

18 responses



REVIEW MEETING AT MENTEE INSTITUTIONS

Date: 10.02.2021

Mentee Institution Visited: AG College of Arts and Science at Avinashipalayam

Visit by Accreditation ambassador Dr.V. G. Vasudha & IQAC Coordinator Dr. Pawlin

Vasanthi Joseph

**Deliberations:** 

Mentor institution IQAC coordinator Dr. Pawlin Vasanthi Joseph and Accreditation

ambassador Dr. V. G. Vasudha visited AG College of arts and science on 10<sup>th</sup> February 2021.

College is located on the Avinashipalayam Koduvai main road in a fairly good campus. Enough

classrooms and good infrastructure are available. The college had reopened recently after being

closed for a long time due to corona pandemic. Fairly good attendance of students was there.

Principal in charge Dr. Marimuthu expressed concern that some qualified staff had shifted to

other institutions and many of the current staff were new and fresh graduates. Proper IQAC team

is yet to be formed and the college is not recognized with 2f and 12 B status. Since the Secretary

of the college was out of station we could not meet him. College offers 8 UG courses and one PG

course.

We had a meeting with the principal in charge Dr. Marimuthu and the IQAC team

members. IQAC coordinator Dr. Pawlin Vasanthi addressed the members and spoke about the

need for accreditation, benefits of accreditation and about the mentor institution guidance under

Paramarsh program. Accreditation ambassador mentioned about the poor attendance of the staff

in the workshops organized by the mentor institution and insisted on the urgent need for quick

action towards the preparation for accreditation process and SSR preparation. The new staffs

were motivated to work for quality assurance in the institution they are associated with and to

start immediately with the accreditation work. They were advised to go through the guidelines

and get clarifications. They were also insisted to attend without fail all the workshops organised

for the mentee institutions. Principal in charge and the senior staff were asked to form the IQAC

and allocate the NAAC work. They were also advised to suitably inform the management about

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the need and benefits of accreditation. The team was requested to inform us the date for further visit for guidance after getting ready in March 2021.



Accreditation Ambassador Dr. VG Vasudha addressing the faculty members of AG College



Accreditation Ambassador Dr. VG Vasudha and IQAC Coordinator Dr. Pawlin Vasanthi Joseph addressing the faculty members of AG College



IQAC Coordinator Dr. Pawlin Vasanthi Joseph addressing the faculty members of AG College



IQAC members of AG College discussing with the Accreditation Ambassador and IQAC Coordinator of Nirmala College on 10.02.2021

Nirmala College for Women (Autonomous)

Red fields, Coimbatore

REVIEW MEETING AT MENTEE INSTITUTIONS

Date: 11.02.2021

Mentee Institution Visited: Vivekananda College for Women, Unjanai, Namakkal District

Visit by Accreditation ambassador Dr.V. G. Vasudha & IQAC Coordinator Dr. Pawlin

Vasanthi Joseph

**Deliberations:** 

The college campus is an impressive and big one housing all the Vivekananda group of

Institutions in the same campus. At the time of our visit because of the Corona pandemic the

students had not started coming to college and were attending only on line classes. So the

campus was with less activity with only the faculty and office staff. We were given a warm

reception by the Principal and the IQAC team. We had a meeting in the Board room with the

Principal and IQAC team. IQAC coordinator Dr. Palani gave the welcome address and the

Principal gave the introductory account of the quality initiatives taken during his period as

principal and about the current activities in the college. IQAC team has been set up with the

coordinator and seven members for the seven criteria. All the staff members had been allocated

in charge for the key indicators under each criterion.

After the tea break we checked the files maintained. Though there is some documentation

it needs modification in the required format. Suggestions were given for proper documentation of

the data year- wise according to the data templates required by NAAC. Students and staff have

uniforms and specific dress code. Principal had organized one week international workshop and

educational tour at the Asia Pacific University Malaysia. Vivekananda College is recognized by

MHRD with 2 f and 12 b status and the college has the AISHE code. College is also recognized

by Institution Innovation Council IIC and UBA Unnath Bharat Abhiyan.

The salient features of the college are as follows

• Mentor mentee system

• 100% placement

• free bus facility

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- management and government scholarship for students
- excellent University gold medals and rank holders
- MOUs with the national and international organizations
- 24 by 7 medical facility
- Modern hostel facilities
- General store, ATM and A/C auditorium
- eco friendly and Wi-Fi campus
- well equipped labs smart classes and A/C seminar Hall
- Coaching classes for IAS and Group I- Group IV examinations
- Guest lectures, industrial visits tours, seminar and workshops
- Digital library with books and journals
- The college has functioning units for NSS, YRC, RRC, Consumer club, R&D cell, Women empowerment cell, Anti ragging committee, Women Entrepreneur cell, Alumni club, Yoga club and Muthamizh mandram.
- Good institutional values and best practices followed.

# The team was given the following suggestions and advice

- Alumni club to be registered and feedback on curriculum, students welfare, teaching,
   placement and other aspects to be collected, documented and analyzed
- College website to be updated and suitably modified to upload SSR data.
- Start preparing the answers for the qualitative metrics with staff who are good in English
- Publications in UGC care journals/ Scopus journals by staff and students
- Conduct online/ offline seminars, workshops and faculty development programs
- Identify the unique best practices followed and choose one or two to present as the Best practice of the institution in the required format.

The visit gave a satisfied and encouraging feeling. With proper orientation and guidance the college can be steered to get a good NAAC score. The mentee institution IQAC team was advised to start with the preparation of IIQA and SSR so as to enable us to guide further during the subsequent meetings.



IQAC members of Vivekanada College discussing with the Accreditation Ambassador and IQAC Coordinator of Nirmala College



IQAC members of Vivekanada College discussing with the Accreditation Ambassador and IQAC Coordinator of Nirmala College on 11.02.2021

# Report of the workshop on

"Assessment and Accreditation Process of NAAC, the Do and Dont's" under UGC PARAMARSH scheme for the mentee Institutions

12<sup>th</sup> February, 2021

# **INVITATION**



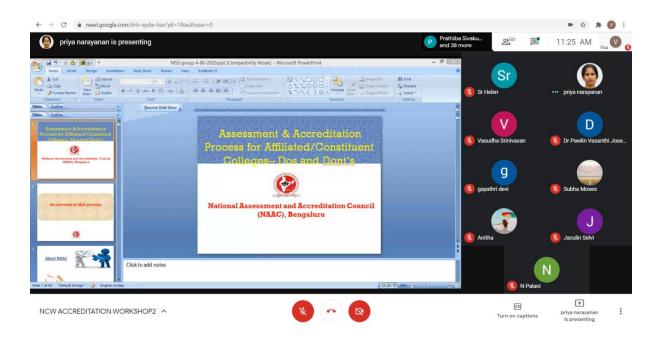
The workshop on "Assessment and Accreditation Process of NAAC, the Do and Don't's" organized by IQAC, Nirmala College for Women under PARAMARSH scheme started on 12<sup>th</sup> February, 2021 at 11am with an Introductory address by Dr. VG Vasudha, Accreditation Ambassador. Around 100 participants from Mentee Institutions have registered and participated

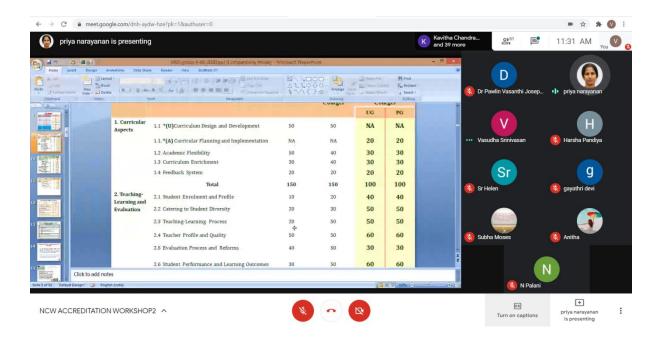
in the Workshop through google meet. The resource person was Dr. Priya Narayanan, Assistant Advisor, NAAC, Bangalore who spoke on the topic "Assessment and Accreditation Process of NAAC, the Dos and Dont's". During the technical session, the speaker highlighted clearly on the steps involved in registering the Institution with NAAC for Accreditation Process. The participants got a clear idea on the know-how of preparing their Institution towards accreditation process by NAAC. The resource person gave vivid examples on the commonly made mistakes by the Institutions during Accreditation. She also made clear on how to avoid such faults with clear split up of scores under each component of the seven criteria of NAAC. The resource person then spoke about the process of Assessment and Accreditation starting from the IIQA submission to Institutional Grading. At each step, the speaker explained on the reasons for failure and the ways to avoid such errors. She explained about the SOP of accreditation and clearly elucidated peer team visit. Finally, the speaker discussed about the helpline services of NAAC, which can be communicated online and the technical queries and faults to be rectified immediately by NAAC. During the question session, the resource person clarified the doubts of the participants and the programme came to an end by Vote of thanks. The participants submitted their feedback through google form and Certificates were distributed to them.

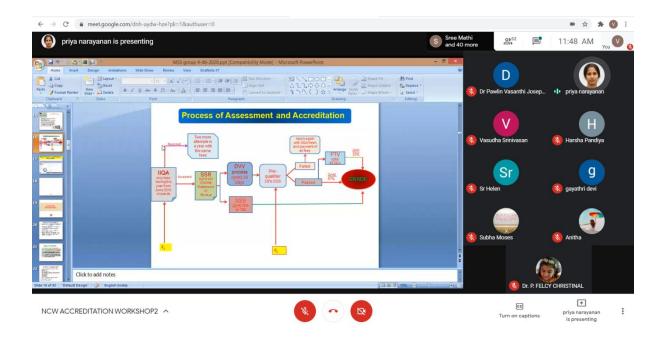
# **CERTIFICATE**



# SCREEN SHOTS OF THE WORKSHOP



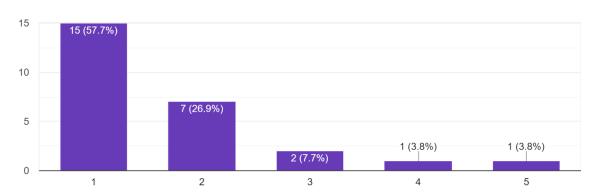




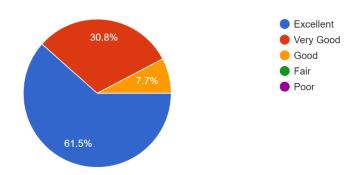
# SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

1. How did the Workshop influence your perception on the Assessment and Accreditation process of NAAC?

26 responses

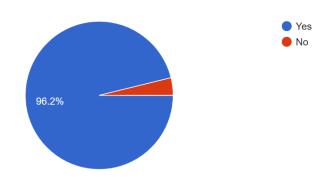


2. What is your opinion on the choice of speaker for the topic of discussion? <sup>26</sup> responses

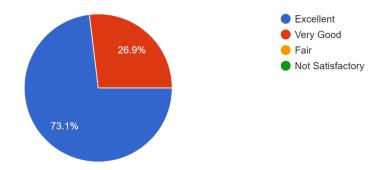


4. Was the duration of the technical session enough to understand the key concepts of Accreditation?

26 responses



7. How was the overall Organization of the Workshop? 26 responses



# Report of the webinar on

# "NEP-2020: Structural Reforms in Indian Higher Education System" under UGC PARAMARSH scheme for the mentee Institutions

20<sup>th</sup> February, 2021

# **INVITATION**



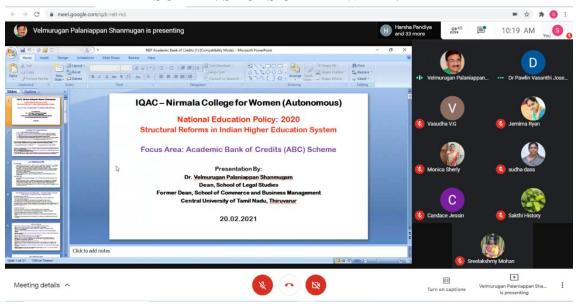
The workshop on "NEP-2020: Structural reforms in Indian Higher Education System" organized by IQAC, Nirmala College for Women under PARAMARSH scheme started on 20<sup>th</sup> February, 2021 at 10am with a Welcome address and Introductory speech by Dr. VG Vasudha, Accreditation Ambassador. Around 100 participants from Mentee Institutions have registered and participated in the Workshop through google meet. The resource person was Dr. Velmurugan Palaniappan Shamugham, Dean, School of Legal Studies, Central University of

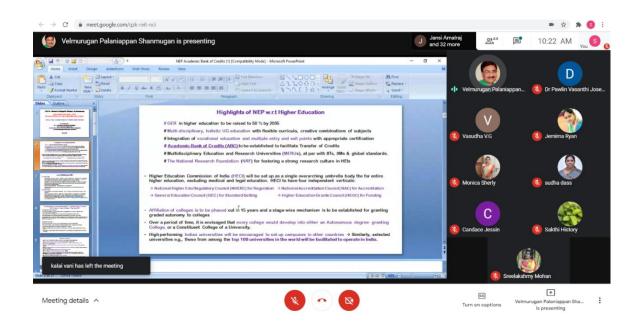
Tamil Nadu, Thiruvarur who spoke on National Education Policy 2020. The valid policies relevant to higher education in NEP-2020 was vividly explained by the resource person. He discussed on the merits and demerits of NEP-2020 with more insights on uniformity in educational standards throughout the country. He highlighted on the method of credit sharing between institutions which will enable the student to laterally enter from one institution to another. He emphasized on Academic Bank of Credits (ABC) implementation giving details of process from Registration till awarding of grades to the students. He stressed on the usefulness of ABC implementation for the students which will enable them to build their degrees of choice within the limits of the Affiliating University. Finally, during the question session, the resource person clarified the doubts of the participants and the programme came to an end by Vote of thanks. The participants submitted their feedback through google form and Certificates were distributed to them.

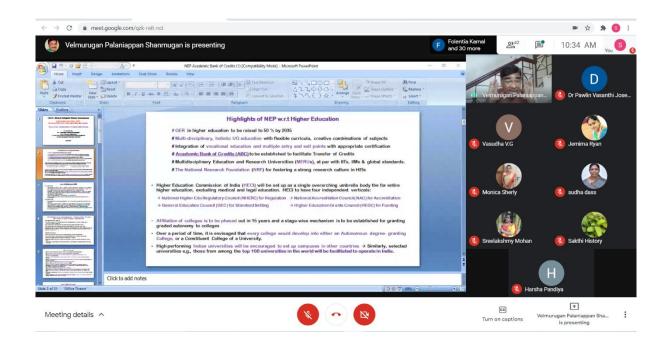
#### **CERTIFICATE**

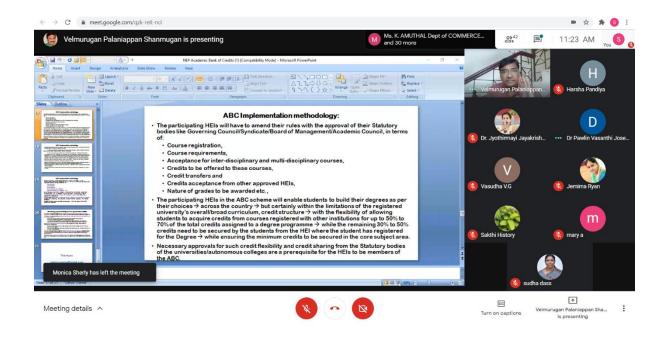


# SCREEN SHOTS OF THE WEBINAR



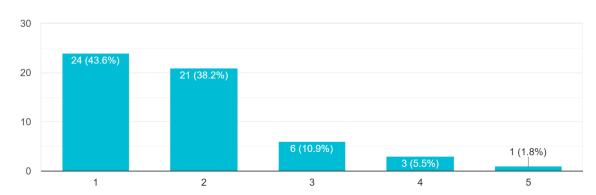




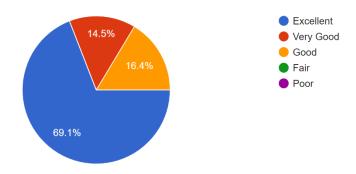


# SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

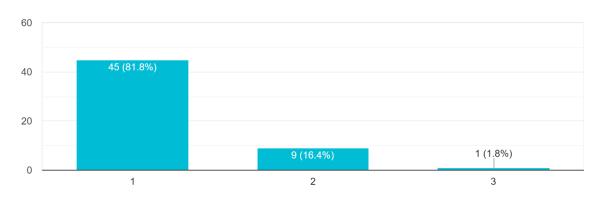
1. What is your level of understanding of NEP 2020 after the Webinar? 55 responses



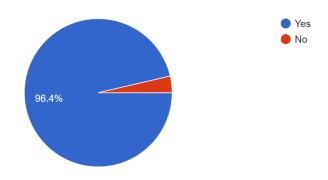
2. What is your opinion on the choice of speaker for the topic of discussion? 55 responses



3. What is the level of effectiveness on the delivery of the content by the Resource person? 55 responses



4. Was the duration of the technical session enough to understand NEP 2020? 55 responses



# Report of the Mentor institution Visit to The mentee institution Angappa College of arts and science on 10/3/2021

# Visiting team members

- Dr. Pawlin Vasanthi Joseph, IQAC Coordinator
- Dr. VG Vasudha, Accreditation Ambassador
- Dr. Rosalind Mary, Associate Professor of Zoology
- Dr. Harsha Pandiya Assistant Professor of English

Team from mentor institution visited Angappa College to review the progress of the preparation for NAAC Accreditation process. Met the principal and Dean of Academics and the IQAC team members. Inspected the files maintained by the institution. Guidance given to maintain the files according to the data templates required. Under each criterion the IQ AC team member in charge was oriented to reorganize the data in the required format. Mentee institution found to be in the initial stage of collecting and organizing the data. Responses for qualitative metrics were yet to be prepared.

After detailed inspection the team suggested the following measures:

# **CRITERION I:** Curricular aspects

- Collect and document scanned copies of letters issued by the universities/ institutions regarding participation of teachers in academic activities.
- Mentee institution expressed difficulty in collecting the same for past years
- mentee institution asked to motivate students to register and appear for swayam/ NP TEL courses
- Sign MOUs with the academic or government institutions like msme to give job oriented certificate courses like tally ERP, tally GST, computer courses, communicative English and personality development courses
- Contact information for arranging these courses also given
- Collect feedback about curriculum from students, alumni and parents and document the action taken report

# **CRITERION II: Teaching Learning and Evaluation**

- Documentation of attendance and its consolidation was appreciable
- Consolidated pass percentage of last five years which is existing to be checked before submission
- Students feedback form through Google form of NAAC to be adopted
- All e-links to be put up in the websites and copies to be filed
- Outcome of each activity, unit completion and related areas to be recorded
- Strengthening of peer group to be undertaken based on the bridge course results
- Program/Activities for advanced learners to be started
- Semester examination Grievances if any to be addressed

#### **CRITERION III: Research Innovation and Extension**

- Mentee institution to take steps to initiate non governmental projects or programs through the management grant
- Take steps to organize more workshops/ seminars
- Take steps to create An ecosystem for innovation By arranging more activities for entrepreneurship development
- Strengthen the extension activities
- Document only the research publications in UGC care journals
- strengthen collaborative research activities And document the student internship programs

# **CRITERION IV: Infrastructure and learning resources**

- Details of bills to be filed separately
- Library utilization ratio of staff and students to be kept best user award may be implemented
- Details of laboratories classroom facilities computing equipment etc to be documented in the required format
- Number of classrooms with LCD facility can be increased
- Library automation may be strengthened
- Subscription for E resources maybe enhanced
- IT facilities updation in the last five years to be documented

# **CRITERION V: Student Support and Progression**

- Government SCST and other such scholarship receiving students list to be prepared and has to be consolidated
- Details of students receiving scholarship from NGO's and the other welfare organization to be prepared as a separate list and documented
- Details of basis criterion of selection mode of payment to the beneficiary etc regarding management scholarship to be collected and documented
- Identify list of students benefited through guidance and career enhancement program for taking up competitive examination
- Prepare list of students who have been placed to throw on and off campus placements details of job salary years of experience and details of performance appraisal to be documented
- Take measures to address grievances of students on a time to time basis so that issues could be set right at the earliest
- Free transport facilities and few other student support measures of the institution appreciated
- Revival and implementation of students union through ballot to be strengthened
- Separate alumni interaction wing to be created. Register alumni association and strengthen the activities and support facilities.
- Students progression to higher studies to be documented properly
- Encourage sports activities of the deserving students. Document only University level state level and national level awards

# **CRITERION VI:** Governance Leadership and Management

- Visiting team congratulated the institution for having systematic vision mission for the
  college and for the different departments. Creating specific objectives blending with
  the mission vision statement is suggested.
- Institutional practice of decentralization and participative management to be elaborated
- Existing ERP Software is appreciated. Suggested to strengthen the same. Organogram of the institution with the details of functioning to be prepared

- Measures should be taken to give financial assistance to the staff and students towards attending conferences workshops and membership fee for professional bodies
- Teaching and non teaching staff welfare measures to be strengthened
- More number of professional development and administrative training programs to be organized
- Activities of internal quality assurance cell should be strengthened and documented effectively
- Mobilization of funds and grants from nongovernmental organizations and other sources to be enhanced for the upgradation of college infrastructure and development

#### **CRITERION VII: Institutional Values and Best Practices**

- Visiting team suggested To adopt unique best practices which are not followed by other institutions to enhance the scoring under this criteria
- Disposal of biodegradable waste through eco friendly method to be created within the institution rainwater harvesting to be strengthened
- Green auditing and energy auditing to be implemented Take steps to observe national days dental get best practice among the student community
- Suggested to organize more programs for environment awareness eco friendly activities and motivate students towards social responsibility
- Detailed write-ups for the qualitative metrics under this criterion to be prepared.

Mentee institution was happy with the guidance and concern shown by the visiting team and expressed their content towards the motivation and support received. Mentor institution was assured of their cooperation and dedication to work with renewed vigor and enthusiasm.



IQAC Coordinator of Angappa College presenting their activities to the experts from Mentor Institution



Audit of the files maintained by Angappa College by the expert members from mentor Institution



Discussion of key points by the expert members from mentor Institution

# Report of mentor institution visit to Bishop Ambrose College on 11/3/2021

# Visiting team members

- Dr V. G Vasudha, Accreditation ambassador
- Dr. Pauline Vasanthi Joseph, IQ AC coordinator
- Dr. Rosaline Mary, Assistant professor of Zoology
- Dr. Harsha Pandya, Assistant professor of English

Team from Mentor institution visited Bishop Ambrose College on 11<sup>th</sup> March, 2021. Team was given a warm reception by the Principal and the IQAC team members. IQAC coordinator Dr. Anand Gerald gave a PowerPoint presentation of the accreditation work done so far. He gave a detailed account of all the write-ups for the qualitative metrics under each criterion. Overall the presentation gave an impression of a fairly satisfactory work done. Suggestions for improvement were given in some places. Under criterion six and seven the qualitative metrics were not yet completed and were being processed. Dr. Anand Gerald IQAC Coordinator indicated that they are almost ready with the SSR preparation and they expected to submit the IIQA application in the Second week ofApril.

Following that IQAC team members presented the details of work carried out under each criterion. Mentee institution was advised to strictly adhere to the data templates given in the guidelines. They were also informed of the recent changes in the guidelines. Executive summary, profile of the institution and extended profile of the institution were being given final touches. Website is being enhanced to facilitate uploading of the data pertaining to the metrics and corresponding extended links. Some documents relating to previous years were found to be incomplete and being looked into for completion.

Alumni association is to be registered and accounts audited. Guided to complete uploading of current student details for SSS. Also suggested to inform the students about SSS with model NAAC questionnaire and about prompt responding when asked for.

Mentee institution was advised to take utmost care in filling up the IIQA with correct details without any discrepancies and ambiguities like name of college, correct AISHE code,

number of programs offered in the different years students strength etc. Asked to get ready with the scanned copies of all the required documents with clear file IDs and links wherever required. Mentee institution was motivated to further work with dedication and get ready with all valid and sufficient data to get through smoothly the DVV process and further SSS and peer team visit. Suggested to register in the NAAC portal before IIQA submission to get a look and feel of the online process and also rectify any inconsistencies.

Mentee institution IQAC Team, Secretary and Principal expressed their content and gratitude regarding the guidance and support received from the mentor Institution at every step. Mentor institution team also was happy about the spirit and efforts taken by the mentee institution to go for accreditation in the proper time without delay and hope to get good grade.



The experts from Mentor Institution viewing the presentation by IQAC Coordinator of Bishop Ambrose College



**IQAC Coordinator of Bishop Ambrose College presenting** their activities to the experts from Mentor Institution



Discussion of key points by the expert members from mentor Institution

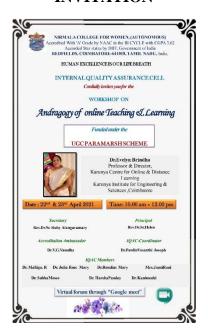
# Report of the workshop on

"Andragogy of online Teaching and Learning"

# under UGC PARAMARSH scheme for the mentee Institutions

22<sup>nd</sup> and 23<sup>rd</sup> April, 2021

# **INVITATION**



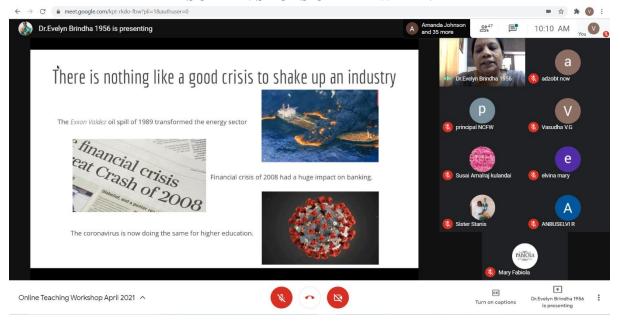
The workshop on "Andragogy of online Teaching and Learning" organized by IQAC, Nirmala College for Women under PARAMARSH scheme started on 22<sup>nd</sup> April, 2021 at 10 am with a Welcome address and Introductory speech by Dr. VG Vasudha, Accreditation Ambassador. Around 100 participants from Mentee Institutions have registered and participated in the Workshop through google meet. The resource person was Dr. Evelyn Brindha, Professor and Director, Karunya Centre for Online and Distance Learning, Karunya Institute for Engineering and Sciences, Coimbatore who gave hands-on training in online teaching tools to the participants. The resource person gave training on the four aspects of online teaching namely Learning Management System, Teaching, Hosting and Assessment. On the first day, the resource person gave training in LMS followed by tools that can be used to do interactive online teaching. She discussed on the various tools available for teaching such as video making and screen capturing. On the second day, the resource person trained the participants in the tools used for

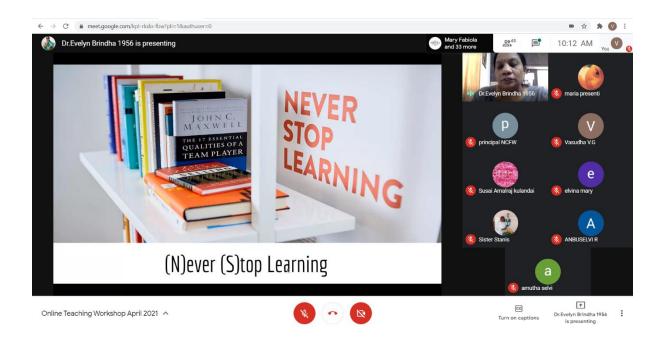
Hosting and sharing. She also trained the participants in online assessment tools such as Kahoot, flubaroo, flop and parlay. Finally, during the question session, the resource person clarified the doubts of the participants and the programme came to an end with a Vote of thanks. The participants submitted their feedback through google form and Certificates were distributed to them.

# CERTIFICATE DISTRIBUTED TO THE PARTICIPANTS

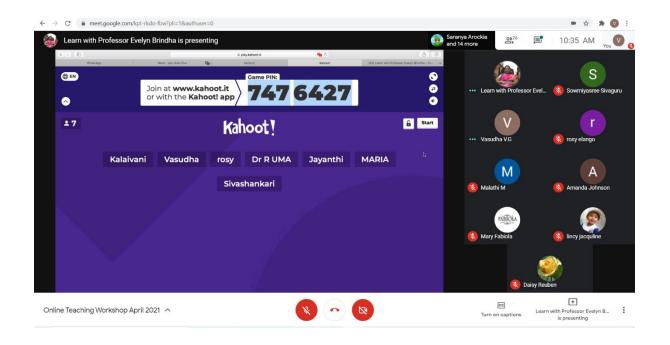


#### SCREEN SHOTS OF THE WEBINAR





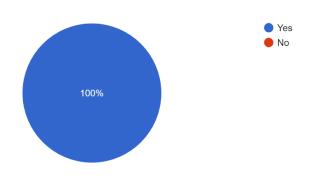




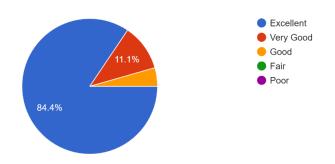


# SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

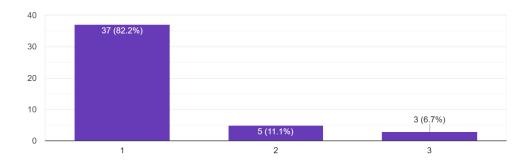
1. Was the workshop useful for the current scenario of online teaching ?  $_{\rm 45\,responses}$ 

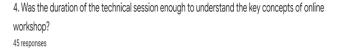


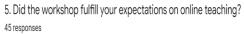
2. What is your opinion on the choice of speaker for the topic of discussion? 45 responses

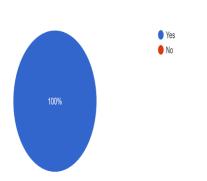


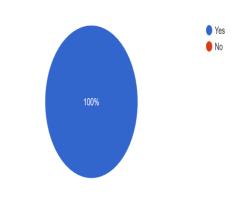
3. What is the level of effectiveness on the delivery of the content by the Resource person? 45 responses





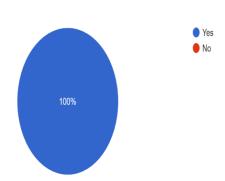


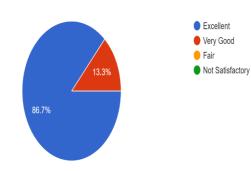




# 6. Are you happy with the time given for discussion? $_{\rm 45\,responses}$







Report of the workshop on "NEP: Implementation Imperatives for Higher Education System" under UGC PARAMARSH scheme for the mentee Institutions

24<sup>th</sup> April, 2021

# **INVITATION**



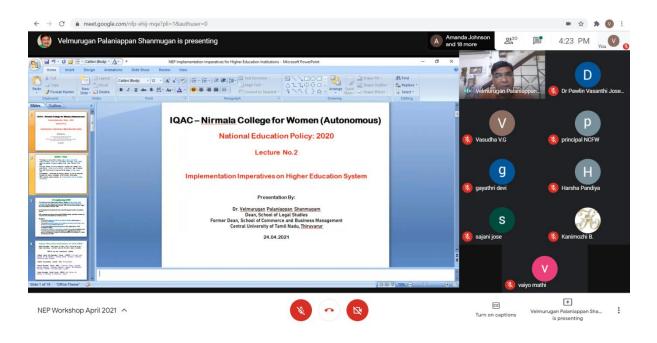
The workshop on "NEP: Implementation Imperatives for Indian Higher Education System" organized by IQAC, Nirmala College for Women under PARAMARSH scheme started on 24<sup>th</sup> April, 2021 at 4pm. Dr. VG Vasudha, Accreditation Ambassador welcomed the dignitaries and participants and introduced the speaker. Around 100 participants from Mentee Institutions have registered and participated in the Workshop through google meet. The resource person was Dr. Velmurugan Palaniappan Shamugham, Dean, School of Legal Studies, Central University of Tamil Nadu, Thiruvarur who spoke on Implementation Imperatives for Indian

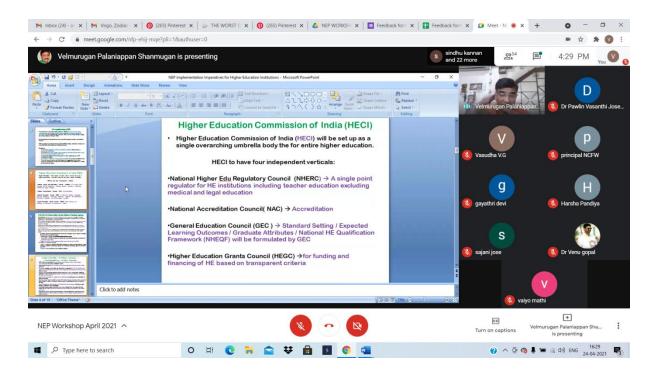
Higher Education System of the National Education Policy 2020. He started his session with the information about the change from MHRD to Ministry of Education (MOE) and discusses about the formation of Central Advisory Board for Education (CABE) to strengthen Higher Education policies. He emphasized that under NEP, a Higher Education Commission of India (HECI) will be formed that has four independent verticals namely National Higher Education Regulatory Council (NHERC), National Accreditation Council (NAC), General Education Council (GEC) and Higher Education Grants Council (HEGC). He discussed that NEP aims to improve quality of teachers, catalyse research Quality academic research and to curb commercialization of Education. Finally, during the question session, the resource person clarified the doubts of the participants and the programme came to an end by Vote of thanks. The participants submitted their feedback through google form and Certificates were distributed to them.

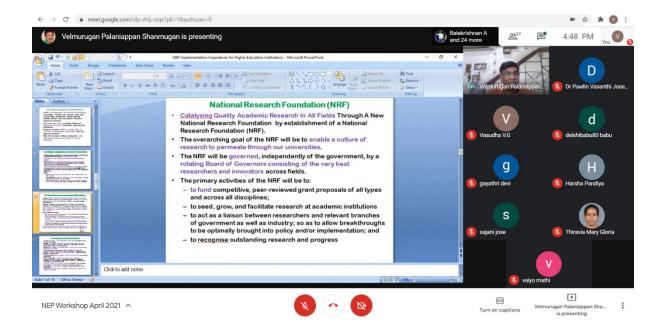
#### CERTIFICATE DISTRIBUTED TO THE PARTICIPANTS



# SCREEN SHOTS OF THE WEBINAR

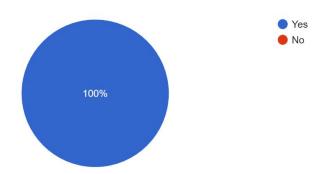




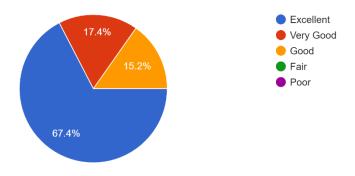


# SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

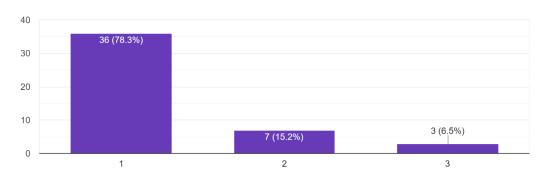
1. Are you clear about the different facets of NEP-2020 from this Workshop? 46 responses



2. What is your opinion on the choice of speaker for the topic of discussion? 46 responses

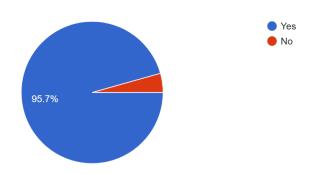


3. What is the level of effectiveness on the delivery of the content by the Resource person? 46 responses



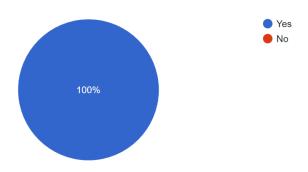
4. Was the duration of the technical session enough to understand the key concepts of online workshop?

46 responses

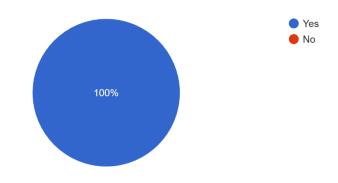


5. Has the content delivered in the Workshop improved your perspectives about National Education Policy?

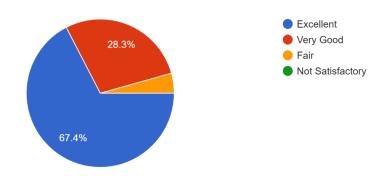
46 responses



# 6. Are you happy with the time given for discussion? 46 responses



# 7. How was the overall Organization of the Workshop? 46 responses



### Nirmala College for Women (Autonomous) Red fields, Coimbatore

#### REPORT OF

### ONE WEEK FDP WORKSHOP ON "e-CONTENT SKILL DEVELOPMENT"

DATE: 14.06.2021 -19.06.2021

TIME: 5.30 PM - 6.30 PM

VIA: ZOOM PLATFORM

RESOURCE PERSON: Dr. VIMAL JERALD

DEPARTMENT OF COMPUTER SCIENCE,

ST. JOSEPH'S COLLEGE, TRICHY

PARTICIPANTS: ALL FACULTY MEMBERS OF NIRMALA

**COLLEGE AND MENTEE INSTITUTIONS** 

NO. OF BENEFICIARIES: 167

### DAY 1:14.06.2021

The First day of the one-week FDP, started at 5:30 pm with an invocation song by Mrs. Daisy, Assistant professor in History, Nirmala College for Women. Dr.U. Mary, Head and Associate Professor, Department of Mathematics, Nirmala College for Women introduced the speaker and welcomed the gathering. Dr.Rev.Sr.Helen, Principal Nirmala College for Women felicitated the gathering. Dr. Vimal Jerald, Department of Computer science, St.Joseph's College, Trichy was the resource person for the one-week FDP Workshop on "e-Content skill development". The session was started with the introduction of MOOC,SWAYAM,NPTEL and he explained about blended learning initiated by the Ministry of Education, India. He taught about infographics. He gave hands on training on animations in power point and gave ideas to prepare a PowerPoint with the best animations. Thus, the first day ended up by designing infographics interaction and animations in PowerPoint.

#### DAY 2:15.06.2021

The second day session started with a prayer song. Sir introduced pixabay a web resource to find images for free that can be downloaded under creative common license. He also gave the web address for BenSound a free app for downloading music which is required for the background of an e-content. He explained the various tools in creating PowerPoint videos with narrations. He gave a clear explanation of each of the tools in the PowerPoint. Thus, the second day session ended up on creating power point videos with narrations.

#### DAY 3:16.06.2021

The third day session started with a prayer song. Sir introduced screen capturing using screencast O-matic as a hands-on session. We downloaded the launch free recorder from google. We installed the record launcher. Sir explained the step-by-step procedure to open screen cast-O Matic in our system. He explained how to setup the recorder for screen capturing. The staff members tried recording their videos and saved it as a video file. Thus, the third day session ended up with the learning of screen cast O-Matic.

#### DAY 4:17.06.2021

In the fourth day session the resource person explained a tool namely "The Ice cream editor" tool. He gave a clear explanation to download the Ice cream editor tool. He explained the step-by-step procedure to work on with the icecream editor tool. The staff members edited their ppt through the icecream editor tool. The fourth day ended with the happy learning of Icecream editor tool.

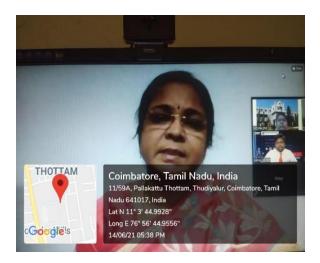
#### DAY 5: 18.06.2021

The fifth day session was about open shots. He explained how to import media files. Then he helped to arrange videos and photos on time line. We then added music to timeline by importing music. We then preview the project we did with open shots. Once the project is done we convert the open shot project into a single video file which can work on similar video players or websites. We click on the export video icon and send it on. Open shot video Editor has one main window which contains most of the information buttons and menus needed to edit the video project. Thus in the fifth day session we learnt about the basic understanding of how open shot works, importing, arranging, previewing and exporting.

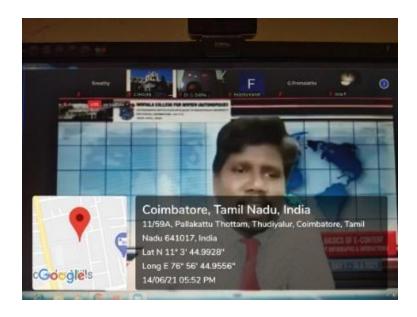
#### DAY 6: 19.06.2021

The last day of the one-week FDP was very fruitful. Sir demonstrated the use of openshots and helped us to develop an e-content. Sir cleared all the doubts for a clear precise e-content. Sir gave idea as such that an e-content must be of 10-15 mins. He gave ideas to develop the e-content very effectively. The staff members clearly understood about the making of an effective e-content. All the participants submitted their e-content in the classroom.

Thus, on the whole the participants found the FDP very effective and everybody were very much satisfied about the FDP.







### Nirmala College for Women (Autonomous) Red fields, Coimbatore

### Report of the workshop on

"Practicalities in Student Support and Progression" under UGC PARAMARSH scheme for the mentee Institutions

16<sup>th</sup> June, 2021

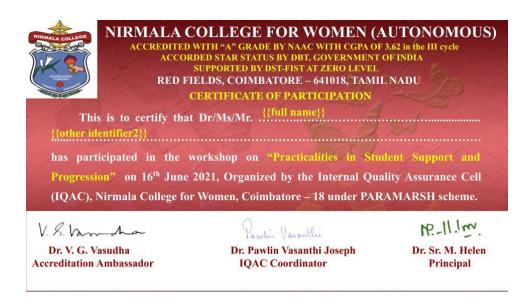
### **INVITATION**



The workshop on "Practicalities in Student support and Progression" organized by IQAC, Nirmala College for Women under PARAMARSH scheme started on 16<sup>th</sup> June, 2021 at 11 am. Dr. VG Vasudha, Accreditation Ambassador welcomed the participants and introduced the resource person. Around 50 participants from Mentee Institutions have registered and participated in the Workshop through google meet. The resource person was Dr. Horne Iona Avrel, IQAC Coordinator and Associate Professor, Holy Cross College, Trichy spoke on Criteria V of NAAC Student Support and Progression. The resource person gave a clear insight on the various student support services such as remedial, Alumni, Feedback, Counselling, Value addition, Career guidance and Placement. Later, she spoke on the practices done at Holy Cross College towards Student support and Progression. She quoted examples from the practices done

at her Institution for Scholarships, Student's Capability enhancement, Training, Placement and Student Centric teaching methods. Finally, during the question session, the resource person clarified the doubts of the participants and the programme came to an end with a Vote of thanks. The participants submitted their feedback through google form and Certificates were distributed to them.

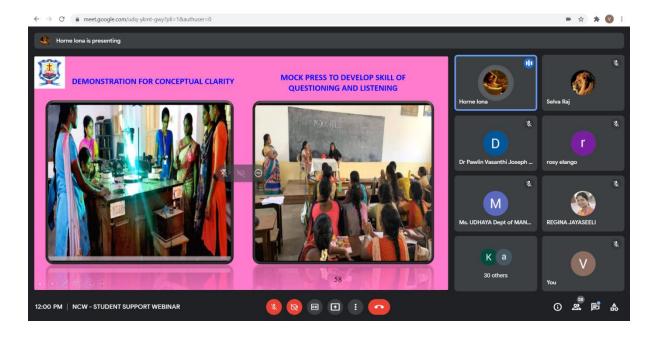
### CERTIFICATE DISTRIBUTED TO THE PARTICIPANTS



#### SCREEN SHOTS OF THE WEBINAR

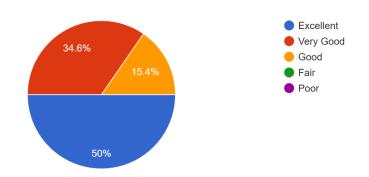






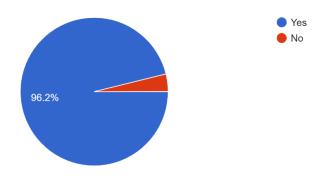
### SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

1. What is your opinion on the choice of speaker for the topic of discussion? <sup>26 responses</sup>

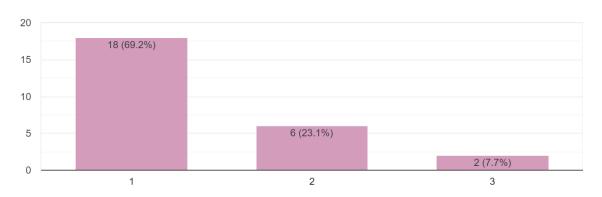


2. Are you clear about the intricate details about student support and progression from this Workshop ?

26 responses

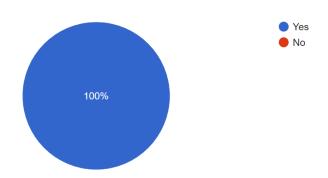


3. What is the level of effectiveness on the delivery of the content by the Resource person? <sup>26 responses</sup>

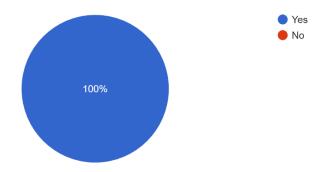


4. Was the duration of the technical session enough to understand the key concepts of online workshop?

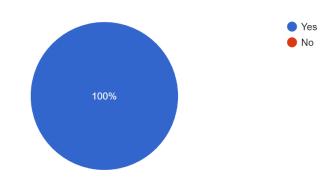
26 responses



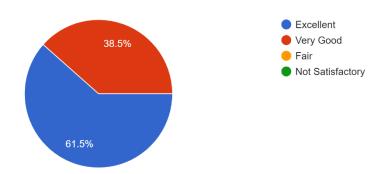
5. Is the content delivered in the Workshop helpful for your Institution's Accreditation Process? <sup>26 responses</sup>



# 6. Are you happy with the time given for discussion? <sup>26 responses</sup>



# 7. How was the overall Organization of the Workshop? <sup>26 responses</sup>

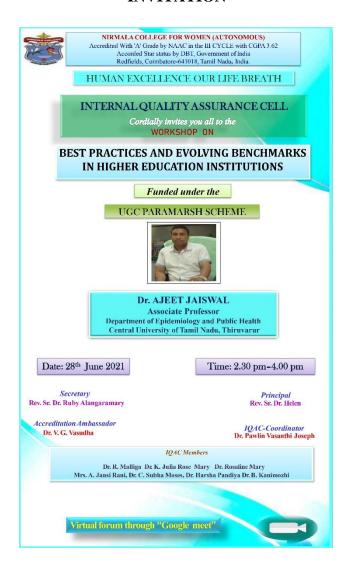


### Nirmala College for Women (Autonomous) Red fields, Coimbatore

Report of the workshop on "Best Practices and Evolving Benchmarks in Higher Education Institutions" under UGC PARAMARSH scheme for the mentee Institutions

28th June, 2021

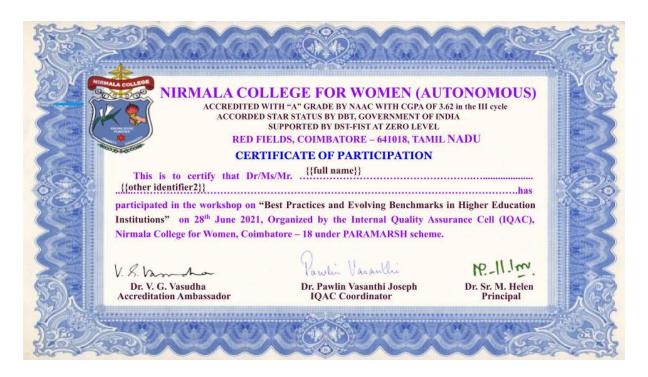
#### **INVITATION**



The registrations for the workshop on "Best Practices and Evolving Benchmarks in Higher Education Institutions" was done using google form and circulated among the members of the mentee Institution. Around 100 participants from Mentee Institutions have registered and participated in the Workshop through google meet. The Workshop was organized by IQAC,

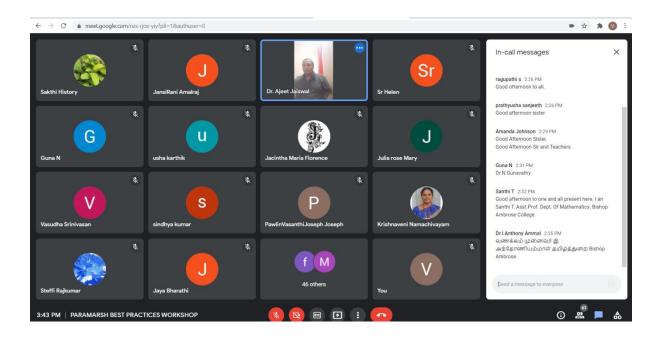
Nirmala College for Women under PARAMARSH scheme started on 28<sup>th</sup> June, 2021 at 2.30 pm. Dr. VG Vasudha, Accreditation Ambassador Welcomed and Introduced the speaker among the participants. The resource person was Dr. Ajeet Jaiswal, Associate Professor, Department of Epidemiology and Public Health, Central University of Tamil Nadu who gave clear insights on Criteria VII: Best Practices. He emphasized that best practices is an evolving process starting with knowing the culture, restructuring and creating collective learning. He discussed on the four 'I'D, which is Identification of Best Practice, Implementation of Best Practice, Institution of Best Practice, Internalization of Best Practice and Dissemination of best practice. He clearly explained the NAAC expectation of the Best Practices and gave key suggestions for Best practices to be adopted by every Institution. Finally, during the query session, the resource person clarified the doubts of the participants and the programme came to an end with a Vote of thanks. The participants submitted their feedback through google form and e-Certificates were distributed to them.

### CERTIFICATE DISTRIBUTED TO THE PARTICIPANTS



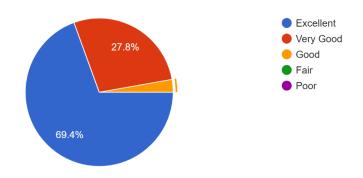
### SCREEN SHOTS OF THE WORKSHOP



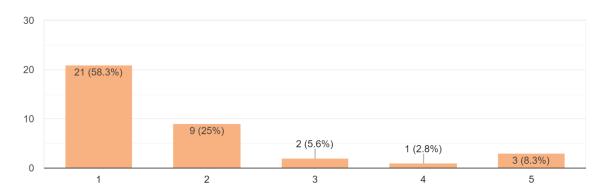


### SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

1. What is your opinion on the expertise of the speaker on Governance and Leadership? 36 responses

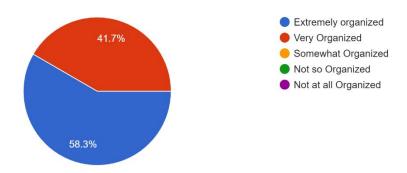


2. How will you rate the effectiveness of content delivery by the resource pes? <sup>36 responses</sup>

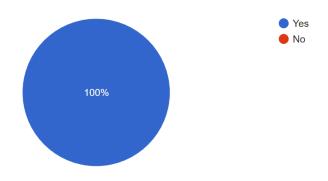


### 3. How organized was the workshop?

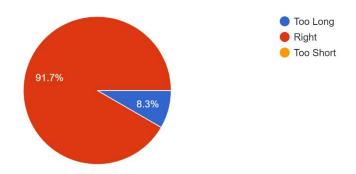
36 responses



# 4. Will the information gained through this Workshop aid your Institution's Accreditation? <sup>36 responses</sup>



# 5. What do you think about the duration of the Workshop? 36 responses

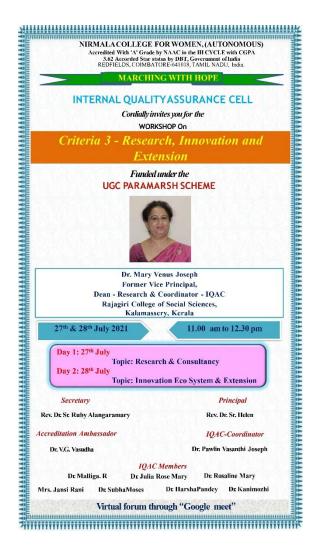


### Nirmala College for Women (Autonomous) Red fields, Coimbatore

# Report of the workshop on "Criteria III – Research, Innovation and Extension" under UGC PARAMARSH scheme for the mentee Institutions

27.07.2021 To 30.07.2021

### **INVITATION**



The workshop on "Criteria III: Research, Innovation and Extension" was organized by IQAC, Nirmala College for Women under PARAMARSH scheme during 27<sup>th</sup> July 2021 to 30<sup>th</sup> July 2021. The Principal Dr. Sr. M. Helen offered the felicitation address and interacted with the resource person about the best practices adopted by Rajagiri College of Social Sciences, Kerala.

On Day I, the Workshop started with a Welcome address and Introductory speech by Dr. VG Vasudha, Accreditation Ambassador. Around 50 participants from Mentee Institutions have registered and participated in the Workshop through google meet. The resource person was Dr. Mary Venus Joseph, Former Vice Principal, Rajagiri College of Social Sciences, Kerala spoke on reesearch on Day 1. The resource person divided the session on Day 1 into 5 Sections, namely Significance of Research in Higher Education Institutions (HEI), Measures to be adopted for promotion of research culture in Higher Education Institutions, NAAC requirement on Criteria III, Rajagiri's initiatives in promoting research culture and role of IQAC in promoting research culture on campus. Under each section the resource person enlightened the participants on the nuances of research culture in Higher Education Institutions as well as the methods to be adopted to promote research in HEI.

On Day 2, the resource person shared her valuable experience in Consultancy and Innovation. The consultancy lecture was subdivided into four sections namely, UGC guidelines for establishing university-industry-interlinkage centres in Universities, NAAC requirements on Criteria III – Consultancy, Rajagiri's initiatives in promoting consultancy on campus and Role of IQAC in promoting consultancy on campus. The resource person discussed on the need for framing objectives of the consultancy cell of the Institution, the basic requirements to start consultancy, governance of the consultancy Cell and the proposed function of the consultancy cell. She clearly explained about the NAAC expectation of Consultancy and the methods followed in Rajagiri College of Social Sciences to promote Consultancy. In the second part of her Lecture, the resource person spoke on Innovation, NAAC requirement on Innovation, Innovation Ecosystem followed by Innovation and Entrepreneurship Development Cell (IEDC). The resource person explained elaborately about framing the Objectives for IEDC, Outcome of IEDC and Activities of IEDC. She clearly explained about the ways of promoting Innovation in the Campus.

On Day 3, the resource person delivered her talk on fostering social responsibility and community engagement in HEI. The resource person shared her views on forms of Community management, field based practical activities, Extension and Rural Sensitization Camp. The resource person also explained about the initiatives takes in her Institution for Skill development and inculcating value system among Students. After her elaborate talks on three days, the

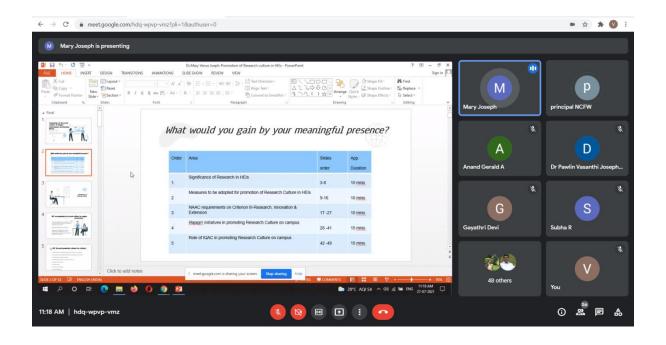
workshop came to a close by Vote of Thanks by Dr. Julia Rose Mary, IQAC member of Nirmala College for Women. Feedback link was shared with the participants and e-Certificates were distributed to all the participants.

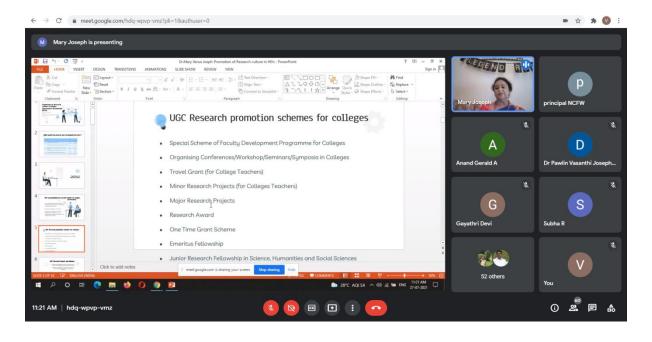
### CERTIFICATE DISTRIBUTED TO THE PARTICIPANTS



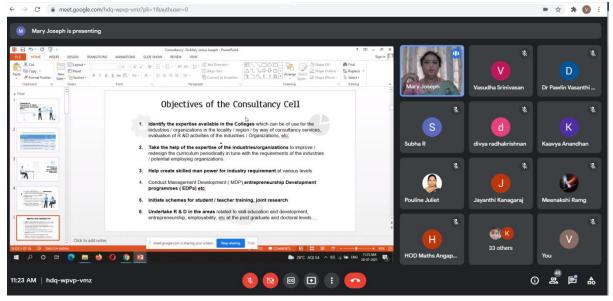
### SCREEN SHOTS OF THE WEBINAR

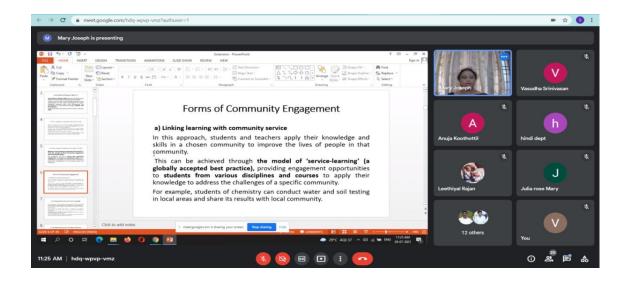


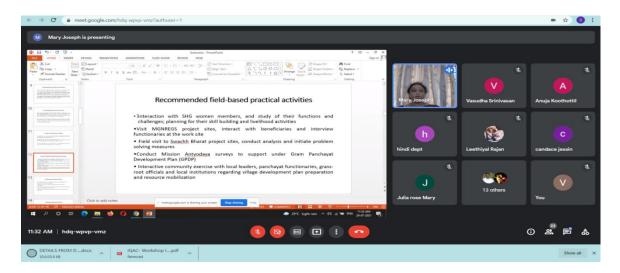


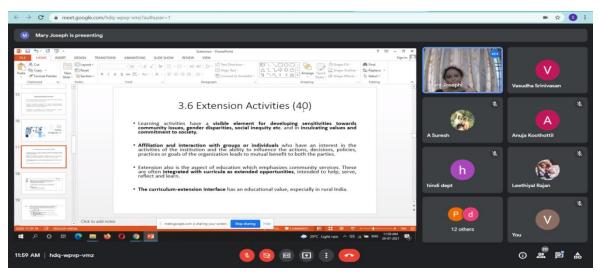






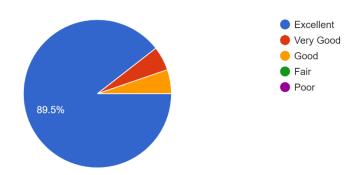




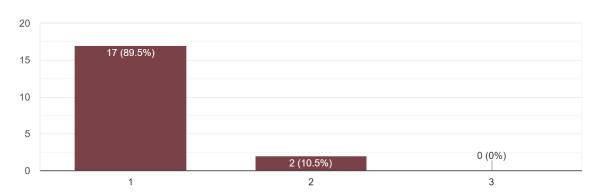


### SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

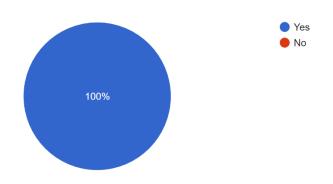
1. What is your opinion on the choice of speaker for the topic of discussion? 19 responses



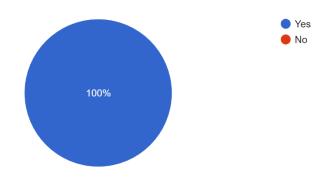
2. What is the level of effectiveness on the delivery of the content by the Resource person? 19 responses



# 3. Did you get an idea on the method of NAAC scoring under Criteria III? 19 responses

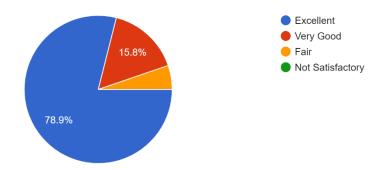


# 4. Is the content delivered in the Workshop helpful for your Institution's Accreditation Process? 19 responses



## 6. How was the overall Organization of the Workshop?

19 responses



### Nirmala College for Women (Autonomous) Red fields, Coimbatore

Report of the workshop on "Best Practices in Teaching, Learning and Evaluation" under UGC PARAMARSH scheme for the mentee Institutions

30<sup>th</sup> July, 2021

### **INVITATION**



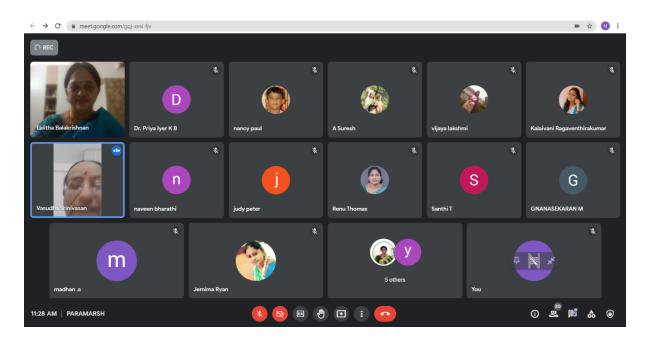
A workshop on "Best Practices in Teaching, Learning and Evaluation" was organized by IQAC, Nirmala College for Women under PARAMARSH Scheme on 30<sup>th</sup> July 2021 and Dr. Lalitha Balakrishnan, Principal, MOP Vaishnav College, Chennai was the resource person. The Programme started at 11.00 am with a Welcome address by Dr. VG Vasudha, Accreditation Ambassador. Around 50 participants from Mentee Institutions have registered and participated in the Workshop through google meet. The resource person started her talk by highlighting the core areas of Criteria 2 in General, followed by Effective Teaching- Learning Process, Catering to Student diversity and finally on Evaluation and feedback. She clearly explained about the need

for innovative Teaching pedagogy for effective Teaching Learning Process. The resource person gave vivid examples on the different forms of Experiential learning such as Practice School, Projects, Field visits, Internship, Business on Campus and Management games. She also emphasized on the importance of Interactive Teaching – Learning. Under Evaluation, the resource person spoke on different methods in both Summative and Formative assessments. She concluded with the 3E principle of Efficiency, Effectiveness and Enrichment. Finally, during the question session, the resource person clarified the doubts of the participants and the programme came to an end with a Vote of thanks. The participants submitted their feedback through google form and Certificates were distributed to them.

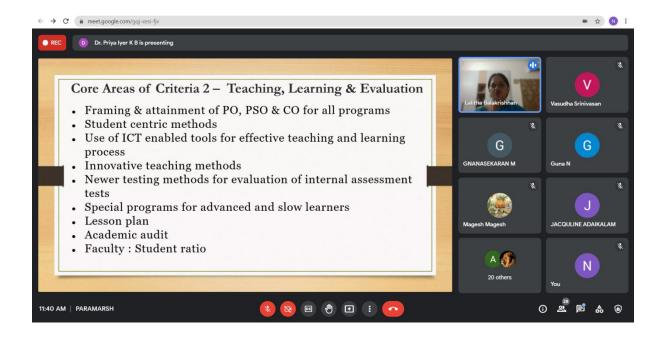
### CERTIFICATE DISTRIBUTED TO THE PARTICIPANTS



### SCREEN SHOTS OF THE WEBINAR

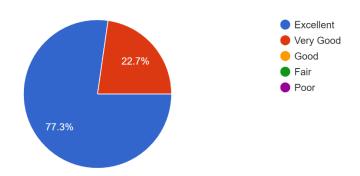




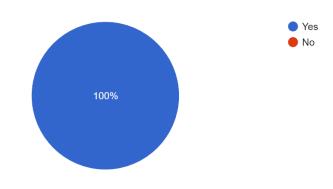


### SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

1. What is your opinion on the choice of speaker for the topic of discussion? 22 responses

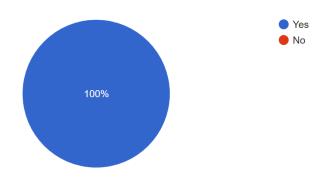


2. Was the Content delivered in the workshop relevant for NAAC Accreditation? 22 responses

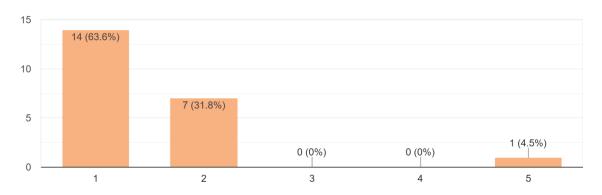


3. Did you get the expected information related to Teaching, Learning and Evaluation from this workshop?

22 responses

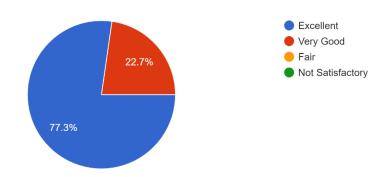


4. What is the level of significance this workshop has in your Institution's Accreditation Process? <sup>22 responses</sup>



5. How was the overall Organization of the Workshop?

22 responses



### Nirmala College for Women (Autonomous) Red fields, Coimbatore

Report of the workshop on "Best Practices in Governance and Leadership"under UGC PARAMARSH scheme for the mentee Institutions

4<sup>th</sup> August, 2021

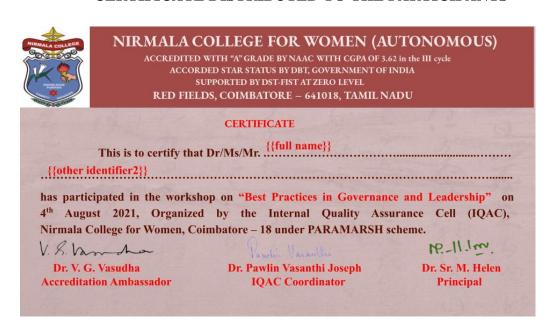
### **INVITATION**



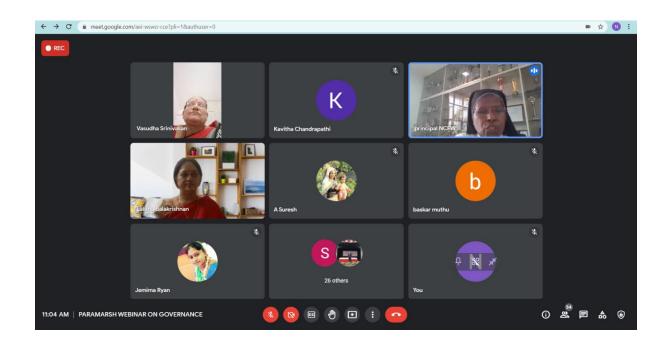
The workshop on "Best Practices in Governance and Leadership" organized by IQAC, Nirmala College for Women under PARAMARSH scheme started on 4<sup>th</sup> August, 2021 at

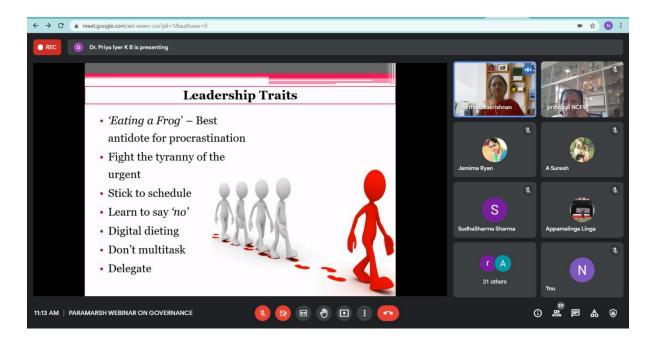
11 am with a Welcome address by Dr. VG Vasudha, Accreditation Ambassador. Around 50 participants from Mentee Institutions have registered and participated in the Workshop through google meet. The resource person Dr. Lalitha Balakrishnan, Principal, MOP Vaishnav College, Chennai started her session with an Introduction to the Institution Vision and Leadership. She clearly pinpointed the traits of a good leader with vivid examples. She explained the importance of Strategic Development and Deployment with Powerful Faculty Empowerment strategies. She also focused on the Student centric approach of Governance along with Self appraisal and Continual renewal for the faculty members. The resource person discussed about the key areas for quality improvement and Institutional Strategy for Total Quality Management (TQM) and ISO audit. She emphasized on the best practices to be adopted by Institutions to acquire the require Score under Governance and Leadership. Finally, during the question session, the resource person clarified the doubts of the participants and the programme came to an end with a Vote of thanks. The participants submitted their feedback through google form and e-Certificates were distributed to them.

### CERTIFICATE DISTRIBUTED TO THE PARTICIPANTS



### SCREEN SHOTS OF THE WORKSHOP



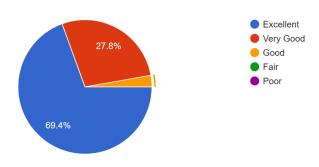




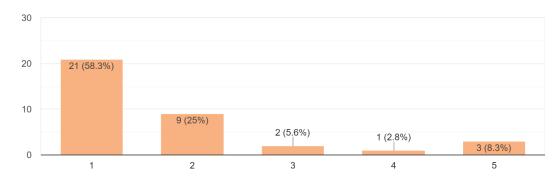


### SNAPSHOTS OF THE FEEDBACK FROM THE PARTICIPANTS

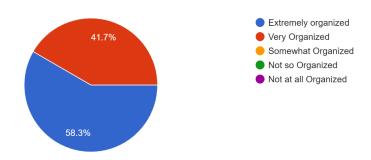
1. What is your opinion on the expertise of the speaker on Governance and Leadership? <sup>36</sup> responses



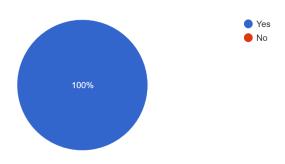
2. How will you rate the effectiveness of content delivery by the resource pes? <sup>36</sup> responses



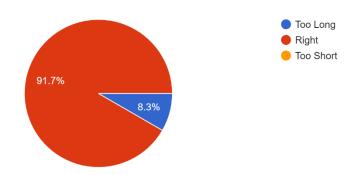
# 3. How organized was the workshop? 36 responses



# 4. Will the information gained through this Workshop aid your Institution's Accreditation? <sup>36</sup> responses



# 5. What do you think about the duration of the Workshop? 36 responses



#### **REVIEW VISIT TO ANGAPPA COLLEGE ON 16.08.2021**



#### ANGAPPA COLLEGE OF ARTS AND SCIENCE



(AFFILIATED TO BHARATHIAR UNIVERSITY)

#### SEERAPALAYAM, COIMBATORE-641105

16-08-2021

Commerce Departments files were reviewed and suggestions offered in the following files:

- Development of Staff Profile.
- Informing and updating students about each Course Objectives.
- Mentor System and the Files to be maintained and strengthened.
- Evaluation System Students' Pass Percentage, Grievances to be identified and .,
- Identifying slow and Advanced learners and catering to their needs.
- Department activities based on programmes relating to Gender Sensitization, Women Empowerment, Environmental issues and Entrepreneurship Development to be increased.
- Recording all details of Extension Activities.

Computer Science Departments files were reviewed and suggestions offered in the following files:

- Faculty Profile of all staffs existing and left to be maintain in Department File
  - Maintain the Nominal Roll as given by the University
  - Students Marks Entry Register to be created in the given format
  - Avoid Redundancy in Students Attendance and Marks Entry details.
  - Details of Mode of Instruction to be incorporated in Work Diary.
  - > Add topics taken in the remedial file.
  - Need more number of Seminars.
  - MoU should be functional and need to conduct at least two programs per semester.
  - > Arrange Industrial Visit to the Students.
  - Alumni details should be maintained by concern in charge, Not required in the department.

#### Placement

The team suggested that placement activities are good but more activities and joint oriented programes with the experts to be conducted.

#### **ACAS Academy**

Excellent activity framed by the Institution make sure all the students appeared and atleast any one to get through.

#### Value Added Programme

A good step taken by the Institution towards generation of placement opportunities.

#### Online News Letter

A positive step, try to Incorporate Department news and could be Digitalization of News and dispersal each day

Pankin Vasanthi 1. R. Vasacha Dr. Rosalie Mary 16.8.21
16/08/21
16/08/21
16/08/21
16/08/21

**Review visit to Angappa College** 

Visit date: 16.8.2021

Institution: Angappa college of Arts and science, Seerapalayam, Coimbatore

Team members: Dr. V.G. Vasudha, Accreditation Ambassador

Dr. PawlinVasanthi Joseph, IQAC coordinator

Dr. Rosaline Mary, IQAC member

Dr. Harsha Pandya, IQAC member

Team members met the Principal Dr. Raj Kumar and Dean, Dr. K. Maheswaran before

the department visit and inspection of files. Principal briefed about the new initiatives taken and

the efforts taken towards the accreditation process. He expressed concern that the admissions

were poor this year. Neighboring institutions are influential and giving tough competition for

them. Management is losing interest and staff are paid less. But with all these impediments

Principal, Dean and Staff had put in their best efforts to bring about considerable progress in

their preparation for NAAC accreditation. Dean and the IQAC team were very happy and

satisfied with the Paramarsh program activities and expressed that they gained lot of useful

information through the criteria based lectures- the suggestions and the examples given were

very helpful and that they are trying to put them to practice.

**New Initiatives taken** 

1. ACAS Academy launched and TNPSC Coaching Course started to give coaching for

TNPSC exam.

Objectives, Action plan, methodology and resource materials were clearly outlined.

2. New value-added interdisciplinary job-oriented Certificate courses offered.

3. Placement training and awareness meetings organized

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- 4. MoU signed with Santech- IT institute to give training and placement to deserving students
- 5. More guest lectures and webinars planned to be organized

During the department visit the files were perused and the suggestions were presented

- Teacher appraisal forms to be maintained properly including the details of University evaluation work done by teachers, Practical examinership, question paper, board of studies meeting attended etc
- Proper documentation of identifying slow and advanced learners and catering to their needs
- Record of students' university marks, pass percentage, students' grievances and redressal regarding internal evaluation
- Department activities based on programs relating to gender sensitization, women empowerment and their own mental issues and entrepreneurship development
- Informing and updating students about each course objectives
- Report of the details of extension activities
- documentation of Mentor system

IQAC team members of the mentee institution were advised to maintain the data as per the document templates given in the NAAC guidelines. IQAC coordinator Dr Kowsalya mentioned that the soft copy of the data templates has been given to the criterion wise in charge members and the details are being updated. Principal mentioned that the NAAC work is slowed down a bit due to admission work and other work pressure due to the pandemic. Still, they are not fully prepared to apply for accreditation but with our guidance they are taking best efforts to go for accreditation in 2022. Names and contact details of the staff members in the IQAC team of the mentee institution were asked to be given to the mentor institution to enable them to further clarify and guide over phone regarding documentation. Details regarding the guest lectures/webinars to be organized were discussed. Resource persons were suggested.

## A Report on the visit to the Mentee Institution- Kaypeeyes College, Kotagiri as a part of Paramarsh Scheme

The NAAC peer team of the Mentor College - Nirmala College for Women, Coimbatore consisting of five staff members visited the Mentee College – Kaypeeyes College of Arts and Science, Kotagiri on 24<sup>th</sup> August 2021. The team met the Principal and staff members of the College and discussed various issues including the conduct of the FDP, Duration of the FDP, Conduct of Seminars, conferences, finalizing the resource persons, strength and intake of college, pandemic and its effects on higher education, benefits of Scholarships to accredited institutions, Status 2F, 12B of Kaypeeyes College and other difficulties faced by the institution. Necessary guidance and support were rendered by the NAAC team of mentor institution and all their queries were answered. The team also scrutinized all the documents and gave suggestions for refining their documentation. On the whole the visit served as a fruitful one for both the institutions.



IQAC Coordinator and Accreditation Ambassador visiting the Institution with Principal of KayPeeYes College, Kotagiri



IQAC Coordinator and Accreditation Ambassador discussing with Principal of KayPeeYes College, Kotagiri

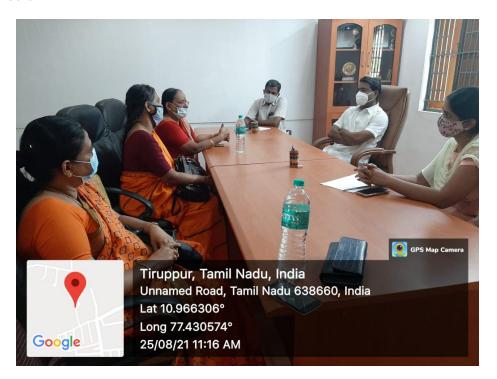
## A Report on the visit to the Mentee Institution - AG College, Tiruppur as a part of Paramarsh Scheme

Date: 25.08.2021 Time:10.30

Under UGC Paramarsh, Accreditation Ambassador Dr. V. G. Vasudha along with the IQAC Coordinator Dr. Pawlin Vasanthi Joseph, Members of the IQAC, Dr. Malliga and Mrs.A.Jansi Rani paid a review visit to the mentee institution AG College of Arts & Science, Tirupur on 25.08.2021.

The Secretary and Principal in-charge Dr. Marimuthu were present.

- Motivated to apply for inclusion of the college under section for 2f and 12B of the UGC act for financial assistance to students, maintaining files and also explained the importance of method of writing report.
- Organize competitions and to celebrate commemorative days
- Instructed to organize faculty development programmes for improving the technical skills of faculty.
- Insisted to form a new IQAC team with the co-ordinator and experienced and dedicated members





# ANGAPPA COLLEGE OF ARTS AND SCIENCE (Affiliated to Bharathiar University, Coimbatore) Seerapalayam Coimbatore- 641105

## REPORT ON THE ONE DAY ONLINE WORKSHOP DIGITAL TECHNIQUES IN ONLINE TEACHING

Date: 25.08.2021

#### INVITATION

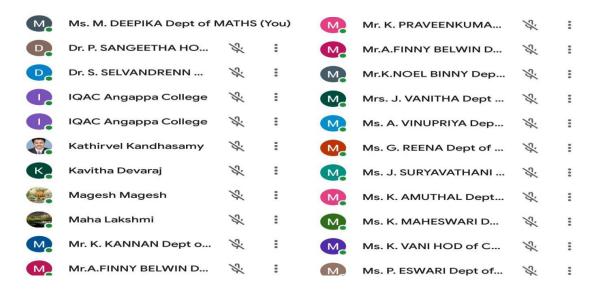


The online workshop on Digital Techniques in Online Teaching was jointly organized by the IQAC and Nirmala College for Women, funded by UGC Paramarsh Scheme on 25.08.2021. The program began with a prayer song. The Welcome Address was given by Ms. K. Kowsalaya, Assistant Professor, Department of Computer science and IQAC Co-ordinator. Dr. K. Saileela, Assistant Professor, Department of Education, Annamalai University was the chief guest of this session. The resource person explained in detail about E-content development using various free tools.

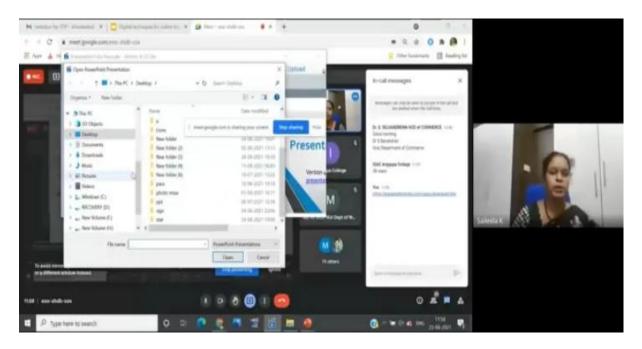
#### **Program outcome:**

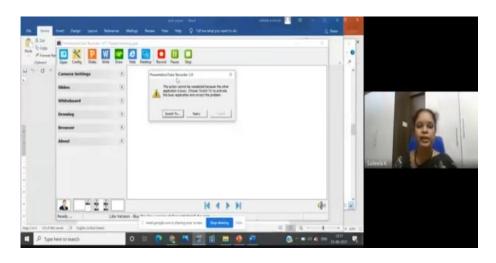
All the faculty members got a clear idea about E-content development using various free tools.

#### ATTENDANCE SCREENSHOT

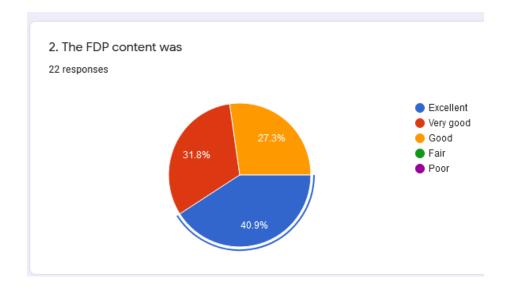


#### WORKSHOP SCREENSHOT



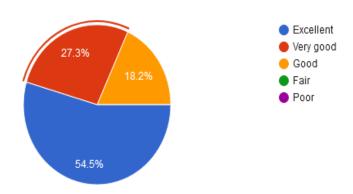


#### FEEDBACK ANALYSIS



#### 4. The subject knowledge of the instructor

#### 22 responses



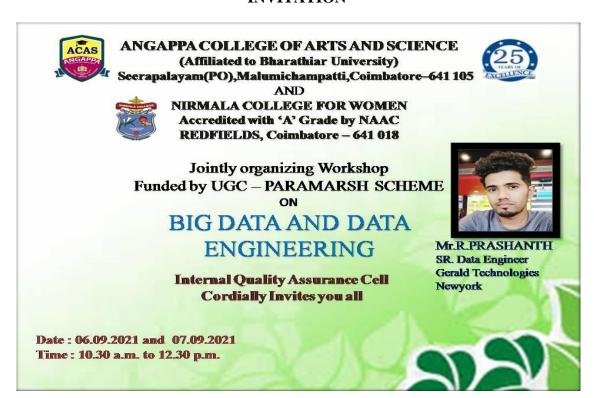


# ANGAPPA COLLEGE OF ARTS AND SCIENCE (Affiliated to Bharathiar University, Coimbatore) Seerapalayam Coimbatore- 641105

## REPORT ON THE TWO DAY ONLINE WORKSHOP BIG DATA AND DATA ENGINEERING

Date: 06.09.2021

#### **INVITATION**



The online workshop on BIG DATA AND DATA ENGINEERING was jointly organized by the IQAC and Nirmala College for Women, funded by UGC Paramarsh Scheme on 06.092021 and 07.09.2021. The program on Day one began with a prayer song. The Welcome Address was given by Mr. Praveen Kumar, Assistant Professor Department of Commerce and IQAC member. Mr. R. Prashanth, SR. Data Engineer, Gerald Technologies, Newyork was the speaker of this session.

The speaker covered the following topics:

- Introduction about Big Data
- About usage of internet
- Distributed Database System
- Redundancy
- Digital around the world
- Types of web
- Introduction about Python

#### **Program outcome:**

The participants have acquired knowledge of Big Data and python.

#### **DAY ONE**

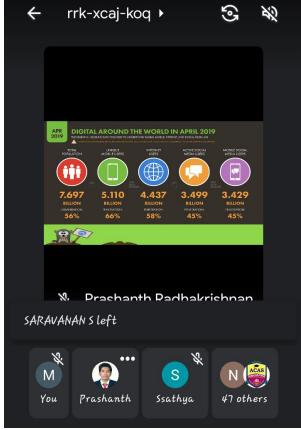
#### ATTENDANCE SCREENSHOT

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#### WORKSHOP SCREENSHOT







# ANGAPPA COLLEGE OF ARTS AND SCIENCE (Affiliated to Bharathiar University, Coimbatore) Seerapalayam Coimbatore- 641105

#### REPORT ON THE TWO DAY ONLINE WORKSHOP

#### **BIG DATA AND DATA ENGINEERING**

Date: 07.09.2021

On the second of the program, the session began with a prayer song. The Welcome Address was given by Ms. Kowsalaya, Assistant Professor Deprtment of Computer Science and IQAC Coordinator. Mr. R. Prashanth, SR.Data Engineer, Gerald Technologies, Newyork was the speaker of the day. He briefly explained about the basic concepts of python and the basic operators used in python. He also explained every concept with a python coding. A total number of 60 participants attended the session. The session ended with a vote of thanks by Ms. M. Deepika, Assistant Professor Department of Mathematics and IQAC member.

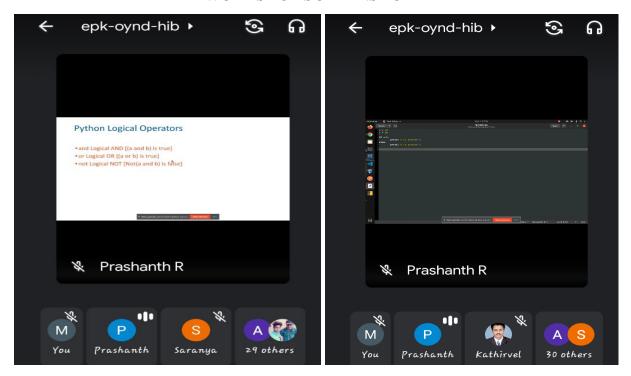
#### **Program outcome:**

The participants acquired knowledge about the basic concepts and coding knowledge of python.

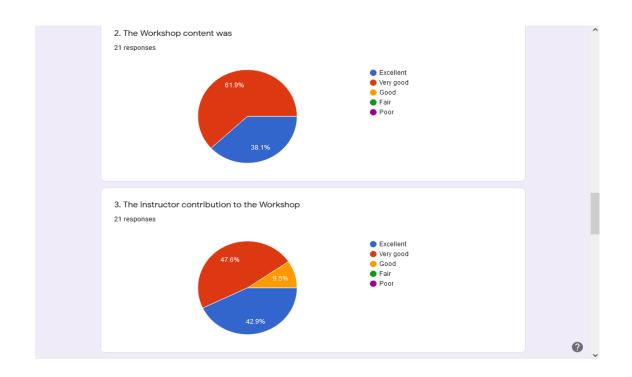
#### ATTENDANCE SCREENSHOT

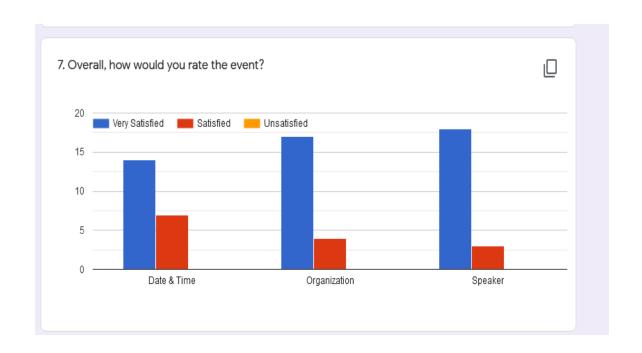
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#### WORKSHOP SCREENSHOT

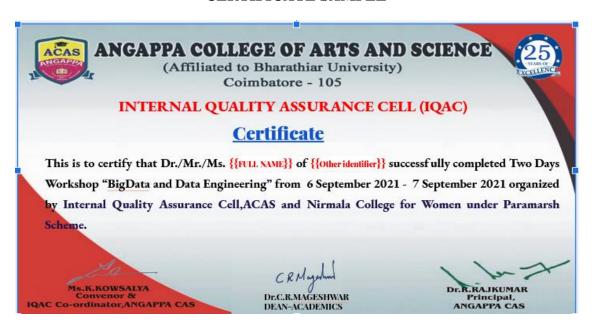


#### FEEDBACK ANALYSIS





#### **CERTIFICATE SAMPLE**



#### KAYPEEYES COLLEGE OF ARTS AND SCIENCE



(Affiliated to Bharathiar University, Coimbatore)

Corsley Hill, Kotagiri, The Nilgiris – 643217

www.kaypeeyescollege.ac.in | kpscas@hotmail.com | Phone: 04266 271065, 271066

# REPORT ON THE TWO DAY ONLINE FACULTY DEVELOPMENT PROGRAMME 'IMPACT OF RESEARCH DURING PANDEMIC'

Date: 16/09/2021

The online Faculty Development Programme on 'Impact of research during pandemic' was organised by the IQAC on 14/09/2021 and 15/09/2021. The programme on Day one began with a prayer song followed by prayer by Ms. K. Subha Latha, Assistant Professor & Head Department of Food Science & Nutrition. The Welcome Address was given by Mr. Philemon Dass, Assistant Professor Department of Computer Application & IQAC Coordinator. Mrs. Teena Jaculine, Assistant Professor & Head department of Commerce, introduced the Chief Guest followed by the Presidential Address by Dr. Renu Thomas, Principal of Kaypeeyes College of Arts and Science, Kotagiri. Dr. Uma Maheshwari, Research Coordinator and Associate Professor in Management, Dr.SNS college of Arts and Science, Coimbatore was the Speaker of the day.

The speaker covered the following topics: Research Design, criteria for a good research, how research helps us, Institutional Research Management through invention and innovation, importance of Industry 4.0, funds for research etc. These topics were explained in detail - the selection of research areas, how to overcome the complications of research, importance of interdisciplinary research and sustainable development. She also explained how to implement an Incubation Centre and get funds for research. The session ended with a vote of thanks by Mrs. S. Usha, Assistant Professor& Head, Department of Mathematics. A total number of 80 participants from various colleges attended the session.

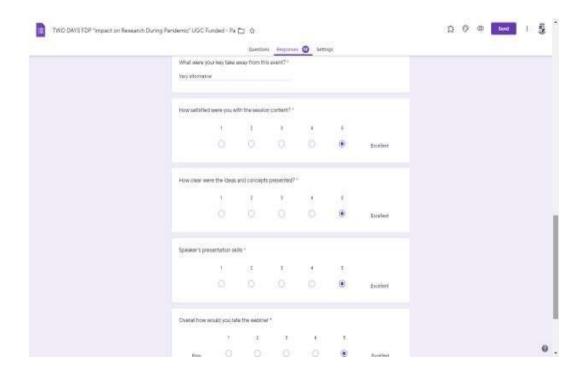
Programme Outcome: The participants have acquired knowledge of designing and selecting a

Research area and how a good Research should lead to inventions, innovations and acquiring patents.





#### **Feedback**





#### KAYPEEYES COLLEGE OF ARTS AND SCIENCE



Computer Application.

(Affiliated to Bharathiar University, Coimbatore)

Corsley Hill, Kotagiri, The Nilgiris – 643217

www.kaypeeyescollege.ac.in | kpscas@hotmail.com | Phone: 04266 271065, 271066

REPORT ON THE TWO DAY ONLINE FACULTY DEVELOPMENT PROGRAMME

On the second day of the programme, the session started began with a Prayer by

'IMPACT OF RESEARCH DURING PANDEMIC'

Date: 17/09/2021

Ms. C. Preethi, Assistant Professor & Head Department of English. The Welcome Address was given by Mr.Philemon Dass, Assistant Professor Department of Computer Application& IQAC Coordinator. Mrs. Teena Jaculine, Assistant Professor& Head Department of Commerce, introduced the Chief Guest. Dr. S. Balamurugan, Assistant Professor & Head, Department of commerce IB, Government arts and science College Avinashi, was the speaker of the day. He explained how the Covid 19 pandemic affected Research work among Researchers and what solutions could be found for the problem. He also explained the paper publication process, how to apply for Funded Projects and the scheme of funds available for research work. A total number of 93 participants from various colleges attended the session. The session ended with a

Programme Outcome: The participants acquired knowledge of how to publish papers so as to get a good impact factor. They got an insight of do's and don'ts in applying for a funded

vote of thanks by Mrs. K. Indira Kumari, & Assistant Professor& Head, Department of

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project and about how to overcome obstacles in Research during difficult times like the pandemic.

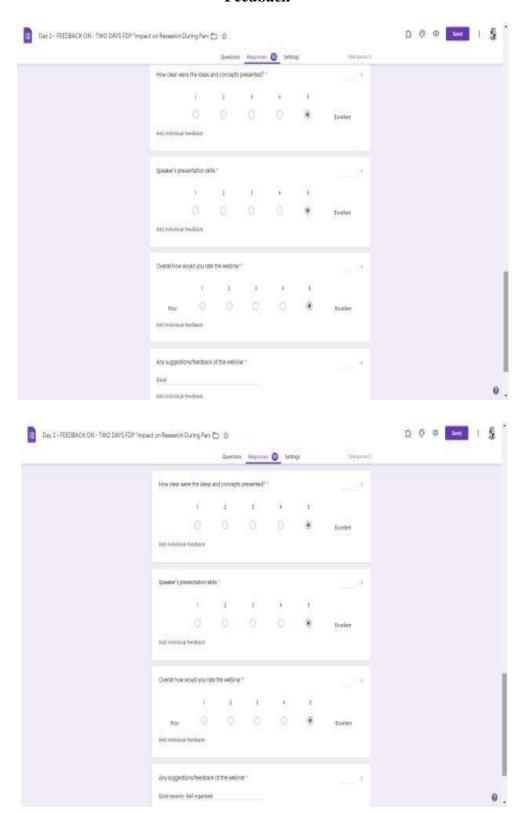
Constitute for best research

Rules for best research

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**Day 2: FDP Screenshot** 

#### **Feedback**



#### **INVITATION**



#### **Certificate Sample**



**Review visit to Erode Christian College** 

Visit date: 21.09.2021

Institution: Erode Christian College for Women, Brough Road, Erode

Team members: Dr. V.G. Vasudha, Accreditation Ambassador

Dr. PawlinVasanthi Joseph, lQAC coordinator

Dr. Rosaline Mary, IQAC member

Dr. C. Subha, IQAC member

Mentor institution team met the new Secretary of Erode Christian College, Mr. Elango, and the Principal, IQAC Team members and the other staff. Principal welcomed the team and introduced the new Secretary. The new Secretary has taken over recently before a month. The Principal stated that the admission has declined in the pandemic time. In addition to this the college lacked infrastructure facilities and improvement of the college is stagnant due to lacuna in administration at management level. The new Secretary assured that management will take steps to improve infrastructure facilities, look into ways of increasing student strength and recruit faculty. He assured that measures will be taken to increase the student strength to 500 and more in the year 2023. Accreditation Ambassador informed the Secretary, Principal and the other staff members About the workshop on 'Online data submission - an overview' on 23rd September at Nirmala College.

Secretary and Principal expressed concern about the current status of the college, about low student strength has further reduced due to lockdown and competition from other neighboring institutions. They requested the mentor institution to guide further regarding accreditation process since so far due to various administrative reasons no serious efforts could be taken. IQAC team of mentor institution assured them of their support and guidance and indicated the need for accreditation. Suggestions were given to improve the student strength, arranging skill development programs for staff, infrastructure improvement, faculty development programs for staff and office administration.

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We hope that at least from now onwards mentee institutions will take keen interest and get accredited at the earliest.



IQAC Coordinator and Accreditation Ambassador discussing with Students of Erode Christian College, Erode



IQAC Coordinator and Accreditation Ambassador discussing with the faculty members of Erode Christian College, Erode



IQAC Coordinator and Accreditation Ambassador discussing with Principal of Erode Christian College, Erode

Report of the Offline workshop on

"Data Submission towards NAAC - an Overview"

#### under UGC PARAMARSH scheme for the mentee Institutions

#### **INVITATION**



#### PROGRAM SCHEDULE

**Welcome Address** 

Dr. PawlinVasanthi Joseph

IQAC Coordinator Nirmala College for Women, Coimbatore

#### **Resource persons**

#### 1. Dr. M.M. Sudheer Mohammed

IQAC Coordinator and Associate Professor of Botany Govt Arts College

Coimbatore

2. Dr. V.G. Vasudha

Accreditation Ambassador UGC – PARAMARSH Scheme

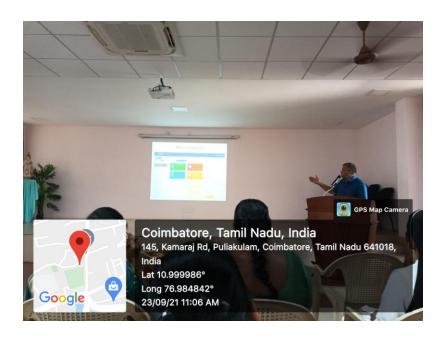
Nirmala College for Women, Coimbatore

Date	Time	Topic
23.09.2021	Session I	Online Submission of Data towards NAAC – An
	(10.30 - 11.30)	Overview (Module I)
23.09.2021	Session II	Online Data Submission towards NAAC – An
	(11.45 - 1.15  pm)	Overview (Module II)
23.09.2021	Session II	Criterion wise Documentation for NAAC
	(2.15  pm - 3.30  pm)	Assessment

The workshop on "Online Data Submission towards NAAC – an Overview" organized by IQAC, Nirmala College for Women under PARAMARSH scheme was the first offline Workshop after the pandemic since March 2020. The programme started with a prayer song by Mrs. Jansi. A, Assistant Professor and Head, Department of Information Technology, Nirmala College for Women. Dr. Pawlin Vasanthi Joseph welcomed the gathering and Rev. Sr. Dr. M. Helen, Principal, Nirmala College for Women offered the felicitation address. During the felicitation, the Principal congratulated the team for organizing a need of the hour topic as the Institution is gearing towards its 4<sup>th</sup> cycle of NAAC assessment. The resource person started his speech and he explained the process of online submission of data in a lucid way. He demonstrated the data submission method with screenshots and data formats given by the NAAC for its assessment and accreditation process. He explained clearly on all the criterion wise formats and the dos and don'ts while submitting the data. With his rich experience in NAAC data submission as an IQAC Coordinator at Govt Arts College, Coimbatore he enlightened the participants from Mentor and Mentee Institution. He clarified all the queries related to NAAC data submission by the participants. Post-lunch the third session of the Workshop was handled by Dr. V.G. Vasudha, Accreditation Ambassador, Nirmala College for Women, Coimbatore. During the session madam explained the different files and documents to be maintained by the Department/College for each criterion. Under each Criterion, the importance of each document during submission of IIQA, AQAR and SSR to NAAC. Sample documents and files maintained at the Mentor Institution was shown to the members of the mentee Institution and their observations were recorded. Feedbacks were collected from the Participants and all the participants were given participation Certificate. The Workshop concluded with a vote of thanks by Dr. Kanimozhi. B, Assistant Professor of English, Nirmala College for Women, Coimbatore.

# Coimbatore, Tamil Nadu, India 145, Kamaraj Rd, Puliakulam, Coimbatore, Tamil Nadu 641018, India Lat 10.999983° Long 76.984843° 23/09/21 10:44 AM

The IQAC Coordinator Dr.PawlinVasanthi Joseph welcoming the resource person and the participants



The resource person Dr. M.M. Sudheer Mohammed sharing his experience to the participants



Participants clarifying their queries from the resource person Dr. M.M. Sudheer Mohammed



#### A.G.ARTS AND SCIENCE COLLEGE

AVINASHIPALAYAM (PO), KODUVAI (VIA), TIRUPUR - 638 660.

#### Report on Five Day's Virtual Skill Development Programme

#### **INVITATION**



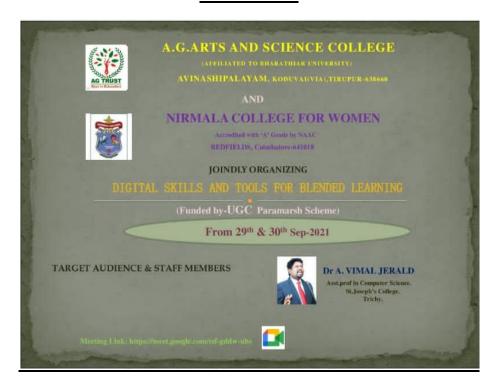
A five days virtual skill development pogramme (Funded by – UGC Paramash Scheme) was organized by A.G. Arts and Science College, Avinashipalayam, Tirupur in association with Nirmala College for Women, Coimbatore for final year students from 24th to 30th September, 2021 through Google Meet Platform from 2.30 pm to 4.30 pm. Mr.R.Sathish, Managing Director and Mr.P.Karthikeyan, Chief Executive Officer, Explore Academy, Coimbatore acted as the resource Persons. The five days programme enriched the students and the session was too interactive and informative. Students from final years of all streams got benefited by the programme. Mr.P.Marimuthu, Principal, A.G. Arts and Science College welcomed the gathering and Mrs.A.Thenmozhi Selvi, Assistant Professor and Head, Department of B.Com. (IT), A.G. Arts and Science College, delivered the vote of thanks. Mr.P.Karthikeyan, Chief Executive Officer, Explore Academy, Coimbatore acted as the guest speaker from 24<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> September, 2021 and Mr. R. Sathish, Managing Director, Explore Academy, Coimbatore acted as the guest speaker for two days 29<sup>th</sup> and 30<sup>th</sup> September, 2021. Forty six students from A.G. Arts and Science College, Avinashipalayam, Tirupur took participated in the skill development activity.



#### A.G.ARTS AND SCIENCE COLLEGE

AVINASHIPALAYAM (PO), KODUVAI (VIA), TIRUPUR - 638 660.

## Report on Two Day's Virtual Faculty Development Programme INVITATION



Two days virtual faculty development programme (Funded by – UGC Paramash Scheme) titled "Digital Skills and Tools for Blended Learning" was organized on 29th to 30th September, 2021 by A.G. Arts and Science College, Avinashipalayam, Tirupur in association with Nirmala College for Women, Coimbatore for the faculty members of both the colleges. Forty faculty members from A.G. Arts and Science College, Avinashipalayam, Tirupur participated actively in the FDP sessions. Dr.A.Vimal Jerald, Assistant Professor in Computer Science, St.Joseph's College, Trichy acted as the guest speaker for the two days FDP. The concept of blended learning was brought very clear by the guest speaker, various activities were designed to make the faculty members involve and give a great support to the programme. Mr.P.Baskaran, Assistant Professor and Head, Department of BCA, A.G. Arts and Science College proposed welcome address and Mr.R.Raja, Assistant Professor and Head, Department of B.Sc. (IT), A.G. Arts and Science thanked the gathering.

## A Report on the visit of the Mentee Institutions to the Library and Office of Nirmala College for Women

#### 27.07.2021

The staff members form the mentee institutions including the Erode Christian College, Angappa College and AG College visited Nirmala College for Women (Mentee Institution) on 27<sup>th</sup> September 2021 to learn about the system and functioning of the college library and college office.

At the library, the librarian Rev.Sr.Dr.Jaculine Mary briefed them on the system adopted by the library and its operations. In her talk she oriented on various aspects of the library including the software used, NDLI, Inflibnet, DELNET, Student ID cards, digitalization of the library, Library Committee and its functions, Purchase of new journals and books, funds received by the library and its utilization, Library hour, Awards given to the best users of the library, Competitions conducted by the library, Maintenance of newspapers and magazines, Thesis Corner, Stock verification of books, Documenting the library activities. The files maintained by the library were displayed for reference to the teachers of the mentee institutions. They keenly took notes and photos of the required details. All their doubts and queries were answered in detail. They eagerly examined the working of the library software and understood its operations practically.









Participants from Mentee Institutions Oriented by the Librarian and nonteaching staff of Library of Nirmala College for Women

The teachers of the mentee institutions also visited the college office to have a look at the office file maintenance and work nature. Rev.Sr.Dr.M.Helen, the Principal of the institution, briefed them on the functions of the office. She gave an outline view of the duties performed by various sections of the office including the admission process, sanctioned strength of the staff and students, UGC norms of staff recruitment, Approval of the courses, concession given to students, V-Care Scheme, different types of auditing, Account maintenance, Seed money project, Assets of the institution, Software used by the office, Classrooms, gym, canteen, sports area, conference hall, Budget for each year, Provident fund, E.S.I, Health fund for S.F. staff, Endowment prizes, Online payment of fees, and documentation of office files.





#### Participants from Mentee Institutions Oriented by the Principal and nonteaching staff of Nirmala College for Women

At the end of the day the teachers of the mentee institutions got a vivid picture of the functions of the library and office of the college. They expressed their satisfaction in knowing about various aspects of the mentor institution and acknowledged and appreciated the assistance provided by the mentor institution.

#### Minutes of the Standing Committee meeting of UGC PARAMARSH scheme

Date: 28.09.2021 Platform: Google Meet Time: 2.00 pm

#### **Members Present**

#### **Expert Committee**

- 1. Dr. Ponpandian, Director IQAC, Bharathiar University, Coimbatore
- 2. Dr. Alfred Cecil Raj, Dean IQAC, St. Joseph's College, Trichy
- 3. Dr. SriramDevanathan, Principal, Amrita School of Engineering, Bengaluru
- Rev. Dr. Sr. Helen,
   Principal, Nirmala College for Women, Coimbatore
- 5. Rev. Dr. Sr. Fabiola

Vice principal,

Nirmala College for Women, Coimbatore

#### **Accreditation Ambassador**

6. Dr. V.G. Vasudha, Former head and Associate Professor of Chemistry, NCW

#### **IQAC** Coordinator

7. Dr.PawlinVasanthi Joseph, Head and Associate Professor of Zoology, NCW

#### IQAC members, Nirmala College for Women

- 8. Mrs. B. Kanimozhi, Assistant Professor of English
- 9. Dr. Harsha. M. Pandiya, Assistant Professor of English
- 10. Dr. K. Julia Rose Mary, Associate Professor of Mathematics
- 11. Dr. R. Malliga, Head and Associate Professor of History
- 12. Dr. Rosalind Mary, Assistant Professor of Zoology
- 13. Dr. C. Subha, Assistant Professor of Chemistry
- 14. Mrs. A. Jansirani, Assistant Professor of Information Technology

#### Minutes

The standing committee meeting started with the Welcome address by Dr. Pawlin Vasanthi Joseph, IQAC Coordinator, Nirmala College for Women,

Accreditation ambassador Dr. V. G. Vasudha presented an exhaustive report of the activities of the Paramarsh program by means of a well prepared PowerPoint presentation. In addition to the account of the activities her address included information on the input materials, mentoring strategy, program particulars, SWOC analysis, and outcome of the program and overall feedback analysis of the Paramarsh program.

The standing committee expert members highly commended the team and appreciated that in spite of the pandemic a number of activities have been organized. They particularly appreciated the quality of the activities organised, the strategic approach adopted and successful mentoring of six mentee institutions with only 50 % of the sanctioned grant and all constraints during the lockdown period.

Dr. Ponpandian suggested that comparative analysis of the status of the mentee institutions before and after the Paramarsh program could be added.

Dr. Sriram Devanathan particularly appreciated the SWOC Analysis and the tremendous amount of work done by the team. He insisted that the quality programs and the information gathered should also be made available to the other non accredited institutions.

Dr. Alfred Cecil Raj appreciated particularly the overall presentation of the report and also the comprehensive methodology of mentoring covering all aspects.

Principal Rev. Dr. Sr. Helen expressed her happiness and appreciation for the Paramarsh team for their continuous hard work guiding the mentee institutions and successfully getting one of the mentee institutions complete the SSR submission. She also assured the continued support to the mentee Institutions though the plan period is over. The meeting ended with the vote of thanks by IQAC member Dr. Kanimozhi.

#### GLIMPSES FROM THE PRESENTATION

#### NIRMALA COLLEGE FOR WOMEN (AUTONOMOUS)

Accredited with "A" grade by NAAC in the 3<sup>rd</sup> cycle with CGPA 3.62
Accorded star status by Department of Bio Technology, Government of India
Supported by DST FIST at zero level
Red Fields, Coimbatore-641018

Report of activities of Paramarsh 2019 - 2021

## **Standing Committee Meeting**

DATE: 28.09.2021 @ 2 PM PLATFORM: GOOGLE MEET

#### **EXPERT COMMITTEE**

Dr. Ponpandian

Director - IQAC, Bharathiar University, Coimbatore

Dr. Alfred Cecil Raj

Controller of Examinations, St. Joseph's College, Trichy

Dr. Sriram Devanathan

Principal, Amrita School of Engineering, Bengaluru

## **List of Mentee Institutions**

- Bishop Ambrose College, Sungam by-pass, Coimbatore.
- AG Arts & Science College, Avinashipalayam, Tiruppur.
- \* KayPeeYes College, Corsley Hill, Kotagiri.
- Angappa College of Arts & Science, Malumachampatti, Coimbatore.
- Erode Christian College of Arts & Science for Women, Brough Road, Erode.
- Vivekananda College for Women, Tiruchengode

## **Timeline of Events**

DATE	ACTIVITY					
26.08.2019	Submission of proposal under PARAMARSH Scheme					
September 2019	Received communication from UGC conveying approval with a Financial allocation of Rs.30 lacs.					
14.09.2019	Communicated with the Colleges for willingness to be mentee institutions					
23.09.2019	MoUs Signed with mentee Institutions					
05.02.2020	Received communication from UGC sanctioning first installment of Rs.15 lacs					
March 2020 – September 2021	Varied mentoring programs including webinars, online and offline workshops, FDP, guest lectures, review meetings and training programs					

# Standing Committee Meeting Recommendations and Implementations

- Dr. Ponpandian To organize quality-based workshops and hands-on training on preparing documents for NAAC accreditation to the mentee Institutions.
- Dr. Alfred Cecil Raj To Impart value-based education to the next generation, importance of bridging students, teachers and managements in higher education Institutions as a roadmap to quality education.
- Dr. Sriram Devanathan, To convey the importance of continuous commitment towards quality improvement and setting benchmarks for preparing the younger generation to understand the rich cultural heritage of our Nation.

## Input Materials provided to Mentee Institutions

- Guidelines manual from NAAC
- Data templates
- List of files to be maintained
- Model formats for Lesson plan, Work diary etc.
- Standard operating procedures
- User manual for portal
- Examples and models for all criteria.

## **Mentoring Strategy**

- Guidance was given through a variety of programs in a graded manner.
- Guest lectures
- Offline and online workshops
- Webinars
- Training programs
- Review meetings

## **Program Particulars**

Period	Offline Workshops	Guest Lectures	Webinars	Review Meetings	Online Workshops	FDP
Sept 2019 to Sept 2020	3	39	4	2	-	-
Oct 2020 to Mar 2021	-	2	4	6	4	-
Apr 2021 to Sept 2021	3	7	2	4	8	10
Total	6	48	10	12	12	10

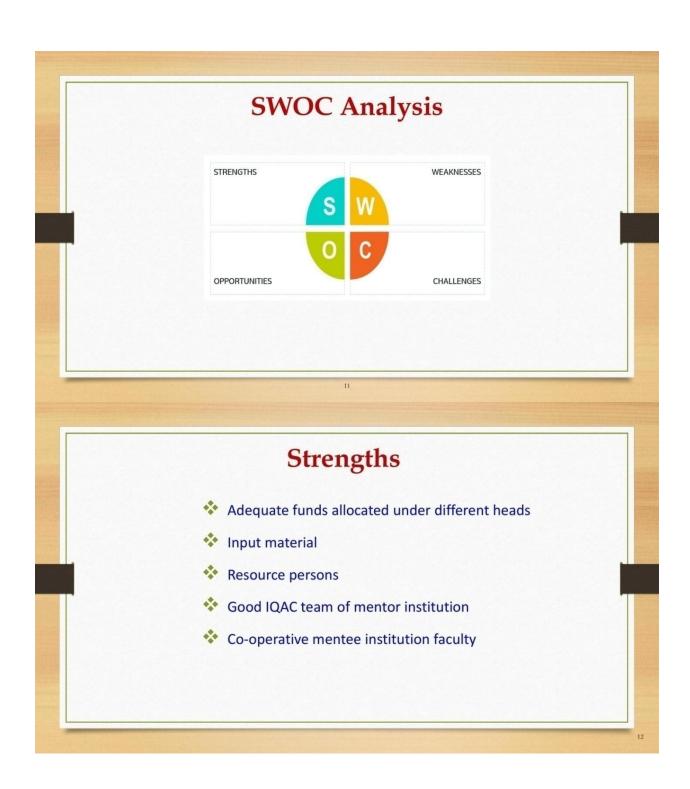
Total: 98 programs

### Resource Persons

- Eminent resource persons from top accredited higher education institutions
- \* Advisors from NAAC
- Experts in the field
- Committed faculty from mentor institution

## **Intimation and Inclusion**

- Information about activities shared with Principal, IQAC members and staff through email, WhatsApp Group messages and phone.
- All members faculty, library and office staff were included for all.



### Weaknesses

- High staff attrition rate.
- Less number of permanent staff members.
- IQAC team was not constant.
- No effective, focused work could be carried out during most of the plan period.

## **Opportunities**

- \* Technology enabled webinars
- Online interaction
- \* Time-efficiency
- Cost-efficient

## Challenges

- Mentee Institutions have a basic apprehension to face NAAC Voluminous work involved.
- Effective physical meetings could not be arranged due to pandemic and lockdown.
- Staff could not concentrate on NAAC work.
- Admission was very low.
- Mentee institution faced various challenges including financial crunch, fear of closure of courses due to low admission.

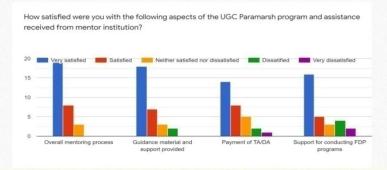
## Outcome of the program

- ❖ Bishop Ambrose College Submitted SSR in September 2021
- Angappa College of Arts and Science Expecting to submit IIQA in December 2021
- AG College and Vivekananda College Expecting to submit IIQA in 2022
- KayPeeYes College and Erode Christian College Expecting to submit IIQA in 2023

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## **Feedback Analysis**

- 80% of the respondents were very satisfied and 20% satisfied with the overall program.
- 97% have found it to be relevant and useful.



**Feedback Analysis** 

- The respondents have expressed their key takeaways as guidance, helping them get an idea about NAAC process, filling various forms.
- Most of the respondents strongly agree that the IQAC team at mentor institution provided sufficient support, mentor institution helped better understand the NAAC accreditation process, Guidance was provided at all levels starting from file preparation to file uploading, Communication regarding the activities were good and prompt, and that efficient resource persons were chosen.

## Feedback Analysis

- Most of the respondents feel that there has been significant improvement in the quality of their institutions in seven criteria.
- The respondents found the program to be professionally organized, useful and informative.
- The respondents found it challenging to collect previous year's data and documenting it.

### On Record...

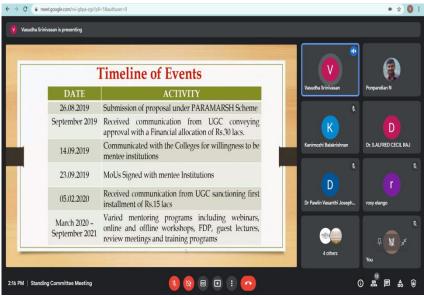
#### Thanking...

- Able guidance, enthusiasm, timely suggestions and keen participation from Principal
- IQAC coordinator and her team
- Efficient and sincere project staff
- Resource persons
- Standing committee members
- Management and Secretary, administrative staff and faculty

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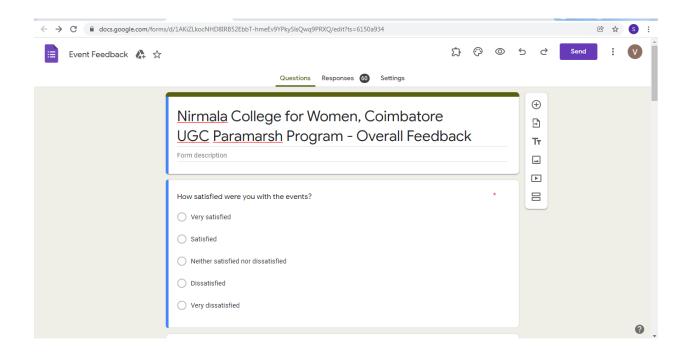
#### SCREENSHOTS OF THE MEETING

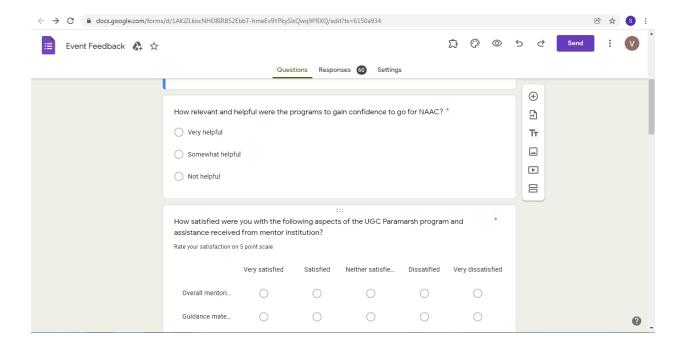


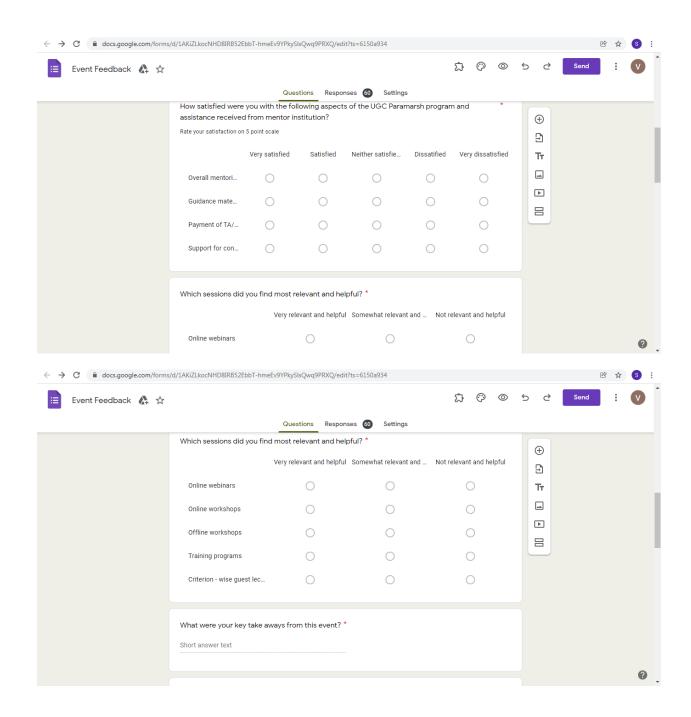


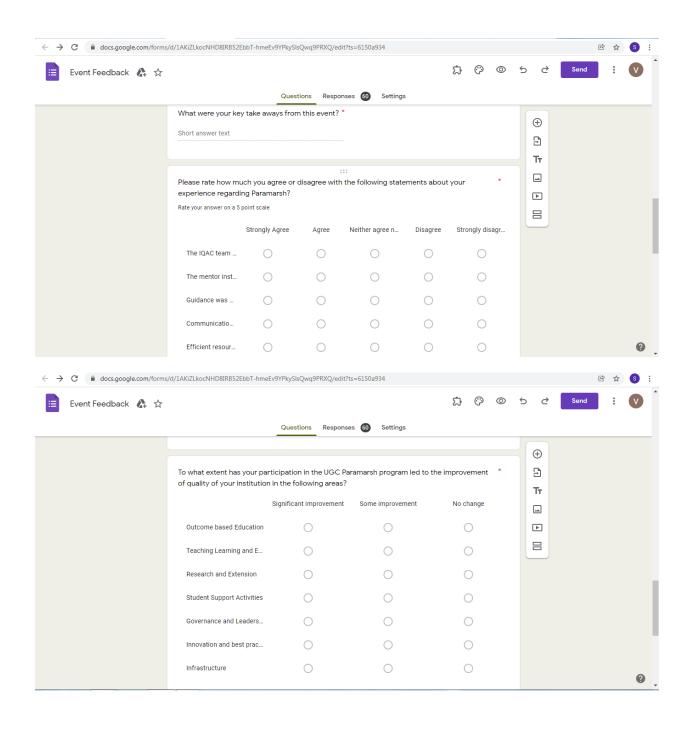


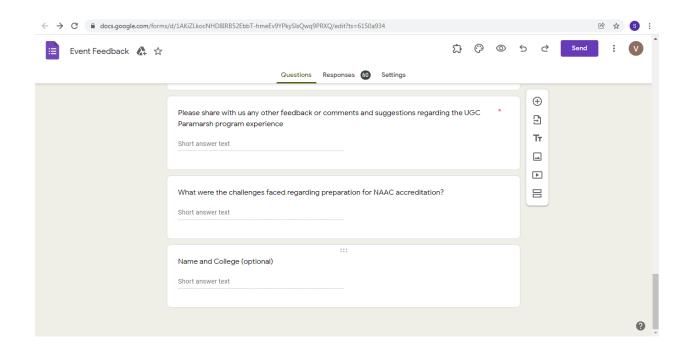
#### OVERALL FEEDBACK QUESTIONNAIRE







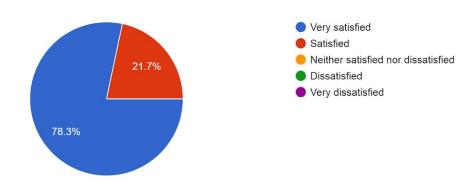




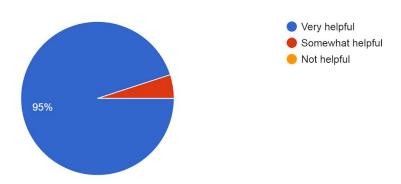
#### **OVERALL FEEDBACK ANALYSIS**

#### How satisfied were you with the events?

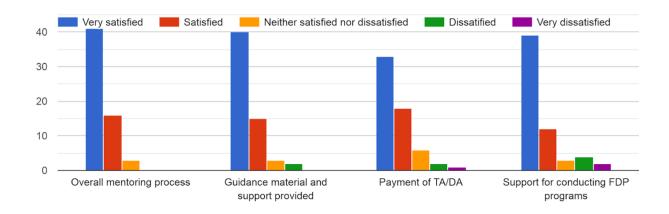
60 responses



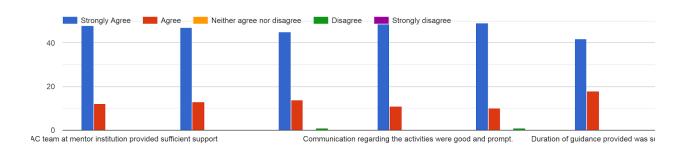
How relevant and helpful were the programs to gain confidence to go for NAAC? 60 responses



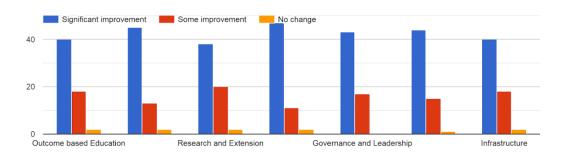
How satisfied were you with the following aspects of the UGC Paramarsh program and assistance received from mentor institution?

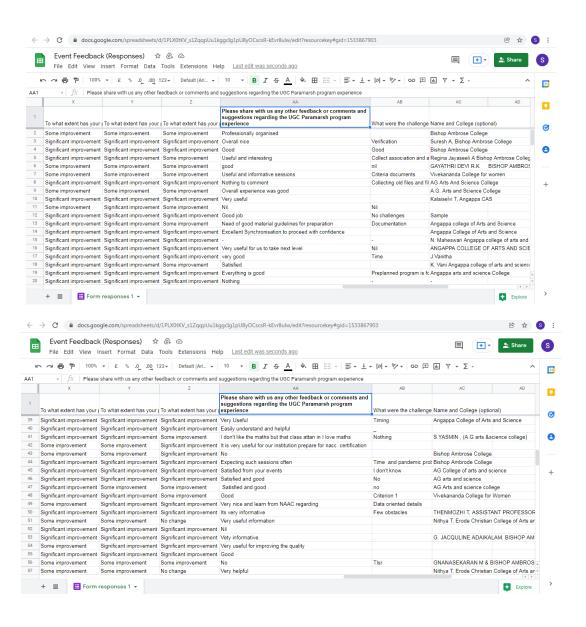


Please rate how much you agree or disagree with the following statements about your experience regarding Paramarsh?



To what extent has your participation in the UGC Paramarsh program led to the improvement of quality of your institution in the following areas?







#### VIVEKANANDHACOLLEGE FOR WOMEN

Unjanai, Tiruchengode(TK), Namakkal(Dt)-637205 Tamilnadu, India Affiliated to Periyar University, Salem.

Approved by UGC act 1956 under section 2(f) & 12(b)

#### INTERNALQUALITYASSURANCECELL

**Online Workshop Report on** 

"ICT Based Teaching Learning Evaluation for SmartTeaching"

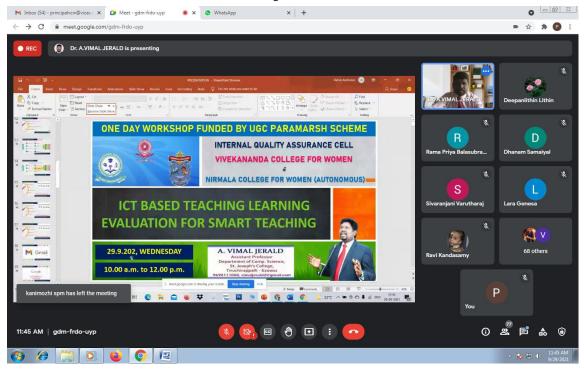
Date: 29/09/2021

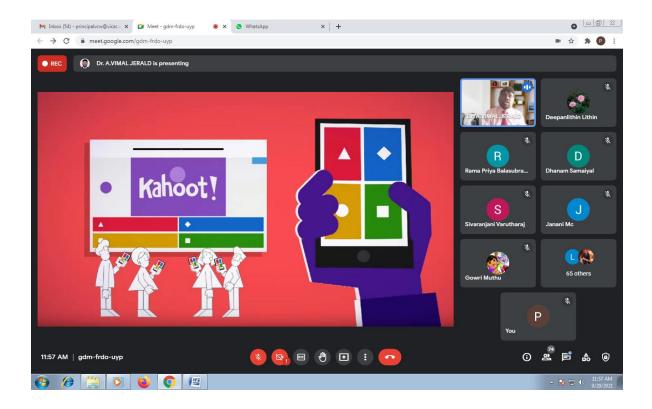
The online Workshop for faculty members titled "ICT Based Teaching Learning Evaluation for Smart Teaching" was organised by the IQAC, Vivekanandha College for women in association with Nirmala College for women on 29/09/2021. The Programme was hosted and Welcome Address was delivered by V. Deepa, IQAC Co-Ordinator & Assistant Professor of English. Mrs. M. Jayanthi, Assistant Professor of English, introduced the Chief Guest. Dr.Vimal Jerald, Assistant Professor of Computer Science, St.Joseph College, Trichy was the Resource Person.

The Session was lively and he made all the participants to engage actively in the online google meet. He initiated his talk with blended learning and formulated the two types of assessment, formative and creative. He sorted out all the issues faced during online teaching and he suggested some of the points to overcome these problems. He gave an exposure the tools like Google lens, blooger, translate, scholar, keep, jamboard, drive, docs and forms. He explained some other tools such as Veyon, ClassDojo, Gnomio, moodle, nearpod, edmodo, socrative, kahoot, Testmoz, classroomscreen, slido, mentimeter etc.

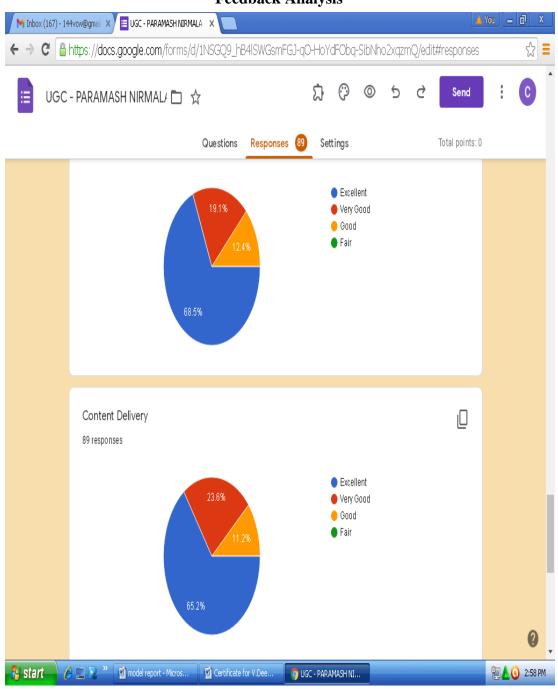
Programme Outcome: The participants have acquired knowledge on how to make the online class effective by using different tools. The tools activate the mind of the young students. The session was lively and very useful.

#### **Workshop Screen Shots**





#### **Feedback Analysis**



#### **Geo Tagged Photos**





#### **INVITATION**



Internal Quality Assurance Cell

Nirmala College for Women (Autonomous)

Accrediated With 'A' Grade By NACC In The 3rd Cycle

Red Fields, Goimbatore- 641 018

Jointly Organize

#### ONE DAY WORKSHOP FUNDED BY UGC PARAMARSH SCHEME

"ICT BASED TEACHING LEARNING EVALUATION FOR SMART TEACHING"



Resource Person
Dr. A. Vimal Jerald
Assistant Professor
Department of Computer Science

Time: 10.00 am Date: 29.09.2021

St.Joseph College, Trichy

Google meet link: https://meet.google.com/gdm-frdo-uyp

PRESIDED OVER BY

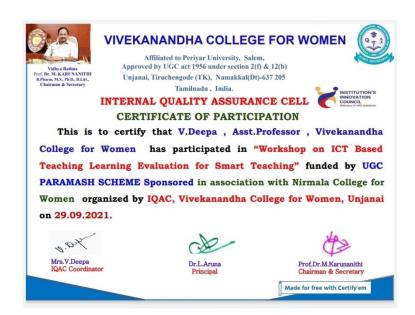
Vidhya Rathna

Prof.Dr.M.KARUNANITHI, B.Pharm.,M.S., Ph.D., D.Litt., Chairmam & Secretary

Vivekanandha Educational Institutions & Hospitals Tiruchengode & Sankari

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#### **Certificate Sample**





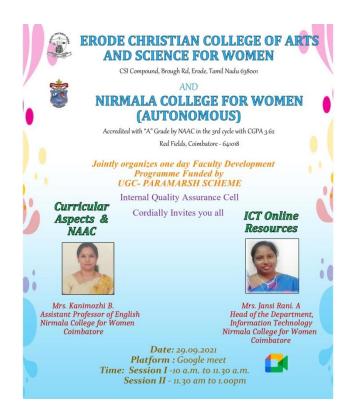
## ERODE CHRISTIAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Bharathiar University) **Erode - 638001** 

## REPORT ON THE ONLINE FACULTY DEVELOPMENT PROGRAMME INTERNAL QUALITY ASSURANCE CELL

Date: 29.09.2021

#### **INVITATION**



The Online Faculty Development Programme on "Internal Quality Assurance Cell" was organized by the IQAC on 29.09.2021. The programme on day one began with a Prayer. The welcome address was by Mrs. I. Sheela Apphia, Assistant Professor and Head, given Department of Computer Science & IQAC Coordinator. Dr. P. Jothipackiam, Principal of **Erode** Christian College of & Science for Women, introduced the Chief Arts followed by Mrs. Jansi Rani.A, Head of the Department OF Information Technology,

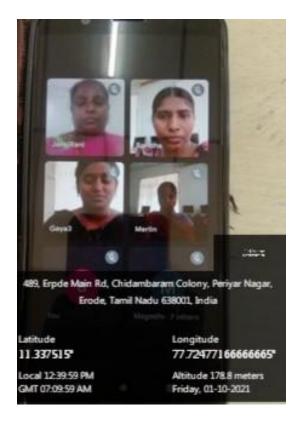
Nirmala College for Women, Coimbatore and Mrs. Kanimozhi. B, Assistant Professor of English, Nirmala College for Women, Coimbatore were the Speakers.

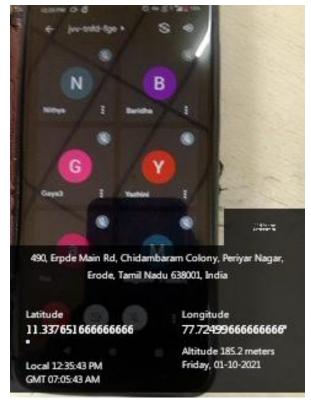
The Speaker covered the following topics: ICT Online Resources-Concept of DBMS, Online Editors and another Speaker covered Curricular Aspects & NAAC- Criteria I. The Session ended with a vote of thanks by Mrs. G.Preetha, Assistant Professor & Head, Department of English. A total number of 25 participants from Erode Christian College attended the session.

#### **Programme Outcome:**

The participants have acquired knowledge of creating DBMS tables in Online and how to select syllabus and elective papers.

#### **SCREENSHOTS**







## ERODE CHRISTIAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN

(Affiliated to Bharathiar University) **Erode - 638001** 

# REPORT ON THE ONLINE FACULTY DEVELOPMENT PROGRAMME INNOVATIVE APPROACHES TOWARDS EFFECTIVE TEACHING

**DATE: 30.09.2021** 

#### **INVITATION**



The session began with a prayer and the welcome address was given by **Mrs. T. Nithya**, Assistant Professor & Head, Department of Commerce. **Mrs. I. Sheela Apphia**, Assistant Professor & IQAC Coordinator, introduced the Chief Guest **Mrs. J. Folentia Kamal**, Dean of Academics and Associate Professor of Commerce, Nirmala College for Women,

Coimbatore and **Dr. S. Sivashankari**, Assistant Professor in Bioinformatics, Nirmala College for Women, Coimbatore were the Speakers of the day.

The Speaker covered the following topics: Innovation Teaching Methods - Google A/c, Google Calendar, Google Classroom and another Speaker covered - E- Learning Resources - Work flow, Screen Capture and how to create Webpage in HTML.

The Session ended with a vote of thanks by **Mrs. T.Preetha**, Assistant Professor of Commerce. A total number of 20 participants from our College attended the session.

#### **Programme Outcome:**

The participants have acquired knowledge of Teaching Methods in Google Calendar, Google classrooms and E - Learning resources.

#### **SCREENSHOTS**

